

HAYS COUNTY COMMISSIONERS' COURT MINUTES



STATE OF TEXAS \*  
COUNTY OF HAYS \*

ON THIS THE 6<sup>TH</sup> DAY OF FEBRUARY A.D., 2018, THE COMMISSIONERS' COURT OF HAYS COUNTY, TEXAS, MET IN REGULAR MEETING. THE FOLLOWING MEMBERS WERE PRESENT, TO-WIT:

DEBBIE GONZALES INGALSBE	COMMISSIONER, PCT. 1
MARK JONES	COMMISSIONER, PCT. 2
LON A. SHELL	COMMISSIONER, PCT. 3
RAY O. WHISENANT JR.	COMMISSIONER, PCT. 4
OSCAR MEJIA JR.	DEPUTY COUNTY CLERK

WITH COUNTY JUDGE, ALBERT H. COBB, JR., BEING ABSENT AND THE FOLLOWING PROCEEDINGS WERE HAD, THAT IS:

Vilma Resendiz gave the invocation. Commissioner Ingalsbe led the court in the Pledge of Allegiance to the United States and Texas flags. Commissioner Ingalsbe called the meeting to order.

**33340A ADOPT A PROCLAMATION DECLARING FEBRUARY 2018 AS DATING VIOLENCE AWARENESS AND PREVENTION MONTH**

Melissa Rodriguez, Director of Community Partnerships with Hays-Caldwell Woman's Center spoke. A motion was made by Commissioner Shell, seconded by Commissioner Whisenant to adopt a proclamation declaring February 2018 as Dating Violence Awareness and Prevention Month. All present voting "Aye". MOTION PASSED

**PUBLIC COMMENTS**

Rodrigo Amaya-San Marcos Resident, David Crowell-Kyle Resident, Dan Lyon-San Marcos Resident, and Harvey Jenkins-San Marcos Resident gave a public comment.

**33341A APPROVE PAYMENTS OF COUNTY INVOICES**

A motion was made by Commissioner Whisenant, seconded by Commissioner Jones to approve payments of County invoices in the amount of \$907,842.73 as submitted by the County Auditor. All present voting "Aye". MOTION PASSED

**33342A APPROVE PAYMENTS OF JUROR CHECKS**

A motion was made by Commissioner Whisenant, seconded by Commissioner Jones to approve payments of Juror checks in the amount of \$6,098.00 as submitted by the County Auditor. All present voting "Aye". MOTION PASSED

**33343A APPROVE THE PAYMENT OF HUMANA AND UNITED HEALTHCARE CLAIMS**

A motion was made by Commissioner Whisenant, seconded by Commissioner Jones to approve the payment of Humana and United Healthcare claims in the amount of \$2,435.11 for Humana and \$616,514.79 for Untied Healthcare as presented by the County Auditor. All present voting "Aye". MOTION PASSED

**33344A APPROVE COMMISSIONERS COURT MINUTES OF JANUARY 30, 2018**

A motion was made by Commissioner Whisenant, seconded by Commissioner Jones to approve Commissioners Court Minutes of January 30, 2018 as submitted by the County Clerk. All present voting "Aye". MOTION PASSED

**33345A APPROVE SPECIFICATIONS FOR RFP 2018-P11 COUNTYWIDE LAWN AND LANDSCAPE SERVICES AND AUTHORIZE PURCHASING MANAGER TO SOLICIT FOR PROPOSALS AND ADVERTISE**

A motion was made by Commissioner Whisenant, seconded by Commissioner Jones to approve specifications for RFP 2018-P11 Countywide Lawn and Landscape Services and authorize Purchasing Manager to solicit for proposals and advertise. All present voting "Aye". MOTION PASSED

**33346A AUTHORIZE THE JUSTICE OF THE PEACE OFFICES, PCT. 1-1 AND 1-2 TO CONVERT ONE SHARED FULL TIME JUSTICE CLERK SLOT 0855-005, TO TWO PART-TIME POSITIONS EFFECTIVE FEBRUARY 9, 2018**



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JP Pct. 1-1, Judge Joanne Prado and JP Pct 1-2, Judge Maggie H. Moreno spoke. Justice Clerk slot 5 has been utilized since February 2018 as a full-time position, shared equally between JP 1-1 and JP 1-2. This shared position enabled the public to be served in a unified manner during the transition period of fulfilling both JP offices. Judge Prado and Judge Moreno have identified their respective offices will operate effectively by separating the full-time position into two part-time positions. **A motion was made by Commissioner Whisenant, seconded by Commissioner Jones to authorize the Justice of the Peace Offices, Pct. 1-1 and 1-2 to convert one shared Full Time Justice Clerk slot 0855-005, to two Part-Time positions effective February 9, 2018. All present voting "Aye". MOTION PASSED**

**33347A AUTHORIZE THE EXECUTION OF AMENDMENT 1 TO THE GRANT AWARD FROM THE TEXAS VETERANS COMMISSION - FUND FOR VETERANS ASSISTANCE, HAYS COUNTY VETERANS TREATMENT COURT PROGRAM**

Chief of Staff, Clint Garza spoke. On November 15, 2016 the Commissioners Court approved submission of a grant application to the Texas Veterans Commission for \$100,000.00 to fund operations within the Hays County Veterans Treatment Court program. An original amendment request on August 22, 2017 was made to remove the expunction costs per the new state law, HB 322, and add new services under Client Services. This amendment was not counted towards the three amendments per grant period due to it being required by the new law. In addition, a budget amendment was submitted to move the probation officer (salaries/wage and fringe benefits) to Client Services. However, management through TVC Fund for Veterans Assistance was not aware of this budget amendment request and was recently discovered upon review of the November and December reports. It has been requested that we combine the original amendment and the budget amendment and only count as one amendment. Two copies of the amended Notice of Grant Award with required signatures will be returned to the Texas Veterans Commission. **A motion was made by Commissioner Shell, seconded by Commissioner Whisenant to authorize the execution of Amendment 1 to the grant award from the Texas Veterans Commission - Fund for Veterans Assistance, Hays County Veterans Treatment Court program and amend the budget accordingly. All present voting "Aye". MOTION PASSED**

**33348A APPROVE OUT OF STATE TRAVEL FOR DETECTIVE NELSON WRAY TO ATTEND THE INTERNATIONAL ASSOCIATION OF COMPUTER INVESTIGATIVE SPECIALISTS TRAINING IN ORLANDO, FLORIDA**

Out of state travel is needed to send Detective Nelson Wray to attend the International Association of Computer Investigative Specialists Training in Orlando, Florida beginning April 23 - May 4, 2018. A combination of computer forensic theory and hands-on practical exercises will be provided to attendees. Classes will cover technical theories, terms, and techniques that pertain to computer forensics. Detective Wray will receive a laptop computer, external hard drive, thumb drive, training manuals and other equipment to take with him at the successful conclusion of the training event. Registration, hotel, airfare, baggage, and transportation fees will be paid out of the Sheriff's Office LEOSE account. Per diem will be paid for out of the Sheriff's Office Continuing Ed general ledger. **A motion was made by Commissioner Shell, seconded by Commissioner Whisenant to approve out of state travel for Detective Nelson Wray to attend the International Association of Computer Investigative Specialists Training in Orlando, Florida. All present voting "Aye". MOTION PASSED**

**33349A AUTHORIZE THE EXECUTION OF AN ANTIQUITIES PERMIT APPLICATION FOR WORK RELATED TO THE ENERGY EFFICIENCY PROJECT**

Dan Lyon gave a public comment. Chief of Staff, Clint Garza and Commissioner Whisenant spoke. During the course of the Energy Efficiency Project the recommendation was made to have the windows replaced at the Courthouse. The recommendation was accepted and will result in a significant savings on the utility cost for that location. Given that it is a historic building the County will need to submit an Antiquities Permit Application to the Texas Historical Commission before beginning the project. **A motion was made by Commissioner Shell, seconded by Commissioner Whisenant to authorize the execution of an Antiquities Permit Application for work related to the Energy Efficiency Project. All present voting "Aye". MOTION PASSED**

**33350A AUTHORIZE THE CONSTABLE PRECINCT 3 OFFICE TO UTILIZE INSURANCE PROCEEDS FOR VEHICLE REPAIRS TO A 2007 CHEVY TAHOE LAW ENFORCEMENT VEHICLE AND AMEND THE BUDGET ACCORDINGLY**

The Constable Pct. 3 Office sustained damage to a law enforcement patrol unit which was covered by the at fault driver's insurance company. Funding has been received from the insurance agency to cover the cost of repairs. Budget Amendment: Increase Revenue-Compensation For Loss .4680. Increase Expense-Vehicle Repairs .5413. **A motion was made by Commissioner Shell, seconded by Commissioner Whisenant to authorize the Constable Precinct 3 Office to utilize insurance proceeds for vehicle repairs to a 2007 Chevy Tahoe law enforcement vehicle and amend the budget accordingly. All present voting "Aye". MOTION PASSED**

**33351A AUTHORIZE THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH TYLER TECHNOLOGY RELATED TO THE CONSTABLE OFFICES RECEIPTING PROCESS WITHIN THE ODYSSEY LAW ENFORCEMENT SOFTWARE PACKAGE**



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The IT Department is working with all five Constable Offices to implement a new module within the Odyssey Law Enforcement Software for a new receipting process. The development of this module will allow the respective offices to automate their receipting process to include case number identifiers to all revenue received. Funds were budgeted during the FY 2018 budget process for this module implementation. **A motion was made by Commissioner Shell, seconded by Commissioner Whisenant to authorize the execution of a Professional Services Agreement with Tyler Technology related to the Constable Offices receipting process within the Odyssey Law Enforcement Software Package. All present voting "Aye". MOTION PASSED**

**33352A AUTHORIZE THE EXECUTION OF A PROPOSAL FROM BECKWITH ELECTRONIC SYSTEMS, LLC FOR THE AV VIDEO/AUDIO UPGRADE FOR DISTRICT COURTROOM #8 AND ALLOW AN EXEMPTION FROM THE BIDDING PROCESS PURSUANT TO TEXAS LOCAL GOVERNMENT CODE 262.024A (7) (D)**

Mark Kennedy, General Counsel spoke. The upgrade for Courtroom #8 was approved and budgeted during the FY18 budget process. Beckwith Electronics Systems was the contractor used during the Government Center build out of the current courtrooms that are in use. The system was customized for our District and County Court at Law Judges in order to provide consistency throughout all courtrooms. Additionally, Beckwith installed the wiring and configuration for the remaining courtrooms for future build outs. Due to the existing infrastructure that was put in place, it is necessary to utilize the same contractor to complete the upgrade for District Courtroom #8. **A motion was made by Commissioner Whisenant, seconded by Commissioner Jones to authorize the execution of a Proposal from Beckwith Electronic Systems, LLC for the AV video/audio upgrade for District Courtroom #8 and allow an exemption from the bidding process pursuant to Texas Local Government Code 262.024A (7) (D). All present voting "Aye". MOTION PASSED**

**33353A ADOPT THE CIVIL RIGHTS POLICIES AND PROCEDURES ASSOCIATED WITH THE IMPLEMENTATION OF THE TEXAS DEPARTMENT OF AGRICULTURE, TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FOR THE CEDAR OAK MESA WATER SUPPLY CORPORATION, 2017 WATER SYSTEM IMPROVEMENT PROJECT AND RESOLUTION AGREEING TO REAFFIRM AND ADOPT SEVERAL FEDERAL AND TXCDBG REQUIREMENTS**

Hays County is serving as the sponsor for a Texas Department of Agriculture (TDA), Texas Community Development Block Grant Program award of \$300,000.00 for the water system improvements for the Cedar Oak Mesa Water Supply Corporation service area which is located south of Wimberley on River Road. These are federal grant funds and require compliance with various requirements for non-discrimination, accessibility and other civil rights issues. Resolution agreeing to reaffirm and adopt several Federal and TxCDBG requirements in conformity with the Civil Rights Act, the Fair Housing Act, and that the County will promote fair housing. The forms and resolutions included regard appointment of a Civils Rights Officer, a statement of policy for fair housing, nondiscrimination/accessibility policy on basis of disability, plan for accommodation of those with limited English language proficiency, an Excessive Force Policy (Resolution) for nonviolent civil rights demonstrations, accommodation of Section 3 businesses and residents in projects utilizing CDBG funds (Resolution), and procedures for filing complaints or grievances. It is proposed that the Human Resources Director be named the Civil Rights Officer to investigate and respond to any violations of civil rights issue. **A motion was made by Commissioner Whisenant, seconded by Commissioner Jones to adopt the Civil Rights Policies and Procedures associated with the implementation of the Texas Department of Agriculture, Texas Community Development Block Grant (CDBG) Program for the Cedar Oak Mesa Water Supply Corporation, 2017 Water System Improvement Project and Resolution agreeing to reaffirm and adopt several Federal and TxCDBG requirements. All present voting "Aye". MOTION PASSED**

**33354A RATIFY THE SUBMISSION OF THE EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) RENEWAL APPLICATION TO THE TEXAS DEPARTMENT OF PUBLIC SAFETY, TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM) PROGRAM FOR UP TO \$171,468.11**

The Emergency Management Performance Grant (EMPG) program is a federally funded program to assist states and local governments with all hazards emergency preparedness. The EMPG program has funded a portion of the salary and benefits for the Hays County Emergency Services staff. The grant term is from October 1, 2017 through September 30, 2018. **A motion was made by Commissioner Whisenant, seconded by Commissioner Jones to ratify the submission of the Emergency Management Performance Grant (EMPG) renewal application to the Texas Department of Public Safety, Texas Division of Emergency Management (TDEM) program for up to \$171,468.11. All present voting "Aye". MOTION PASSED**

**33355A AUTHORIZE THE EXECUTION OF RENEWAL SERVICE REQUEST FORMS FOR GRANDE COMMUNICATIONS RELATED TO THE COUNTY WIDE LAND-LINES AND FIBER INFRASTRUCTURE**

The attached Grande Communications contracts are renewal services agreements which include network redesign and increased bandwidth upgrades to meet the needs of all County Wide offices. **A motion was made**



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by Commissioner Whisenant, seconded by Commissioner Jones to authorize the execution of renewal Service Request Forms for Grande Communications related to the County Wide Land-Lines and Fiber Infrastructure. All present voting "Aye". MOTION PASSED

**33356A AUTHORIZE THE SUBMISSION OF A GRANT APPLICATION TO THE DEPARTMENT OF STATE HEALTH SERVICES (DSHS) FOR THE FY19 PUBLIC HEALTH EMERGENCY PREPAREDNESS (PHEP) PROGRAM IN THE AMOUNT OF \$122,790.00**

This grant application is to the Texas Department of State Health Services, Public Health Emergency Preparedness (PHEP). This program will provide support for the salary and benefits for the Emergency Preparedness Coordinator and a portion of an epidemiologist's salary. Previously this program provided support for the salary and benefits for the Emergency Preparedness Coordinator and SNS Coordinator. The grant requirements include a 10% match which will be met through contributions from the health department operating funds. The contract term for this grant will be in effect from July 1, 2018 through June 30, 2019. The application is due February 6, 2018 and will be submitted electronically. **A motion was made by Commissioner Whisenant, seconded by Commissioner Jones to authorize the submission of a grant application to the Department of State Health Services (DSHS) for the FY19 Public Health Emergency Preparedness (PHEP) Program in the amount of \$122,790.00. All present voting "Aye". MOTION PASSED**

**33357A ACCEPT AND APPROVE THE 2017 RACIAL PROFILING REPORT FOR THE HAYS COUNTY CONSTABLE OFFICE, PRECINCT 1**

The annual Racial Profiling Report for 2017 is submitted in accordance to: Law Enforcement Policy on Racial Profiling - Article 2.132 Texas Code of Criminal Procedure (7) require the agency to submit to the governing body of each county or municipality served by the agency an annual report of the information collected under Subdivision (6) if the agency is an agency of a county, municipality, or other political subdivision of the state. **A motion was made by Commissioner Whisenant, seconded by Commissioner Jones to accept and approve the 2017 Racial Profiling Report for the Hays County Constable Office, Precinct 1. All present voting "Aye". MOTION PASSED**

**Clerk's Note Agenda Item #19 RE: AUTHORIZE THE EXECUTION OF A PROFESSIONAL SERVICE AGREEMENT WITH DOUCET & ASSOCIATES TO PROVIDE PLANS, SPECIFICATIONS & ESTIMATES (PS&E) SERVICES FOR THE OLD BASTROP HIGHWAY/ CR 266 BETWEEN RATTLER ROAD AND CENTERPOINT ROAD IN PCT. 1 AS PART OF THE 2016 ROAD BOND PROGRAM- was pulled**

**33358A ACCEPT LETTER OF CREDIT NO.SBP702571 FOR STREET AND DRAINAGE IMPROVEMENTS FOR BELTERRA SUBDIVISION SECTION 20-1 IN THE AMOUNT OF \$758,411.55**

Staff gave recommendation. Belterra Section 20-1 is a proposed 53 lot segment, across 62.12 acres, in the master planned Belterra Subdivision. Water and wastewater services will be provided by the WCID #2. The final plat for the Belterra Subdivision Section 20-1 have been reviewed under the interlocal cooperation agreement with the City of Dripping Springs and have been approved by County staff. While the plat has been approved administratively, formal acceptance of fiscal surety is required by Commissioners Court action. **A motion was made by Commissioner Whisenant, seconded by Commissioner Jones to accept Letter of Credit No.SBP702571 for street and drainage improvements for Belterra Subdivision Section 20-1 in the amount of \$758,411.55. All present voting "Aye". MOTION PASSED**

**33359A ACCEPT LETTER OF CREDIT NO.SBP702570 FOR STREET AND DRAINAGE IMPROVEMENTS FOR BELTERRA SUBDIVISION SECTION 20-2 IN THE AMOUNT OF \$131,721.80**

Beltterra Section 20-2 is a proposed 17 lot segment, across 21.89 acres, in the master planned Belterra Subdivision. Water and wastewater services will be provided by the WCID #2. The final plat for the Belterra Subdivision Section 21-1 have been reviewed under the interlocal cooperation agreement with the City of Dripping Springs and have been approved by County staff. While the plat has been approved administratively, formal acceptance of fiscal surety is required by Commissioners Court action. **A motion was made by Commissioner Whisenant, seconded by Commissioner Jones to accept Letter of Credit No.SBP702570 for street and drainage improvements for Belterra Subdivision Section 20-2 in the amount of \$131,721.80. All present voting "Aye". MOTION PASSED**

**33360A AUTHORIZE THE COURT TO EXECUTE A SUPPLEMENTAL NO. 1 TO A PROFESSIONAL SERVICE AGREEMENT (PSA) WITH BINKLEY BARFIELD, INC. FOR THE FM 110 SOUTH (FM621-SH123) PROJECT AS PART OF THE HAYS COUNTY/TXDOT PARTNERSHIP PROGRAM**

The additional funds are needed to complete final design to accommodate planned TxDOT letting schedule. **A motion was made by Commissioner Ingalsbe, seconded by Commissioner Jones to authorize the Court to execute a Supplemental No. 1 to a Professional Service Agreement (PSA) with Binkley Barfield, Inc. for the FM 110 South (FM621-SH123) project as part of the Hays County/TxDOT Partnership Program. All present voting "Aye". MOTION PASSED**



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**33361A SUB-904 CYPRESS CREEK ACRES, AMENDED PLAT OF A PORTION OF LOT 34 (1 LOT). DISCUSSION OF POSSIBLE ACTION TO CONSIDER GRANTING A VARIANCE TO TABLE 10-1 OF THE HAYS COUNTY RULES FOR ON-SITE SEWAGE FACILITIES**

County Planner, Marcus Pacheco spoke. The proposed amended plat will correct the metes and bounds division of a portion of lot 34 and bring it into compliance with our Hays County Development Regulations. Water service will be provided by Wimberley Water Supply Corporation. Wastewater service will be accomplished by OSSFs. The Hays County minimum lot size for a lot served by a public groundwater supply system and advanced OSSF is 1.5 acre. Newly created lot 34B does not meet the current minimum lot size as a 1.045 acre tract. The applicant is seeking a Variance from Table 10-1 of the Hays County Rules for On-Site Sewage Facilities. This plat is being reviewed under the County's 1445 agreement with the City of Woodcreek. This action will allow the plat to move forward with County's process for final approval with the City of Woodcreek. **A motion was made by Commissioner Shell, seconded by Commissioner Whisenant to grant a variance to Table 10-1 of the Hays County Rules for On-Site Sewage Facilities of SUB-904 Cypress Creek Acres, Amended Plat of a portion of lot 34 (1 lot). All present voting "Aye". MOTION PASSED**

**33362A AUTHORIZE THE TRANSPORTATION DEPARTMENT TO HIRE THE ROAD MAINTENANCE OPERATOR SLOT 1075-002 AT THE 25TH PERCENTILE EFFECTIVE FEBRUARY 8, 2018**

Director of Transportation, Jerry Borcharding spoke and gave staff recommendation. Commissioner Shell spoke. The prospective employee has knowledge and experience that justifies a higher starting salary. **A motion was made by Commissioner Jones, seconded by Commissioner Whisenant to authorize the Transportation Department to hire the Road Maintenance Operator slot 1075-002 at the 25th percentile effective February 8, 2018. All present voting "Aye". MOTION PASSED**

**33363A AUTHORIZE TWO TRANSPORTATION DEPARTMENT EMPLOYEES, ROAD SUPERVISOR SLOT 1035-001 AND ROAD LEAD SLOT 1055-001 TO TAKE A COUNTY ISSUED VEHICLE TO RESIDENCES OUTSIDE THE COUNTY LIMITS**

Dan Lyon, a San Marcos resident, and Harvey Jenkins, a San Marcos resident gave a public comment. Road Superintendent, Aaron Jones, Director of Transportation, Jerry Borcharding, and Commissioner Whisenant spoke. The Transportation Department has two existing employees that have previously met the policy criteria for take home use of a County vehicle that have recently moved outside the "20 mile" rule. The Policy states: With the exception of Law Enforcement Officers and Emergency Management personnel hired prior to October 1, 2015, employees within the positions listed above may not take a County vehicle home without Commissioners Court approval unless they reside: a) in Hays County or b) within 20 miles from their principal office location if they reside outside of Hays County. All Employees hired on or after October 1, 2015 for any position listed above must reside: a) in Hays County or b) within 20 miles from their principal office location if they reside outside of Hays County, in order to take a County vehicle home without Commissioners Court approval. It is understood that principal office locations may change from time to time for some personnel that are authorized to take County vehicles home regularly. Temporary changes in office locations will not result in a violation of this policy with respect to the distance from the principal office location. In the event a permanent change in the principal office location for a County employee is made and the employee is no longer authorized to take a County vehicle home per this policy, the supervising department head or elected official should request Commissioners Court approval to allow the employee to continue to take the vehicle home. The Transportation Director respectfully requests authorization to allow these two employees to continue use of the county issued vehicles outside of the county limits due to their supervisory role an on call status. **A motion was made by Commissioner Whisenant, seconded by Commissioner Jones to authorize two Transportation Department employees, Road Supervisor slot 1035-001 and Road Lead slot 1055-001 to take a county issued vehicle to residences outside the county limits. All present voting "Aye". MOTION PASSED**

**33364A AUTHORIZE THE SHERIFF'S OFFICE TO UTILIZE COUNTY WIDE FUNDS FOR THE PURCHASE OF REPLACEMENT EQUIPMENT AND MISCELLANEOUS IMPROVEMENTS AND AMEND THE BUDGET ACCORDINGLY**

Captain, Julie Villalpando and Chief of Staff, Clint Garza spoke. The Sheriff's Office is requesting approval for the use of county wide funds for multiple areas of concern in the Jail. Replacement purchases and repairs include the following: Replacement a/c coils – The Jail has experienced a third failure of 31 Roof-Top A/C's and is requesting the purchase of replacing one A/C coil for the inmate dorm D2-5&6. In addition; due to the lag time to receive coils, the Jail is also requesting to purchase two additional condenser coils for stock. Stocking two coils will reduce unnecessary downtime. The total cost of purchasing replacement coils is \$7,397 with SI Mechanical. Replacement water pressure reducing valve – The existing water pressure reducer is 29 years old and is not working properly. Its function is to reduce the City's 100 psi water pressure to 70-80psi. The Jail's water system will not function at 100 psi. The total cost to replace one 4" pressure reducing valve is \$8,092 with SI Mechanical. Repairs to sally port door – The existing sally port door is one of four that have reached 29 years of age and has been repaired multiple times over the years. Repairs are needed to door # 3 due to the safety and security of staff and inmates. The request is to repair and not replace door # 3 at a total of \$9,438 with Texdoor; additional quotes are provided. Miscellaneous Improvements to office suites #500 & #510 totaling

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\$11,895. During the FY18 budget the Commissioner's Court earmarked \$500k for miscellaneous repairs as needed for Jail improvements. Budget Amendment: Increase 001-618-03.5719\_400 Jail Misc Equipment \$ 7,397 - A/C coils. Increase 001-618-03.5741 Jail Misc. Capital Improvements \$29,425 - Valve/Sally Port/Misc Imprv. Decrease 001-645-00.5741 Co Wide Mics. Capital Improvements (\$36,822). **A motion was made by Commissioner Whisenant, seconded by Commissioner Jones to authorize the Sheriff's Office to utilize County Wide Funds for the purchase of replacement equipment and miscellaneous improvements and amend the budget accordingly. All present voting "Aye". MOTION PASSED**

**Clerk's Note Agenda Item #27 RE:** EXECUTIVE SESSION PURSUANT TO SECTIONS 551.071 AND 551.072 OF THE TEXAS GOVERNMENT CODE: CONSULTATION WITH COUNSEL AND DELIBERATION REGARDING THE PURCHASE, EXCHANGE OR VALUE OF RIGHT OF WAY ALONG PROPOSED FM110 IN PCT. 1. POSSIBLE ACTION TO FOLLOW IN OPEN COURT- **was pulled**

**33365A EXECUTIVE SESSION PURSUANT TO SECTIONS 551.071 AND 551.074 OF THE TEXAS GOVERNMENT CODE: CONSULTATION WITH COUNSEL AND DELIBERATION REGARDING EMPLOYMENT AND DUTIES OF EACH INDIVIDUAL POSITION WITHIN THE OFFICE OF GENERAL COUNSEL**

Court convened into Executive session at 10:24 a.m. and reconvened into open court at 10:47 a.m. In Executive Session were Commissioner Ingalsbe, Commissioner Jones, Commissioner Shell, Commissioner Whisenant, General Counsel, Mark Kennedy, Chief of Staff, Clint Garza Shari Miller, Human Resources Department Director, Samantha Jones and Tammy Crumley. **A motion was made by Commissioner Whisenant, seconded by Commissioner Shell to make the following changes to positions within the Office of General Counsel. Regrade Slot 0272-012 from Grade 108 (Admin II) to a Grade 110 (Admin III) and pay salary at the minimum of the new grade. Regrade Slot 0782-001 from a Grade 113 (Contracts Administrator) to a Grade 111, retitling the position to "Legal Support Service Specialist" and authorize General Counsel to hire the position at up to the 25<sup>th</sup> percentile of the new Grade. For the Attorney IV position already budgeted for 5/1/18, add the following: \$1,000-Ongoing Education, \$3,600-Travel Allowance, and \$420-Phone Allowance. We ask that it be effective immediately and that the budget be amended accordingly for these changes, which will result in annualized FY2018 savings of approximately \$26,378.00. All present voting "Aye". MOTION PASSED**

**Clerk's Note Agenda Item #29 RE:** DISCUSSION OF ISSUES RELATED TO THE HAYS COUNTY JAIL, AND THE PLANNING OF PROJECTS PERTAINING TO THE PUBLIC SAFETY FACILITIES NEEDS WITHIN THE COUNTY - **was pulled**

**ACTION RELATED TO THE BURN BAN AND/OR DISASTER DECLARATION**

Commissioner Ingalsbe urged the citizens of Hays County to check our website or with our Fire Marshall before burning because of the substantial fires in the recent days. Burn ban will remain in place.

**Clerk's Note Agenda Item #31 RE:** DISCUSSION OF ISSUES RELATED TO THE ROAD BOND PROJECTS, INCLUDING UPDATES FROM MIKE WEAVER, PRIME STRATEGIES, LAURA HARRIS, HNTB AND ALLEN CROZIER, HDR - **was pulled**

**ADJOURNMENT**

A motion was made by Commissioner Jones, seconded by Commissioner Whisenant to adjourn court at 10:54 a.m.

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I, LIZ Q. GONZALEZ, COUNTY CLERK and EXOFFICIO CLERK OF THE COMMISSIONERS' COURT, do hereby certify that the foregoing contains a true and accurate record of the proceedings had by the Hays County Commissioners' Court on February 6, 2018.



  
LIZ Q GONZALEZ, COUNTY CLERK AND EXOFFICIO  
CLERK OF THE COMMISSIONERS' COURT OF  
HAYS COUNTY, TEXAS

