

Elaine H. Cárdenas, MBA, PhD, Hays County Clerk
712 S Stagecoach Trail, Ste #2008, San Marcos, TX 78666

Guardianship/Probate Helpful Links

A person is allowed to file *Pro Se* in Hays County. Our judges do not discourage *Pro Se* filing.
Definition of *Pro Se*: One who represents oneself without the aid of legal counsel.

This form is only for the jurisdiction served by the Hays County Clerk's office

Thinking about Starting a Probate or Guardianship Case?

General Steps:

1. Research, Research, Research

Use the links below to determine what kind of document and what kind of case you would like to file.

2. Submit your application and pay fees to the County Clerk's office.

3. County Clerk's office will issue citation that will be posted for 10 days.

4. Schedule a hearing date with County Court at Law. Have your case number available.
Call (512) 393-7625.

5. Prepare for your hearing.

Hays County Probate Filing Fees:

[Click Here for Probate Fee Schedule](#)

Links for Legal Guidance:

<http://www.txcourts.gov/programs-services/self-help/self-represented-litigants/>

(Self-help information from the Texas Judicial Branch)

<https://sll.texas.gov/self-help/> (State Law Library)

<http://www.txcourts.gov> (Texas Courts Online)

<http://www.statutes.legis.state.tx.us> (Texas Constitution and Statutes)

<http://www.txcourts.gov/rules-forms/forms/> (Affidavit of Inability to Afford Costs Information)

www.TexasLawHelp.org (Information & Sample Forms, English and Spanish, 24/7, live chat)

www.texasbar.com/Iris (Lawyer Referral Service)

www.TexasCourtHelp.org (Info for Self-represented Parties)

<https://www.traviscountytexas.gov/probate> (Larger Counties like Travis Have Prefilled Forms)

Guardianship:

<https://guardianship-txcourts.talentslms.com/catalog/info/id:144>

(JBCC Guardianship Training)

Places to Request Free Legal Aid:

Centro Cultural Hispano de San Marcos, 211 Lee Street San Marcos, TX 78666

Once a month on the second Tuesday between 6pm - 7pm.

(512) 878-0640 or (512) 374-2700