



STATE OF TEXAS *
 COUNTY OF HAYS *

ON THIS THE 15TH DAY OF JULY A.D., 2010, THE COMMISSIONERS' COURT OF HAYS COUNTY, TEXAS, MET IN SPECIAL MEETING. THE FOLLOWING MEMBERS WERE PRESENT, TO-WIT:

ELIZABETH "LIZ" SUMTER	COUNTY JUDGE
DEBBIE GONZALES INGALSBE	COMMISSIONER, PCT. 1
JEFFERSON W. BARTON	COMMISSIONER, PCT. 2
KAREN FORD	COMMISSIONER, PCT. 4
LIZ GONZALEZ	DEPUTY COUNTY CLERK

WITH COMMISSIONER PCT 3 WILL CONLEY ABSENT; AND THE FOLLOWING PROCEEDINGS WERE HAD, THAT IS:

DEPARTMENTAL BUDGET REVIEW

Historical Commission

Kate Johnson of the Historical Commission spoke of budget requests. She spoke of applying for Grants especially one for Heritage Tourism. She also spoke of needing to add a Travel Line Item. Kate Johnson spoke of the recent vandalism at the Kyle Cemetery. She spoke of seeking funding for repair and even contacting Robert Redford, his family is buried at the cemetery. She spoke of moving money they had in the Historical Trust Reserve and moved that over for them to be able to use. Normally, the Court would budget \$2,000 this year they moved \$18,000 into that account.

Treasurer

Michele Tuttle, Hays County Treasurer, spoke of the interest rate currently being at .25%. She spoke of needing to increase her Office & Computer Supplies line item. She also requested a couple of filing cabinets. She spoke of having boxes of information of historical value and also needs to keep in a secure place. Commissioner Ingalsbe spoke of Commissioner Conley not being present due to an early morning break-in at one of his businesses. The Court spoke of ticket system for the Transfer Station. Michele Tuttle spoke of having boxes of stubs from the Transfer Station. She spoke of Transport Receipt Books for transporting deposits from an outlying office to the Treasurer's Office. Michele Tuttle spoke of Britney Richey's position being considered a promotion rather than a regrade, prompting a 6% increase. She also spoke of changes in the payroll edition of New World System that will need to be implemented by next year. Michele Tuttle spoke of a citizens' study that suggested an increase to her salary. She asked the Court for their consideration. She spoke of the Time Keeping System and the software maintenance that will be charged yearly. The cost for software maintenance will be \$7,000 yearly. She spoke of working closely with Broadus & Associates for the new Government Center. Britney Richey spoke on behalf of the Retiree Committee. The Committee is recommending no changes to current retirement plan: (1) Rule of 75, (2) 8 year vesting, (3) 30 years of service, (4) 225% matching rate, and no changes to current retiree insurance: (1) Humana Medical & Dental, (2) Humana Medical Advantage for Medicare eligible retirees, (3) Aetna Choice Silver for Medicare eligible retirees. The Committee is also recommending other than retirees – county employees and spouses to be allowed to participate in Humana Medicare Plan at their own cost. This is consistent with TAC's policy for Aetna's Choice Silver Plan. The Committee also recommended making no changes to Section 5.05 in the Personnel Policy. The Committee did recommend a 2% cost of living increase for retirees.

Auditor

Bill Herzog, Hays County Auditor asked for a part-time person for Accounts Payable. Currently, they are using a CSR person to scan. Court spoke of having a Contract person in the Auditor's Office.

Recommendations

Auditor – Office & Computer Supplies = \$6,000, Postage = \$1,400, Printing Services = \$3,000, Travel = \$1,500. Historical – Contract Services = \$1,500, Printing Services = \$600, Public Notice = \$100, Continuing Ed = \$1,000, Travel = \$250. Treasurer – Printing Services = \$1,500.

County Judge/Commissioners Court

County Judge – Office & Computer Supplies \$1,500, Printing Services \$500, Equipment Lease \$6,000. Commissioner Pct 1 – Books & Periodicals \$200, Membership Fees & bonds \$100, Temporary Personnel \$1,500, Travel \$750. Commissioner Pct 2 – Books & Periodicals \$250, Membership Fees & Bonds \$300, Temporary Personnel \$5,000, moved Special Projects to Community Program Expense. Commissioner Pct 4 Signs & Barricades \$750, Books & Periodicals \$100, Membership Fees & Bonds \$280, Community Program Expenses \$1,250, Temporary Personnel \$1,500, Continuing Ed \$2,000, Travel \$600. Commissioner Pct 3 - Did not discuss.

Dee Dee Baen, Human Resources Director gave a handout that listed the Cost of Living Index, CPI, CPI Summary/Urban Areas, and Turnovers for Hays County



Commissioner Conley came to the meeting at this time.

Juvenile Probation

Shelly Williams, Director of Juvenile Probation explained budget requests. She spoke of request for a new vehicle. Shelly Williams explained what Inmate Supplies are (clothing, hygiene products, shoes etc.) and she explained that there are 8 vehicles in the Juvenile Department. Commissioner Ford asked that in the future the Court be given a list of vehicles that each department has and mileage on each vehicle, so that they can make a more qualified recommendation on whether to replace or supply more money in the Vehicle Maintenance & Repair. Shelly Williams explained that Medical Services line is for psych evaluations. She requested that a Probation Officer be moved from Juvenile Detention to the Juvenile Probation Department.

Juvenile Detention Center

Brett Littlejohn Director of the Juvenile Detention Center explained that the facility, one year ago housed around 127 juveniles and currently housing around 75. The State requires 1 Correction Officer to 8 juveniles ratio. Referrals are down but the numbers that we do have, are currently housing juveniles from other counties that have a lot of problems. Brett Littlejohn explained that Boot Camp alone does not work. It needs to be coupled with counseling for it to have a positive impact on the juvenile. They also provide counseling to the parents. Shelly Williams explained that the local kids benefit from the dual counseling and aren't the ones that are the problem. Most of the juveniles in Hays County are processed in a very timely manner. Hays County Juvenile Department was monitored by the State and rated at an 89. Hays County's goal is to house around 90 kids per day to stay afloat. Commissioner Conley asked about the staff and their salaries. County Auditor is predicting that the Juvenile Detention Center will have a shortfall of \$1 million dollars. Brett Littlejohn explained that postage is supplied to each Juvenile at 2 each per child. He also explained Contract Services which is for Resident Counseling on Drug & Alcohol abuse, Sex Offenders & Mental Health.

Recommendations:

Juvenile Detention – Inmate Supplies = \$23,000, Janitorial Supplies = \$38,000, Postage = \$1,800, Miscellaneous = \$3,500, Vehicle Maintenance & Repair = \$6,000, Contract Services = \$245,000, Utilities Juvenile Detention Center = \$130,000, Travel = \$2,000.

Court was adjourned.

I, LINDA C. FRITSCHÉ, COUNTY CLERK and EXOFFICIO CLERK OF THE COMMISSIONERS' COURT, do hereby certify that the foregoing contains a true and accurate record of the proceedings had by the Hays County Commissioners' Court on JULY 15, 2010.



**LINDA C. FRITSCHÉ, COUNTY CLERK AND EXOFFICIO
CLERK OF THE COMMISSIONERS' COURT OF
HAYS COUNTY, TEXAS**

