



STATE OF TEXAS    □  
 COUNTY OF HAYS    □

ON THIS THE 7<sup>th</sup> DAY OF NOVEMBER A.D., 2000, THE COMMISSIONERS' COURT OF HAYS COUNTY, TEXAS, MET IN REGULAR MEETING. THE FOLLOWING MEMBERS WERE PRESENT, TO-WIT:

<b>JAMES L. POWERS</b>	<b>COUNTY JUDGE</b>
<b>DEBBIE INGALSBE GONZALES</b>	<b>COMMISSIONER, PCT. 1</b>
<b>WILLIAM "BILL" BURNETT</b>	<b>COMMISSIONER, PCT. 3</b>
<b>RUSS G. MOLENAAR</b>	<b>COMMISSIONER, PCT. 4</b>
<b>LEE CARLISLE</b>	<b>COUNTY CLERK</b>

AND THE FOLLOWING MEMBER WAS ABSENT: H. S. "SUSIE" CARTER - COMMISSIONER, PCT. 2  
 WHEN THE FOLLOWING PROCEEDINGS WERE HAD, THAT IS:

Judge Powers called the meeting to order and gave the invocation. Commissioner Burnett led the Court in the Pledge of Allegiance to the Flags.

**19091            ADOPT A PROCLAMATION DECLARING THE WEEK OF NOVEMBER 5-11 AS VETERANS APPRECIATION WEEK**

Commissioner Molenaar spoke of his appreciation to our veterans for their service to our country which give us the freedoms we currently enjoy. He read the Proclamation. Commissioner Burnett gave his appreciation for sacrifices made by veterans. A motion was made by Commissioner Molenaar, seconded by Commissioner Ingalsbe to adopt Proclamation declaring the week of November 5-11, 2000 as "Veterans Appreciation Week". All present voting "Aye"

**A Proclamation of the Hays County Commissioners' Court  
 Proclaiming the Week of November 5<sup>th</sup> thru 11<sup>th</sup>  
 Veterans Appreciation Week**

**WHEREAS**, Hays County has a rich history of patriotic citizens who have honorably and heroically served our county and fellow citizens; and

**WHEREAS**, many of the liberties and opportunities we enjoy today would not be possible without the sacrifices of our many veterans; and

**WHEREAS**, while we in America live in a land of peace, many people throughout the world suffer because of terrorism and oppression, with little or no personal liberty; and

**WHEREAS**, hope for world peace is possible because our veterans continue to serve here and abroad, bringing the light of liberty to those who live in darkness and despair.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Hays County Commissioner's Court designates the week of November 5<sup>th</sup> through 11<sup>th</sup> as "**VETERANS APPRECIATION WEEK**" in Hays County, Texas, and encourages all citizens to express their appreciation to our veterans.

**19092            APPROVE THE COMMISSIONERS' COURT MINUTES OF OCTOBER 31, 2000**

A motion was made by Commissioner Ingalsbe, seconded by Commissioner Molenaar to approve the Commissioners' Court minutes of October 31, 2000 as presented by the County Clerk. Commissioner Burnett not present to vote. All present voting "Aye".

**19093            APPROVE PAYMENT OF COUNTY INVOICES**

A motion was made by Commissioner Ingalsbe, seconded by Commissioner Molenaar to approve payment of county invoices in the amount of \$174,826.38 as presented by the County Auditor. Commissioner Burnett not present to vote. All present voting "Aye".

Public Safety Services	\$ 4,352.00	Fines	\$ 775.79	Auditor's Office	\$ 134.12
Treasurer's Office	\$ 98.70	Extension Office	\$ 733.50	Grants Administration	\$ 205.88
Election Administration	\$ 16.29	Indigent Care	\$ 10,301.23	Transfer Station	\$ 532.25
Bldg Mtc. Dept	\$ 4,446.10	Environmental Health	\$ 305.91	Civic Center	\$ 388.13
Countywide Operating	\$ 6,309.64	Tax Assessor/Collector	\$ 454.95	District Clerk's Office	\$ 370.99
Sheriff's Office	\$ 5,908.71	Jail Operations	\$ 2,516.24	County Judge's Office	\$ 75.68
District Attorney's Office	\$ 1,137.58	J.P. 1-1	\$ 26.92	J.P. 1-2	\$ 41.95
J.P. 2	\$ 41.21	J.P. 3	\$ 196.42	J.P. 4	\$ 283.70
J.P. 5	\$ 312.29	DPS	\$ 764.66	Constable 2	\$ 234.79
Constable 3	\$ 352.86	Constable 4	\$ 34.35	District Court Operations	\$ 18,450.19
Veterans Adm Office	\$ 73.20	Computer Services	\$ 3,189.16	DPS/L&W	\$ 702.73
Fire Marshal/EMC	\$ 184.25	District Court Reprtrs	\$ 277.18	Hays Co Historical Comm	\$ 273.12

Assoc Judge/Family Law	\$ 28.95	CAPCO/Waste Task Force	\$ 101.70	CAPCO/911 Addrs Mtc	\$ 134.40
<b>General Fund Credit</b>	<b>&lt;\$1,167.30&gt;</b>	Road & Bridge Operations	\$ 65,733.65	Precinct 1	\$ 423.55
Precinct 2	\$ 206.95	Precinct 3	\$ 229.74	Precinct 4	\$ 16.60
Road Reconstruction	\$ 42,642.45	<b>R&amp;B General Fund Credit</b>	<b>&lt;\$8,780.54&gt;</b>	Sheriff Abandoned Veh Fund	\$ 273.01
Records Management/Co Clerk	\$ 1,753.00	Law Library Fund	\$ 225.50	Historical Comm Trust Fund	\$ 1,402.50
Courthouse Security Fund	\$ 1,899.80	Sheriff's Drug Forfeiture Fund	\$ 1,499.00	Family Health Svcs Fund	\$ 52.20
TDHCA/Cedar Oaks Mesa	\$ 3,600.00				

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**19094 APPROVE UTILITY PERMITS**

The following Utility Permits were submitted by the Road Department for approval:

<b>PERMIT #</b>	<b>COUNTY ROAD #/NAME</b>	<b>UTILITY COMPANY</b>
00428	CR191/Cooley Road	Pedernales Electric Coop.
00429	CR220/Jacobs Well Road	Time Warner Cable
00430	CR173/Flite Acres Road	Time Warner Cable
00431	CR179/Wayside Drive	Time Warner Cable
00432	East Summit Drive	Time Warner Cable
00433	River Road	Time Warner Cable

A motion was made by Commissioner Ingalsbe, seconded by Commissioner Molenaar to approve Utility Permits #00428-00433 as submitted by the Hays County Road Department. Commissioner Burnett was not present to vote. All present voting "Aye".

**19095 APPROVE BUDGET AMENDMENT #01-03**

A motion was made by Commissioner Ingalsbe, seconded by Commissioner Molenaar to approve Budget Amendment No. 01-03 as proposed by the County Auditor. Commissioner Burnett was not present to vote. All present voting "Aye".

<b>AMENDMENT NO. 2001-03 FY 2001 BUDGET 11-07-00</b>				
<b>FUND NO. 01 FUND TITLE GENERAL FUND</b>				
	<b>APPROPRIATION BEFORE</b>	<b>AMENDMENT</b>		<b>APPROPRIATION AS</b>
<b>LINE ITEM – EXPENDITURES</b>	<b>AMENDMENT</b>	<b>INCREASES</b>	<b>DECREASES</b>	<b>AMENDED</b>
<b><u>DISTRICT COURT (436):</u></b>				
01-436-5449 Temp Personnel	1,000	1,400		2,400
01-436-5021 Staff		84,075	(1,200)	82,875
01-436-5101 FICA/RET		15,428	(200)	15,228
<i>Transfer for maternity leave needed – without pay</i>				
<b><u>JAIL OPERATIONS (419):</u></b>				
01-419-5719 Misc Equipment	14,926		(296)	14,630
<b><u>COMPUTER SERVICES (456):</u></b>				
01-456-5421 County Maintenance	19,000	296		19,296
<i>Transfer between departments for fax replacement</i>				
<b>FUND NO. 44 FUND TITLE DOJ/EQUIPMENT &amp; TECHNOLOGY FUND</b>				
<b><u>DOJ/EQUIPMENT &amp; TECHNOLOGY 2001 GRANT (721):</u></b>				
44-721-5717 Law Enf Equipment	-0-	26,698		26,698
<b><u>SHERIFF OFFICE (418):</u></b>				
01-418-5717 Law Enf Equipment	26,948		(2,670)	24,278

<u>REVENUE:</u>		<u>DECREASE:</u>	<u>INCREASE:</u>	
44-381-2721 DOJ/Eqpt & Tech 2001	-0-	_____	<u>24,028</u>	24,028
		<u>26,698</u>	<u>26,698</u>	
<i>Budget new grant and county match portion</i>				

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**19096            APPROVE HAYS COUNTY HOLIDAYS FOR 2001**

A motion was made by Commissioner Ingalsbe, seconded by Commissioner Molenaar to approve Hays County Holidays for 2001 as presented. Commissioner Burnett was not present to vote. All present voting "Aye".

**HAYS COUNTY HOLIDAYS FOR 2001**

<b>NEW YEARS DAY.....</b>	<b>JAN</b>	<b>1</b>	<b>Monday</b>
<b>MARTIN LUTHER KING'S BIRTHDAY..</b>	<b>JAN</b>	<b>15</b>	<b>Monday</b>
<b>PRESIDENT'S DAY.....</b>	<b>FEB</b>	<b>19</b>	<b>Monday</b>
<b>GOOD FRIDAY.....</b>	<b>APR</b>	<b>13</b>	<b>Friday</b>
<b>MEMORIAL DAY.....</b>	<b>MAY</b>	<b>28</b>	<b>Monday</b>
<b>INDEPENDENCE DAY.....</b>	<b>JUL</b>	<b>4</b>	<b>Wednesday</b>
<b>LABOR DAY.....</b>	<b>SEP</b>	<b>3</b>	<b>Monday</b>
<b>COLUMBUS DAY.....</b>	<b>OCT</b>	<b>8</b>	<b>Monday</b>
<b>VETERAN'S DAY.....</b>	<b>NOV</b>	<b>12</b>	<b>Monday</b>
<b>THANKSGIVING.....</b>	<b>NOV</b>	<b>22</b>	<b>Thursday</b>
		<b>NOV 23</b>	<b>Friday</b>
<b>CHRISTMAS.....</b>	<b>DEC</b>	<b>24</b>	<b>Monday</b>
		<b>DEC 25</b>	<b>Tuesday</b>
<b>NEW YEARS EVE.....</b>	<b>DEC</b>	<b>31</b>	<b>Monday</b>

**19097            AWARD ANNUAL CONTRACT FOR THE RENTAL OF EMPLOYEE UNIFORMS**

Purchasing Agent Debbie Bilbrey spoke of bid tabulations (2 bid tabulations: 1 for 100% cotton & 1 for Cotton/Polyester blend). Bidders were: Aramark Uniform Services (Austin), Cintas Corp. (Round Rock), Rus of San Antonio (San Antonio), Ameripride Services (Corpus Christi), G & K Services (Buda), and Unifirst (Austin). She advised that Dept. Heads (Rd. Dept., Bldg. Mtc., and Sheriff's Dept) wanted to go with cotton/polyester blend - low bidders was Rus of San Antonio. A motion was made by Commissioner Ingalsbe, seconded by Commissioner Burnett to award annual contract for rental of employee uniforms to low bidder Rus of San Antonio. All present voting "Aye".

**19098            RESUBDIVISION OF COTTONWOOD CREEK BUSINESS PARK LOT 1 AND A 1.71 ACRE PARCEL [00-1-111] \* APPROVE PRELIMINARY PLAT [T1-145]**

Environmental Health Director Allen Walther advised that this an existing platted property (Lot 1 = 3.94 acres) plus an additional 1.71 acres in which the property owner is dividing into Lot 1A = 2.77 acres and Lot 1B = 2.89 acres with roadway access on Clovis Barker Drive. He gave staff recommendation for approval of preliminary plat. A motion was made by Commissioner Ingalsbe, seconded by Commissioner Burnett to approve preliminary plat of "Cottonwood Creek Business Park Lot 1-A & Lot 1-B" All present voting "Aye".

**19099            PARK 35 SOUTH, SECTION 4 [00-2-117] \* APPROVE PRELIMINARY PLAT [T1-159]**

Environmental Health Director Allen Walther advised that this is another section of a phased development in the Buda area. The lots are commercial – this property has existing access easement that will be vacated and replatted on the final plat. He gave staff recommendation for preliminary approval. A motion was made by Commissioner Burnett, seconded by Commissioner Ingalsbe to approve preliminary plat of “Park 35 South Section 4”. All present voting “Aye”.

**19100 J-BAR-F SUBDIVISION [00-4-095] \* APPROVE PRELIMINARY PLAT [T1-172]**

Environmental Health Director Allen Walther advised that this is a 2 lot subdivision with access on Lone Man Mountain Road. He gave staff recommendation for approval of preliminary plat. A motion was made by Commissioner Molenaar, seconded by Commissioner Ingalsbe to approve preliminary plat of “J-Bar-F Subdivision”. All present voting “Aye”.

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**19101 SHADY VALLEY [00-4-107] \* APPROVE PRELIMINARY PLAT [T1-182]**

Environmental Health Director Allen Walther advised that this is the first phase of a phased development - a water availability analysis has been performed and has been reviewed. He gave staff recommendation for approval of preliminary plat. A motion was made by Commissioner Molenaar, seconded by Commissioner Ingalsbe to approve preliminary plat of “Shady Valley” subdivision. All present voting “Aye”.

**19102 KEY RANCH @ POLO CLUB SECTION 2 [004-118] \* APPROVE PRELIMINARY PLAT**

[T1-197] Environmental Health Director Allen Walther advised that this is a new section of a phased development consisting of 4 lots. He gave staff recommendation for preliminary approval. A motion was made by Commissioner Molenaar, seconded by Commissioner Ingalsbe to approve preliminary plat of “Key Ranch @ Polo Club Section 2”. All present voting “Aye”.

**19103 CONNER ACRES [00-4-120] \* APPROVE PRELIMINARY PLAT [T1-210]**

Environmental Health Director Allen Walther advised that this is a two lot subdivision with access on Mount Ganor Road (CR220). He advised that additional RO-W will be dedicated on final plat. A motion was made by Commissioner Molenaar, seconded by Commissioner Ingalsbe to approve preliminary plat of “Conner Acres”. All present voting “Aye”.

**19104 APPROVE SPECIFICATIONS FOR ONE AUTOMATIC TRUCK MOUNTED POT HOLE PATCHER AND AUTHORIZE PURCHASING TO SOLICIT FOR BIDS [T1-228]**

Road Supt/Engineer Jerry Borcharding advised that \$85,000 was budgeted for purchase of a patching machine that would require 3 men to operate. Since that time, he has found a machine that requires only 1 man to operate. This machine is in use in Guadalupe county and has an outstanding reputation for functionality and reliability. The cost of the “one man” pot hole patching machines is approximately \$135,000. He feels like the county is justified in purchasing this unit because of savings in salaries and benefits. Additional savings will be realized each time the machine is used due to fewer man-hours being expended when potholes are repaired. He advised that he has an additional \$36,000 in his equipment budget, plus \$3,000 that was saved on purchase of Pickups, and the remaining funds needed would come from the road department materials line item. Mr. Borcharding advised that the bid due date will be changed to Monday Nov. 27, 2000. A motion was made by Commissioner Molenaar, seconded by Commissioner Ingalsbe to approve specifications for one automatic truck mounted pothole patcher and authorize Purchasing Department to solicit for bids. All voting “Aye”.

**19105 ACTION TO FORM A NEW RETIREMENT COMMITTEE [T1-271]**

Commissioner Molenaar asked to re-organize the current committee (created 8/3/99) to study issues for retirees such as cost of living (COLA) increases, insurance, reinstatement after retirement, etc). A motion was made by Commissioner Molenaar, seconded by Commissioner Burnett to reform the Hays County Retirement Committee with committee members being Commissioner Pct. 4 Russ Molenaar, Commissioner Pct. 3 Bill Burnett, County Treasurer Michele Tuttle, County Auditor Bill Herzog, Environmental Health Sanitarian Tom Pope, Chief Deputy Sheriff Sherman Brodbeck, Health Department Employee Karen Bradjcki, Road Supt/Engineer Jerry Borcharding, and District Attorney’s Office Investigator Jim Coley. All present voting “Aye”.

**19106 AUTHORIZE THE COUNTY JUDGE TO SUBMIT A GRANT PROPOSAL FOR \$15,000**

**TO A PRIVATE FOUNDATION FOR THE PURPOSE OF DEVELOPING A PARKS  
MASTER PLAN** [T1-320]

David Baker (Co-Chair of the Parks Advisory Board) appeared before the Court and spoke of cost for a parks master plan. Local and area park consultants have indicated that a minimum of \$30,000 would be needed to complete a parks master plan for Hays County. This proposal would be submitted to a private foundation that may be interested in providing a grant of \$15,000. He urged the court to support this request for grant funding so that the master plan can be done. A master plan is needed to secure grant funds through the Texas Parks & Wildlife Department and to qualify for grants funds under the conservation and Reinvestment Act (CARA). Commissioner Burnett spoke of efforts to get the Bill passed, currently pending in the Senate, which will provide Texas with up to \$240 million yearly in grant funds for parkland, land & water conservation programs and coastal restoration. David Baker advised that he will come back in about two weeks to give a report on the progress of the Parks Advisory Board. A motion was made by Judge Powers, seconded by Commissioner Ingalsbe to authorize the County Judge to submit a grant proposal for \$15,000 to a private foundation for the purpose of developing a Parks Master Plan. All present voting "Aye".

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**19107 AUTHORIZE THE COUNTY JUDGE TO ACCEPT A GRANT FROM THE U.S. DEPARTMENT OF JUSTICE - COPSHIRE PROGRAM AND TO EXECUTE A CONTRACT FOR \$452,600 IN GRANT FUNDS** [T1-413]

In July 1999 the county submitted a grant request for school resource officers for the Dripping Springs ISD and Hays CISD to the US Dept. of Justice COPS program. The county was notified recently that the grant was approved for four officers for a total of \$452,600.00. The grant will pay 100% of the officer's salary for the first 3 years; thereafter the amount would be split with the appropriate school district on a 75 (school) to 25 (county) ratio. No grant funds included for administration. A motion was made by Commissioner Molenaar, seconded by Commissioner Ingalsbe to authorize the County Judge to accept a grant from the U.S. Department of Justice - COPSHIRE Program and to execute a contract for \$452,600 in grant funds. All present voting "Aye".

**19108 AUTHORIZE A STEP INCREASE FOR AN EXPERIENCED NEW EMPLOYEE, STEPHANIE ALEXANDER, IN THE HAYS COUNTY GRANTS DEPT. AT GRADE 19 STEP 3** [T1-423]

Stephanie Alexander is the new employee in the Grants Department . She worked in the grants office previously for 17 months and was a Grade 19 Step 6 (\$21,855) when she quit. Heather Stapp replaced her and was a Grade 19 Step 4 when she left. Grants Administrator Richard Salmon advised that she has the ability to learn quickly and work with anyone and based on the county "new hire and rehire" proposed step placement chart, he would like to rehire Ms. Alexander back as a Grade 19 Step 3 since she has 17 months experience in this office and six additional years experience for this job description. There will be no increase in budgeted funds. Personnel Director Stephanie Trahan spoke in support of this request. A motion was made by Commissioner Molenaar, seconded by Commissioner Burnett to authorize a step increase for an experienced new employee, Stephanie Alexander, in the Hays County Grants Department at Grade 19 Step 3. All present voting "Aye".

Court was adjourned.

**MINUTES APPROVED IN OPEN COURT ON THE 14<sup>TH</sup> DAY OF NOVEMBER, 2000.**

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**JAMES L. POWERS, COUNTY JUDGE**  
H A Y S C O U N T Y , T E X A S

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**LEE CARLISLE, COUNTY CLERK**  
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