



STATE OF TEXAS \*  
COUNTY OF HAYS \*

ON THIS THE 19<sup>TH</sup> DAY OF JULY A.D., 2010, THE COMMISSIONERS' COURT OF HAYS COUNTY, TEXAS, MET IN SPECIAL MEETING. THE FOLLOWING MEMBERS WERE PRESENT, TO-WIT:

<b>ELIZABETH "LIZ" SUMTER</b>	<b>COUNTY JUDGE</b>
<b>DEBBIE GONZALES INGALSBE</b>	<b>COMMISSIONER, PCT. 1</b>
<b>JEFFERSON W. BARTON</b>	<b>COMMISSIONER, PCT. 2</b>
<b>KAREN FORD</b>	<b>COMMISSIONER, PCT. 4</b>
<b>LIZ GONZALEZ</b>	<b>DEPUTY COUNTY CLERK</b>

AND THE FOLLOWING PROCEEDINGS WERE HAD, THAT IS:

#### **DEPARTMENTAL BUDGET REVIEW**

##### **Personal Health**

Priscilla Hargraves explained requests from PHD. She spoke of Tuberculosis program. Hays County has had 1 TB nurse for about 40 years. The workload has increased but we still only have one TB nurse. She is requesting an LVN position to assist the TB-RN. Priscilla Hargraves is also asking for a CMA for the Personal Health Department. The CMA would assist with both clerical and medical assistant duties. Billing purposes, current unpaid bill total +/- \$26,000. The CMA & LVN can assist each other in completion of prescription assistance program paperwork, ordering, follow-up, check in of medications, verifying meds against order in char, contacting clients to pick up meds, and educating clients on taking medications and possible side effects/adverse reactions. Priscilla Hargraves is also requesting an Administrative Assistant II for Indigent Health Care. There has been an increase in clients, and 40 – 50 new applicants weekly. Appointments for interviews are 5 weeks behind. Priscilla Hargraves spoke of not including \$4,500 maintenance for Security Entrance into the PHD. Last year, the State provided the H1N1 vaccine free to the County so, we didn't have to pay for it. This year, the H1N1 will be combined the flu shot.

##### **Fire Marshal**

Mark Chambers explained requests for his budget. The Fire Code will be brought to the Court around January and may be implemented shortly thereafter. With the Fire Code adoption, there's a need for 3 positions, 2 Code Enforcement Inspectors and 1 Administrative Assistant II. If the Fire Code is not adopted there will be no need for additional staff. Mark Chambers spoke of revenues that would be brought into his budget with the Fire Code implemented. The budget might be self supporting. The only increases requested are due to the Fire Code being adopted. Mark Chambers spoke of the Fire Code being ready for adoption. He understood that the Court wanted to wait until 2011 to adopt/implement the Fire Code. New businesses and over 50% new construction to an existing building will be affected by the Code. Fire Districts can adopt a Fire Code. Buda's Fire District has currently adopted a Fire Code. When Hays County does adopt a Fire Code, they will need to have their code be as stringent as the one we have. Mark Chambers spoke of submitting a budget request with the Fire Code and without the Fire Code adoption.

##### **Emergency Management**

Jeff Turner explained his budget request. He spoke of not requesting an additional staff person due to budget constraints. He spoke of General Supplies line item, this is one of those items it's hard to budget for, due to the fact that you don't know when an emergency is going to happen. The Court could cut it, if they will adjust it if needed in an emergency.

##### **Recommendations**

Emergency Management – General Supplies = \$2,500, Office & Computer Supplies = \$500, Uniforms = \$500, Communication Equipment = \$660. Personal Health Dept – Office Supplies = \$6,000, Vaccines = \$50,000, Misc = \$1,500, Vehicle Mtc & Repair = \$500, Contract Services = \$12,400, Printing = \$250, Continuing Ed = \$4,000. Indigent Health – Medical & Safety Supplies = \$250,000, Medical Services = \$350,000, Travel = \$100, Continuing Ed = \$1,000. Office & Computer Supplies = \$500. Family Clinic – Medical & Safety Supplies = \$2,700, Insurance = \$1,462, Printing = \$100, Travel = \$100.

##### **DPS**

Darrel Jarial [DPS] explained his budget request. The Telephone & Data Lines went down from \$18,000 to \$13,000 which includes 13 phone lines and that there are 2 employees that work at DPS but are funded and employed by the County.

##### **DPS L&W**

Ted Riojas [DPS L&W] explained his budget request. He has 1 person that works at DPS but is funded and employed by the County. He explained that Hays County has 3 scales, North bound IH 35, South bound IH 35 and on Hwy 21. The only one currently being used is the South bound IH 35. The North bound scale is not being used, because of safety concerns. The one on Hwy 21 has no power outlet. Commissioner Conley suggested that DPS L&W get with the Court to see if they can get the other two working. The weigh strips were built in the 70's but we have outgrown the facility. It needs to be renovated to handle to amount of traffic that travels on IH 35.

**Elections**

Joyce Cowan Elections Administrator – explained her budget request. She needs extra money in Printing Services every other year due to elections. She spoke of E-pole books, which will operate in real time updates. This would help in transitioning to vote centers. There would be a maintenance fee of \$25,555 yearly. Joyce Cowan spoke of ability to use Chapter 19 funds that need to be used by August 15, 2010. If not, she'll lose the money. She spoke of wanting to update her office but wants the backing of the Court for the yearly maintenance fees.

**Grants**

Jeff Hauff Grants Administrator – explained his budget. He is asking for an additional person, if the economy improves.

**Civic Center**

Barry Nelson Civic Center Director – explained his budget. He would like to put in an irrigation line to help lower utilities.

**Recommendations**

Civic Center – Miscellaneous Equipment = \$56.64, General Supplies - \$16,000, Misc Capital Improvements = \$8,600, Equipment Lease = \$1,000. Grants – Office & Computer Supplies = \$1,500, Printing Services = \$400, Travel = \$200. Elections – Software = \$0 (move \$50,000 to County Wide), Postage = \$14,000. DPS – Delete one position out of the two budgets, Telephone & Data Lines = \$10,000, Law Enforcement Supplies = \$300. DPS L&W – Law Enforcement Supplies = \$300, Office & Computer Supplies = \$800, Miscellaneous = \$200, Contract Services = \$3,900, Telephone & Data Lines = \$9,000. Extension – Cut one of the Agents, Office & Computer Supplies = \$5,000, Continuing Ed = \$1,500. Commissioner Pct 3 – Computer Supplies = \$600, Postage = \$400, Books & Periodicals = \$200, Temporary Personnel = \$1,500.

**Court was adjourned.**

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**I, LINDA C. FRITSCHÉ, COUNTY CLERK and EXOFFICIO CLERK OF THE COMMISSIONERS' COURT, do hereby certify that the foregoing contains a true and accurate record of the proceedings had by the Hays County Commissioners' Court on JULY 19, 2010.**

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**LINDA C. FRITSCHÉ, COUNTY CLERK AND EXOFFICIO  
CLERK OF THE COMMISSIONERS' COURT OF  
HAYS COUNTY, TEXAS**

