



STATE OF TEXAS *
 COUNTY OF HAYS *

ON THIS THE 5th DAY OF FEBRUARY A.D., 2008, THE COMMISSIONERS' COURT OF HAYS COUNTY, TEXAS, MET IN REGULAR MEETING. THE FOLLOWING MEMBERS WERE PRESENT, TO-WIT:

ELIZABETH "LIZ" SUMTER	COUNTY JUDGE
DEBBIE GONZALES INGALSBE	COMMISSIONER, PCT. 1
JEFFERSON W. BARTON	COMMISSIONER, PCT. 2
WILL CONLEY	COMMISSIONER, PCT. 3
KAREN FORD	COMMISSIONER, PCT. 4
LINDA C. FRITSCHKE	COUNTY CLERK

AND THE FOLLOWING PROCEEDINGS WERE HAD, THAT IS:

There was a moment of silence/prayer and Commissioner Ford led the court in the Pledge of Allegiance to the American and Texas flags. Judge Sumter called the meeting to order.

24941 APPROVE PAYMENT OF COUNTY INVOICES

County Auditor Bill Herzog spoke of change in payee from Brandon Neal to HDR for invoice in the amount of \$5,000 in the Grants Administration budget. A motion was made by Commissioner Barton, seconded by Commissioner Ford to approve payment of County invoices in the amount of \$463,659.95 as presented by the County Auditor. All voting "Aye". MOTION PASSED.

24942 APPROVE COMMISSIONER COURT MINUTES OF JANUARY 29, 2008

A motion was made by Commissioner Barton, seconded by Commissioner Ford to approve the Commissioners Court Minutes of January 29, 2008 as presented by the County Clerk. All voting "Aye". MOTION PASSED.

24943 APPROVE SPECIFICATIONS FOR IFB #2008-B08 - ANNUAL ROAD STRIPING FOR HAYS COUNTY AND AUTHORIZE PURCHASING TO SOLICIT FOR BID AND ADVERTISE

A motion was made by Commissioner Barton, seconded by Commissioner Ford to approve specifications for IFB #2008-B08 - Annual Road Striping for Hays County and authorize Purchasing to solicit for bid and advertise. All voting "Aye". MOTION PASSED.

24944 AUTHORIZE COMMERCIAL OSSF PERMIT FOR THREE WAREHOUSES LOCATED AT 470 HENLY LOOP

A motion was made by Commissioner Barton, seconded by Commissioner Ford to authorize Commercial OSSF Permit for three warehouses located at 470 Henly Loop. All voting "Aye". MOTION PASSED.

24945 AUTHORIZE COMMERCIAL OSSF PERMIT FOR MICHAEL TURNER FOR A MUSIC CAMP DORMITORY LOCATED AT 525 FISCHER TRAIL

A motion was made by Commissioner Barton, seconded by Commissioner Ford to authorize Commercial OSSF Permit for Michael Turner for a music camp dormitory located at 525 Fischer Trail. All voting "Aye". MOTION PASSED.

24946 APPROVE UTILITY PERMIT #01935 - (Buckwheat Pass)

A motion was made by Commissioner Barton, seconded by Commissioner Ford to approve Utility Permit #01935 on Buckwheat Pass issued to Time Warner Cable as submitted by the Road Department. All voting "Aye". MOTION PASSED.

24947 REAPPOINT CARL SCUDDER AND CHUCK WARE TO HAYS COUNTY ESD#4 BOARD OF DIRECTORS

A motion was made by Commissioner Barton, seconded by Commissioner Ford to reappoint Carl Scudder and Chuck Ware to the Hays County ESD#4 Board of Directors. All voting "Aye". MOTION PASSED.



24948 REAPPOINT JAMES SPENCER AND WALT GRANER TO HAYS COUNTY ESD#1 BOARD OF DIRECTORS

A motion was made by Commissioner Barton, seconded by Commissioner Ford to reappoint James Spencer and Walt Graner to the Hays County ESD#1 Board of Directors. All voting "Aye". MOTION PASSED.

24949 AUTHORIZE THE COUNTY JUDGE TO EXECUTE A CONTRACT WITH BYRN & ASSOCIATES TO CONDUCT A SURVEY OF CR170 (AKA ELDER HILL ROAD) FOR THE PURPOSE OF PREPARATION FOR FUTURE ROAD IMPROVEMENT, RECONSTRUCTION, AND POSSIBLE RIGHT-OF-WAY ACQUISITION

[T1-38] A motion was made by Commissioner Ford, seconded by Commissioner Conley to authorize the County Judge to execute a contract with Byrn & Associates to conduct a survey of CR170 (aka Elder Hill Road) for the purpose of preparation for future road improvement, reconstruction, and possible right-of-way acquisition. All voting "Aye". MOTION PASSED.

24950 CALL FOR A PUBLIC HEARING ON FEBRUARY 19, 2008 TO ESTABLISH TRAFFIC REGULATIONS IN BELTERRA SUBDIVISION PHASE 4 SECTION 1

[T1-75] Recommended traffic regulations: STOP sign on Belterra Drive at Sawyer Ranch Road, a 3-Way STOP sign at Belterra Drive and Estes Drive, and a speed limit of 30 MPH. A motion was made by Commissioner Ford, seconded by Commissioner Ingalsbe to call for a public hearing on February 19, 2008 to establish traffic regulations in "Belterra Subdivision Phase 4 Section 1". All voting "Aye". MOTION PASSED.

24951 CALL FOR A PUBLIC HEARING ON FEBRUARY 19, 2008 TO ESTABLISH TRAFFIC REGULATIONS ON HUGO ROAD (CR214)

[T1-89] RTP Director Jerry Borcharding spoke of need to reduce the speed limit on Hugo Road to 35 MPH. A motion was made by Commissioner Conley, seconded by Judge Sumter to call for a public hearing on February 19, 2008 to establish traffic regulations on Hugo Road (CR214). All voting "Aye". MOTION PASSED.

24952 PUBLIC HEARING AND ACTION TO ESTABLISH TRAFFIC REGULATIONS IN NORTHRIDGE SUBDIVISION

[T1-118] Judge Sumter declared the public hearing open. No public input was received and the public hearing was closed. RTP Director Jerry Borcharding gave staff recommendation for traffic regulations of 25MPH speed limit. A motion was made by Commissioner Ford, seconded by Commissioner Barton to establish traffic regulations of 25 MPH speed limit in "Northridge Subdivision". All voting "Aye". MOTION PASSED.

24953 RIM ROCK PHASE 2 SECTION 2 (90 LOTS) - APPROVE FINAL PLAT AND ACCEPT CONSTRUCTION FISCAL SURETY

[T1-129] Subdivision Coordinator Sandy Irvin gave staff recommendation for final plat approval. A motion was made by Commissioner Ford, seconded by Commissioner Conley to approve final plat and accept construction fiscal surety for "Rim Rock Phase 2 Section 2". All voting "Aye". MOTION PASSED.

24954 APPOINT AGGIE LOPEZ AS HAYS COUNTY ASSISTANT VETERANS SERVICE OFFICER

[T1-146] This appointment will allow Ms. Lopez (Secretary in the Veterans Services Dept) to obtain continuing education paid for by the State of Texas. A motion was made by Commissioner Ford, seconded by Commissioner Ingalsbe to appoint Aggie Lopez as Hays County Assistant Veterans Service Officer. All voting "Aye". MOTION PASSED.

24955 AUTHORIZE COMMISSIONER INGALSBE, COMMISSIONER BARTON, AND THE DIRECTOR OF PERSONAL HEALTH TO DEVELOP AN RFQ DESIGNED TO IDENTIFY A FIRM OR PERSON TO PROVIDE PROFESSIONAL CONSULTING TO HAYS COUNTY ABOUT TRENDS IN HEALTH CARE THAT MAY AFFECT HAYS COUNTY AND TO ADVERTISE THE RFQ

[T1-161] A motion was made by Commissioner Barton, seconded by Commissioner Ingalsbe to authorize Commissioner Ingalsbe, Commissioner Barton, and the Director of Personal Health to develop and RFQ designed to identify a firm or person to provide professional consulting to Hays County about trends in health care that may affect Hays County and to advertise the RFQ. All voting "Aye". MOTION PASSED.



24956 AUTHORIZE THE COUNTY JUDGE TO EXECUTE A JANITORIAL CONTRACT WITH SHARP IMAGE OFFICE SERVICES

[T1-259] A motion was made by Judge Sumter, seconded by Commissioner Ingalsbe to authorize the County Judge to execute a janitorial contract with Sharp Image Office Services. All voting "Aye". MOTION PASSED.

DISCUSSION REGARDING A POLICY FOR REFUNDING SUBDIVISION AND DEVELOPMENT FEES

[T1-314] Special Counsel Mark Kennedy spoke of proposed policy covering response time, administrative completion, fees for final plat, fees in case of inactivity, and appeals. Commissioner Barton suggested several amendments. No action taken this date. Will come back to the court with revisions discussed this date.

24957 APPROVE PURCHASE OF A BACKHOE TO REPLACE BACKHOE THAT WAS STOLEN FROM A WORKSITE

[T1-505] RPTP Director Jerry Borcharding spoke of need to replace a stolen backhoe. County Auditor Bill Herzog spoke of savings from purchase of other equipment that could be utilized. Jerry Borcharding spoke of additional vehicles that are needed and funds needed for drainage study. **A motion was made by Commissioner Conley, seconded by Commissioner Ford to approve purchase of a backhoe to replace backhoe that was stolen from worksite to be funded out of vehicle line item #5714. All voting "Aye". MOTION PASSED.**

Clerk's Note: Agenda Item #16 RE: AUTHORIZE STAFF/OTHERS TO NEGOTIATE WITH CHOSEN FIRM FOR PROFESSIONAL SERVICES OUTLINED IN RFQ #2008-P03: THE DEVELOPMENT OF CONTEXT SENSITIVE DESIGN/CONTEXT SENSITIVE SOLUTIONS (CSD/CSS) GUIDELINES was PULLED.

DISCUSSION REGARDING FUNDING FOR HAYS COUNTY 160TH BIRTHDAY CELEBRATION

[T1-795] Additional research is needed regarding donations. Judge Sumter spoke of meetings that have been held and proposed events: cake baking contest, music/entertainment, food – barbeque contest, large vehicle display, courthouse tour, shuttle service and parking, birthday cake and commemorative items, and employee recognition program. Judge Sumter spoke of wanting to hold an event annually to educate the public on what county government provides. Discussion was had regarding holding this event during county government week (April 6-12, 2008 – national theme is protecting our children).

24958 APPROVE ONE PART-TIME POSITION, GRADE 913, FOR THE HAYS COUNTY CIVIC CENTER

[T1-1580] Funds required: \$13,438 to be funded out of 01-413-5448 (contract management fee). **A motion was made by Commissioner Ingalsbe, seconded by Commissioner Barton to approve one part-time position, Grade 913, for the Hays County Civic Center and amend the budget accordingly. All voting "Aye". MOTION PASSED.**

24959 AMEND SECTION 5.07 OF THE CURRENT EMPLOYEE HANDBOOK

[T1-1631] Discussion was had regarding proposed change to the handbook. **A motion was made by Commissioner Conley, seconded by Judge Sumter to amend Section 5.07 of the current employee handbook. All voting "Aye". MOTION PASSED.**

24960 CALL FOR AN ELECTION OF FIVE (5) EMERGENCY SERVICES COMMISSIONERS THAT WILL SERVE ON THE BOARD OF THE NEWLY CREATED CALDWELL-HAYS COUNTY EMERGENCY SERVICES DISTRICT #1; AND HAVE THE ELECTION PLACED ON THE MAY 10, 2008 BALLOT TO BE CONSIDERED BY THE RESIDENTS OF SAID EMERGENCY SERVICES DISTRICT

[T1-1696] **A motion was made by Commissioner Barton, seconded by Commissioner Ingalsbe to call for an election of five (5) Emergency Services Commissioners that will serve on the Board of the newly created Caldwell-Hays County Emergency Services District #1; and have the election placed on the May 10, 2008 ballot to be considered by the residents of said emergency services district. All voting "Aye". MOTION PASSED.**



Clerk's Note: Agenda Item #22 RE: APPROVE AWARD OF RFP #2008-P01 ENGINEERING SERVICES FOR DRAINAGE STUDIES OF SELECTED HAYS COUNTY DRAINAGE BASINS AND AUTHORIZE NEGOTIATION OF CONTRACT was PULLED.

24961 APPOINT SCOTT JOHNSON TO THE HAYS COUNTY HABITAT CONSERVATION CITIZENS ADVISORY COMMITTEE TO REPLACE BRENT TUTTLE

[T1-1830] A motion was made by Commissioner Conley, seconded by Judge Sumter to appoint Scott Johnson to the Hays County Habitat Conservation Citizens Advisory Committee to replace Brent Tuttle. All voting "Aye". MOTION PASSED.

DISCUSSION REGARDING THE HAYS COUNTY COMMISSIONERS COURT'S APPROACH TO TRANSPORTATION AND TRANSPORTATION PLANNING

[T1-1878] A brief discussion was had. More information is needed before action will be taken. Judge Sumter spoke of possible workshops to be held on Tuesdays depending on information that is forthcoming.

WORKSHOP TO REVIEW PROGRESS ON THE WAGE AND SALARY PROGRAM AND FINALIZE TIMELINE

[T1-2150] Dee Dee Baen, Human Resources Director, spoke of revising market sources to be utilized; need to determine which "salary" of Hays County (minimum, midpoint, maximum, or actual average) to match to market and to which market "salary" (average of minimum, midpoint, maximum, or actual), establish salary philosophy – pay at, below, or above market; continued progression through salary analysis to establish salary structure based on new market; and establish job families and consolidated salary structure, including law enforcement. Sheri Miller spoke of potential markets: Counties (Bastrop, Caldwell, Comal, Ellis, Guadalupe, Johnson, Montgomery, Parker, Travis, and Williamson), Cities (Austin, Kyle, New Braunfels, and San Marcos), ISD's (Comal, Dripping Springs, Hays, New Braunfels, San Marcos, and Wimberley), Texas State University, State of Texas, and Central Texas Compensation and Benefits Association Salary Survey. Discussion was had regarding averaging of salaries and hiring new employees at minimum of range (regardless of work experience). Discussion was had regarding comparison of different jobs throughout the county and career paths. Discussion was had regarding county philosophy and consistency in the schedule. Human Resources will work up some more samples for consideration.

Court was adjourned.

I, LINDA C. FRITSCHKE, COUNTY CLERK and EXOFFICIO CLERK OF THE COMMISSIONERS' COURT, do hereby certify that the foregoing contains a true and accurate record of the proceedings had by the Hays County Commissioners' Court on FEBRUARY 5, 2008.



LINDA C. FRITSCHKE, COUNTY CLERK AND EXOFFICIO CLERK OF THE COMMISSIONERS' COURT OF HAYS COUNTY, TEXAS

