



WES MAU  
Criminal District Attorney  
Hays County Government Center  
712 S. Stagecoach Trail, Suite 2057  
San Marcos, Texas 78666  
(512) 393-7600 FAX (512) 393-2246

**PUBLIC INFORMATION ACT**  
**REQUEST FORM**

Person requesting information:  
(please print)  
(*en letra de imprenta*)

\_\_\_\_\_  
Name (*nombre*)

\_\_\_\_\_  
Address (*dirección*)

\_\_\_\_\_  
Telephone/Fax (*numero de teléfono/fax*)

\_\_\_\_\_  
E-mail Address (*dirección de correo electrónico*)

Details of requested information:  
(*detalles de la información solicitada :*)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Requestor's Signature  
(*firma de solicitante*)

\_\_\_\_\_  
Date  
(*fecha*)

Under Government Code 552, open records requests *must* be in writing. Only written requests trigger a governmental body's obligations under the Public Information Act.

Your request may be submitted via email at [da-civil@co.hays.tx.us](mailto:da-civil@co.hays.tx.us), via fax (512)393-2246, via mail, or in person.