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ADMINISTRATIVE ORDER

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IN THE COUNTY COURT

AT LAW NO. 1 / 2

HAYS COUNTY, TEXAS

**Administrative Order Requiring the Use of the Court's Approved Form for
Small Estate Affidavits**

On this day, the Courts find there is need for an administrative order regarding the form to be used when a Small Estate Affidavit is filed in Hays County Courts at Law, sitting as Probate Courts, under Texas Estates Code Chapter 205.

The Court finds that numerous Small Estate Affidavits filed in Hays County do not provide all of the information the Code and the Court require. While approval of a Small Estate Affidavit is within the Court's discretion (see Estates Code Sec. 205.003), it wastes the resources of both the Court and the applicants to evaluate incomplete affidavits.

Therefore, the Court has adopted a Small Estates Affidavit form that, if completely and correctly filled out, includes all information necessary to enable the Court to determine whether the Court should approve a Small Estate Affidavit. This Small Estate Affidavit form is posted on the Hays County Clerk's website.

It is therefore **ORDERED** that the Hays County Courts-at-Law will not approve any Small Estate Affidavit filed after July 1, 2017, unless it uses the approved form posted on the Court's website (or whatever modification of the approved form is posted in the future).

Signed on this date: July 18, 2017



JUDGE ROBERT UPDEGRAVE
COUNTY COURT AT LAW NO. 1



JUDGE DAVID GLICKLER
COUNTY COURT AT LAW NO. 2