

HAYS COUNTY COMMISSIONERS' COURT MINUTES



JULY 25, 2023

STATE OF TEXAS \*  
COUNTY OF HAYS \*

ON THIS THE 25th DAY OF JULY A.D., 2023, THE COMMISSIONERS' COURT OF HAYS COUNTY, TEXAS, MET IN REGULAR MEETING. THE FOLLOWING MEMBERS WERE PRESENT, TO-WIT:

DEBBIE GONZALES INGALSBE	COMMISSIONER, PCT. 1	
MICHELLE COHEN	COMMISSIONER, PCT. 2	
LON A. SHELL	COMMISSIONER, PCT. 3	
WALT SMITH	COMMISSIONER, PCT. 4	Via Teams
ELAINE H. CÁRDENAS	COUNTY CLERK	

Clerk's Note: For complete transcript go to Hays County Website  
<https://hayscountytexas.com/commissioners-court/court-video/>  
Transcript can be translated into any language through Google.com.

WITH JUDGE BECERRA BEING ABSENT, THE FOLLOWING PROCEEDINGS WERE HAD, THAT IS:

Pastor Danielle Knapp, First United Methodist Church San Marcos, gave the invocation. Commissioner Ingalsbe led the court in the Pledge of Allegiance to the United States and Texas flags. Commissioner Ingalsbe called the meeting to order.

#### PUBLIC COMMENTS

*Dan Lyon made a public comment concerning county debt and spending. Jim Davis made a public comment concerning an invocation he gave at a previous meeting. Rodrigo Amaya made a public comment concerning court-appointed attorneys and pre-trial detention.*

Presentation of Hays County Employee Service Awards.

*Shari Miller, Director of Human Resources, introduced the service awards. Kim Jeter, Human Resources Manager, recognized employees for their years of service to Hays County.*

Presentation by Ardurra regarding use of American Rescue Plan Act (ARPA) funds for Hays County Emergency Services District #6.

*Eric Boehning, Ardurra Senior Project Manager, stated \$169,400 would support the purchase of life-saving devices.*

Presentation by Ardurra regarding use of American Rescue Plan Act (ARPA) funds for Forever 15 Project.

*Eric Boehning, Ardurra Senior Project Manager, stated \$9,445 would fund presentations to raise awareness of the dangers of fentanyl.*

Presentation by Ardurra regarding use of American Rescue Plan Act (ARPA) funds for the Hays County Mental Health Court Incentives.

*Eric Boehning, Ardurra Senior Project Manager, stated \$10,000 would fund incentives for reaching milestones in the treatment program.*

Presentation by the City of San Marcos on the status of Animal Services.

*Sharri Boyett made a public comment thanking the Court for their support and made recommendations to improve the animal shelter. DerryAnn Krupinsky, Assistant Director of Neighborhood Enhancement for the City of San Marcos, updated the Court on the San Marcos Regional Animal Shelter's objectives, capacity, and focus areas for the next year, as well as ordinance revisions. The Court thanked Sharri, DerryAnn, and the City of San Marcos for all their work for animal services. Commissioner Cohen gave support for additional microchipping events at the Precinct 2 office. Commissioner Smith asked for earlier notice of microchipping events so they can be promoted by the county.*

**39189** Approve payments of County invoices.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to approve payments of County invoices.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39190** Approve the payment of Juror checks.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to approve the payment of Juror checks.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39191** Approve the payment of United Healthcare claims.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to approve the payment of United Healthcare claims.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39192** Approve Commissioners Court Minutes of July 11, 2023.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to approve Commissioners Court Minutes of July 11, 2023.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39193** Approve the payment of the July 31, 2023 payroll disbursements in an amount not to exceed \$4,400,000 effective July 31, 2023 and post totals for wages, withholdings, deductions and benefits on the Hays County website once finalized.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to approve the payment of the July 31, 2023 payroll disbursements in an amount not to exceed \$4,400,000 effective July 31, 2023 and post totals for wages, withholdings, deductions and benefits on the Hays County website once finalized.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39194** Authorize the execution of the annual renewal agreement between the Hays County Parks Department/Countywide Operations and Checkfront Inc. in the amount of \$8,248.50 for continued access to the online reservation systems.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to authorize the execution of the annual renewal agreement between the Hays County Parks Department/Countywide Operations and Checkfront Inc. in the amount of \$8,248.50 for continued access to the online reservation systems.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39195** Approve the reappointment of Scott Roberts to the board of the Driftwood Economic Development Municipal Management District, four year term ending June 30, 2027.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to approve the reappointment of Scott Roberts to the board of the Driftwood Economic Development Municipal Management District, four year term ending June 30, 2027.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**



**39196** Authorize Building Maintenance to use existing funds to purchase a mobile trailer pressure washer and amend the budget accordingly.

*Rodrigo Amaya made a public comment concerning the cost of this item. Tammy Crumley, Director of Countywide Operations, stated this was approved in the FY23 budget, and this will be used to pressure wash graffiti from various county locations including Five Mile Dam, Jacob's Well, and the Government Center.*

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to authorize Building Maintenance to use existing funds to purchase a mobile trailer pressure washer and amend the budget accordingly.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39197** Accept donations totaling \$76,950.00 on behalf of the Hays County Child Protective Board and amend the budget accordingly.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to accept donations totaling \$76,950.00 on behalf of the Hays County Child Protective Board and amend the budget accordingly.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39198** Authorize the execution of a Rental Agreement with Industrial Communications for the Hays County Juvenile Detention Center effective March 20, 2023, pursuant to DIR contract DIR-TSO-4115.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to authorize the execution of a Rental Agreement with Industrial Communications for the Hays County Juvenile Detention Center effective March 20, 2023, pursuant to DIR contract DIR-TSO-4115.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39199** Amend various departmental operating, special revenue and capital project budgets in preparation for Fiscal Year 2023 quarterly financial reporting.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to amend various departmental operating, special revenue and capital project budgets in preparation for Fiscal Year 2023 quarterly financial reporting.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39200** Authorize the Justice of the Peace, Pct. 5 Office to purchase a building security camera system from Security One, Inc. utilizing the Justice Court Building Security Fund, authorize a waiver to the Purchasing Policy, and amend the budget accordingly.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to authorize the Justice of the Peace, Pct. 5 Office to purchase a building security camera system from Security One, Inc. utilizing the Justice Court Building Security Fund, authorize a waiver to the Purchasing Policy, and amend the budget accordingly.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39201** Authorize the execution of Amendment one to the Courthouse Grounds Renovation Contract (IFB 2023-B14) in relation to additional work to remove, and haul off the posts surrounding the courthouse grounds, in the amount of \$6,396.00.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to authorize the execution of Amendment one to the Courthouse Grounds Renovation Contract (IFB 2023-B14) in relation to additional work to remove, and haul off the posts surrounding the courthouse grounds, in the amount of \$6,396.00.



AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39202** Amend the Local Health Department Hazards grant budget for additional travel funds needed related to the 2023 PHEP training that was held in Temple, Texas.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to amend the Local Health Department Hazards grant budget for additional travel funds needed related to the 2023 PHEP training that was held in Temple, Texas.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39203** Approve Utility Permits.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to approve Utility Permits.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39204** Accept delivery of the Fiscal Year 2022 Commissary Internal Examination report for the Hays County Sheriff's Office, and the Internal Examination and Exit Internal Examination Report for the Justice of the Peace Precinct 5 Office.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to accept delivery of the Fiscal Year 2022 Commissary Internal Examination report for the Hays County Sheriff's Office, and the Internal Examination and Exit Internal Examination Report for the Justice of the Peace Precinct 5 Office.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39205** Ratify the acceptance of a 2009 Chevy Ambulance from Hays County Emergency Services District #3 valued at \$3,500.00 to the Sheriff's Office and amend the budget accordingly.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to ratify the acceptance of a 2009 Chevy Ambulance from Hays County Emergency Services District #3 valued at \$3,500.00 to the Sheriff's Office and amend the budget accordingly.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39206** Accept the delivery of the County Auditor's Monthly Reports pursuant to Texas Local Government Code, Chapter 114.023 and 114.025 for the second quarter of Fiscal Year 2023.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to accept the delivery of the County Auditor's Monthly Reports pursuant to Texas Local Government Code, Chapter 114.023 and 114.025 for the second quarter of Fiscal Year 2023.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39207** Authorize the Juvenile Detention Center to accept a proposal from JM Engineering, LLC for replacement of five HVAC smoke evacuation dampers and amend the budget accordingly.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to authorize the Juvenile Detention Center to accept a proposal from JM Engineering, LLC for replacement of five HVAC smoke evacuation dampers and amend the budget accordingly.



AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39208** Authorize the County Judge to approve the renewal of a Remote Birth Access contract between Hays County and Department of State Health Services (DSHS) Vitals Statistics Unity related to State Wide Birth Certificates.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to authorize the County Judge to approve the renewal of a Remote Birth Access contract between Hays County and Department of State Health Services (DSHS) Vitals Statistics Unity related to State Wide Birth Certificates.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39209** Authorize a grant award extension from the Department of Justice, Office of Justice FY20 Coronavirus Supplemental Funding Program and amend the budget accordingly.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to authorize a grant award extension from the Department of Justice, Office of Justice FY20 Coronavirus Supplemental Funding Program and amend the budget accordingly.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39210** Authorize the Veteran's Services Office to transfer two vehicles to Capital Area Rural Transportation (CARTS) and transfer insurance proceeds received on one vehicle for needed repairs.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to authorize the Veteran's Services Office to transfer two vehicles to Capital Area Rural Transportation (CARTS) and transfer insurance proceeds received on one vehicle for needed repairs.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39211** Approve an amended list of positions authorized to receive overtime payments as outlined in the Hays County Personnel Policy, Section 2A112.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to approve an amended list of positions authorized to receive overtime payments as outlined in the Hays County Personnel Policy, Section 2A112.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39212** Discussion and possible action to authorize the execution of Changer Order No. 3 in the amount of \$350,487.89 reduction to the Construction Contract with Aaron Concrete Contractors, LP for the Winters Mill Parkway at RM 3237 (IFB2022-B10) project as part of the Hays County Road Bond Program in Precinct 3.

A motion was made by Commissioner Shell, seconded by Commissioner Cohen to authorize the execution of Changer Order No. 3 in the amount of \$350,487.89 reduction to the Construction Contract with Aaron Concrete Contractors, LP for the Winters Mill Parkway at RM 3237 (IFB2022-B10) project as part of the Hays County Road Bond Program in Precinct 3.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39213** Hold a public hearing with possible action to establish a 3-way stop at the intersection of Jennifer Drive and Christopher Drive.





*Commissioner Ingalsbe opened the Public Hearing at 10:06 a.m. No comments were made. Commissioner Ingalsbe closed the Public Hearing at 10:06 a.m.*

A motion was made by Commissioner Ingalsbe, seconded by Commissioner Shell to establish a 3-way stop at the intersection of Jennifer Drive and Christopher Drive.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39214** Hold a public hearing with possible action to establish a 4-way stop at the intersection of Sparrow Lane and Skyview Terrace.

*Commissioner Ingalsbe opened the Public Hearing at 10:07 a.m. No comments were made. Commissioner Ingalsbe closed the Public Hearing at 10:07 a.m.*

A motion was made by Commissioner Ingalsbe, seconded by Commissioner Shell to establish a 4-way stop at the intersection of Sparrow Lane and Skyview Terrace.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39215** Hold a public hearing with possible action to establish a 4-way stop at the intersection of Skyview Terrace and Green Pastures Road.

*Commissioner Ingalsbe opened the Public Hearing at 10:08 a.m. No comments were made. Commissioner Ingalsbe closed the Public Hearing at 10:08 a.m.*

A motion was made by Commissioner Ingalsbe, seconded by Commissioner Cohen to establish a 4-way stop at the intersection of Skyview Terrace and Green Pastures Road.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39216** Hold a public hearing and possible action to establish a 3-way stop at the intersection of Miller Lane and Country Lane.

*Commissioner Ingalsbe opened the Public Hearing at 9:59 a.m. Ruben Guerra spoke in favor of the 3-way stop due to traffic and safety issues. Commissioner Ingalsbe closed the Public Hearing at 10:01 a.m.*

A motion was made by Commissioner Ingalsbe, seconded by Commissioner Shell to establish a 3-way stop at the intersection of Miller Lane and Country Lane.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39217** Discussion and possible action to call for a public hearing on August 8th, 2023, to establish a 3-way stop at the intersection La Ventana Parkway and Elder Hill Road.

A motion was made by Commissioner Shell, seconded by Commissioner Cohen to call for a public hearing on August 8th, 2023, to establish a 3-way stop at the intersection La Ventana Parkway and Elder Hill Road.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39218** Discussion and possible action to call for a public hearing on August 8th, 2023, to establish a 4-way stop at the intersection of Hillside Terrace, Green Meadows Lane, and Heron Drive.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to call for a public hearing on August 8th, 2023, to establish a 4-way stop at the intersection of Hillside Terrace, Green Meadows Lane, and Heron Drive.



AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39219** Discussion and possible action to consider the acceptance of road construction & surface drainage improvements of the 3-year maintenance bond #800155699 in the amount of \$121,454.95 for Anthem subd., Phase 4A.

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to accept road construction & surface drainage improvements of the 3-year maintenance bond #800155699 in the amount of \$121,454.95 for Anthem subd., Phase 4A.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39220** PLN-2248-PC; Call for a Public Hearing on August 1st, 2023 followed by discussion and possible action regarding Burnett Ranch, Sec 4, Blk 1, Lot 13, Replat.

*Commissioner Shell corrected the Public Hearing date to August 8th, 2023.*

A motion was made by Commissioner Shell, seconded by Commissioner Ingalsbe to call for a Public Hearing on August 8th, 2023 followed by discussion and possible action regarding Burnett Ranch, Sec 4, Blk 1, Lot 13, Replat (PLN-2248-PC).

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39221** Discussion and possible action to authorize the County Judge to execute a new Participating Addendum and Statement of Work between Hays County and Securus Technologies, LLC.pursuant to the National Association of State Procurement Officials (NASPO) ValuePoint Master Agreement #99SWC-NV22-13387 related to Inmate Kiosks and Communications at the Hays County Jail.

*Commissioner Ingalsbe asked for clarification on wording in the contract. Stephanie Hunt, First Assistant Auditor, explained why the State of Nevada is mentioned in the contract.*

A motion was made by Commissioner Ingalsbe, seconded by Commissioner Shell to authorize the County Judge to execute a new Participating Addendum and Statement of Work between Hays County and Securus Technologies, LLC.pursuant to the National Association of State Procurement Officials (NASPO) ValuePoint Master Agreement #99SWC-NV22-13387 related to Inmate Kiosks and Communications at the Hays County Jail.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39222** Discussion and possible action authorizing the County Judge to execute an Information Release Contract with the Texas Workforce Commission for the benefit of the Hays County Sheriff's Office.

*Commissioner Ingalsbe stated this is a yearly renewal that assists investigators.*

A motion was made by Commissioner Ingalsbe, seconded by Commissioner Shell to authorize the County Judge to execute an Information Release Contract with the Texas Workforce Commission for the benefit of the Hays County Sheriff's Office.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39223** Discussion and possible action to establish a Board consisting of three District Court Judges and two Commissioners Court members for the purposes of appointing a Purchasing Agent pursuant to Texas Local Government Code Ch. 262.011.



*Commissioner Cohen spoke about the need for a designated Purchasing Agent and the benefits it would bring. Steve Thomas, District Court, stated Judge Steele is supportive of a Purchasing Department, and Judges Tibbe, Wright-Reneau, and Pool would serve on the board. Commissioner Cohen stated she would like to be on the board due to her experience in procurement operations. Commissioner Smith volunteered to serve on the board.*

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to establish a Board consisting of District Court Judges Tibbe, Wright-Reneau, and Pool, and Commissioners Cohen and Smith for the purposes of appointing a Purchasing Agent pursuant to Texas Local Government Code Ch. 262.011.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39224** Discussion and possible action to authorize the County Judge to execute a contract amendment with Deblin Health Concepts & Associates, LLC related to mental health services for the County Court at Law Mental Health Specialty Court.

*Judge Elaine Brown, County Court at Law 3, explained this amendment would allow Deblin to provide a higher level of care management, psychiatric services, and medications.*

A motion was made by Commissioner Cohen, seconded by Commissioner Ingalsbe to authorize the County Judge to execute a contract amendment with Deblin Health Concepts & Associates, LLC related to mental health services for the County Court at Law Mental Health Specialty Court.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39225** Discussion and possible action authorizing the County Judge to execute a Service Agreement between Hays County and The Bug Master for pest control services for the Thermon Building in the amount of \$90.00 quarterly and authorize a Purchasing Policy waiver.

*Commissioner Ingalsbe asked if Judge Becerra's absence necessitates previous motion wording changes for the contracts to be executed. Gregg Cox, First Assistant Criminal District Attorney, stated this clarification is enough. Commissioner Shell amended his motion to "authorize the execution of".*

A motion was made by Commissioner Shell, seconded by Commissioner Cohen to authorize the execution of a Service Agreement between Hays County and The Bug Master for pest control services for the Thermon Building in the amount of \$90.00 quarterly and authorize a Purchasing Policy waiver.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39226** Discussion and possible action authorizing the County Judge to execute a Service Agreement between Hays County and The Bug Master for one-time pest control services at the Jacob's Well Natural Area in the amount of \$990.00 and authorize a waiver to the Purchasing Policy.

*Tammy Crumley, Director of Countywide Operations, explained this is needed due to an infestation of an invasive species of ants.*

A motion was made by Commissioner Shell, seconded by Commissioner Cohen to authorize the execution of a Service Agreement between Hays County and The Bug Master for one-time pest control services at the Jacob's Well Natural Area in the amount of \$990.00 and authorize a waiver to the Purchasing Policy.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39227** Discussion and possible action to establish one new Financial Specialist III position within the District Clerk's Office effective August 1, 2023 and amend the budget accordingly.





*Shari Miller, Director of Human Resources, spoke about the history of this position and why it is needed. Marisol Villarreal-Alonzo, Hays County Auditor, stated this position was recommended for the reconciliation of restitution checks. Commissioner Shell noted new positions should be included in budget discussions, but because of the Auditor's recommendation he will support this today. Commissioner Smith expressed concern over the District Clerk's absence from Commissioners Court and numbers included in the back-up, but stated he will support this today because of the Auditor's recommendation. Villarreal-Alonzo clarified the funding source.*

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to establish one new Financial Specialist III position within the District Clerk's Office effective August 1, 2023 and amend the budget accordingly.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**Clerk's Note:** Item K-7 was re-opened at 10:45 a.m.

*Avrey Anderson, Hays County District Clerk, spoke about the need for this position. Commissioner Smith and Commissioner Shell expressed concerns over Anderson's absence from court and his comments.*

**39228** Discussion and possible action to award RFP 2023-P08 Pre-Trial Services Case Management Software to Corrections Software Solutions and authorize staff and Civil Division to negotiate a contract.

*Randy Focken, Director of Pre-Trial Services, stated this proposal was the least expensive and had the quickest turn around time for process implementation.*

A motion was made by Commissioner Shell, seconded by Commissioner Cohen to award RFP 2023-P08 Pre-Trial Services Case Management Software to Corrections Software Solutions and authorize staff and Civil Division to negotiate a contract.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**39229** Discussion and possible action to authorize the County Judge to execute an Interlocal Cooperation Agreement between Hays County and the City of San Marcos regarding the administration of immunizations at the annual back-to-school vaccine fair on August 5, 2023 and August 7 -11, 2023.

*Tammy Crumley, Director of Countywide Operations, explained vaccines will no longer be administered by Christus and this agreement will allow the City of San Marcos Fire Department to assist the county at the vaccine fair, and through the rest of the year if needed.*

A motion was made by Commissioner Cohen, seconded by Commissioner Shell to authorize the execution of an Interlocal Cooperation Agreement between Hays County and the City of San Marcos regarding the administration of immunizations at the annual back-to-school vaccine fair on August 5, 2023 and August 7 -11, 2023.

AYE: Commissioner Ingalsbe, Commissioner Cohen, Commissioner Shell, Commissioner Smith

**4 - 0 Passed - Unanimously**

**Clerk's Note Agenda Item #M-1 RE:** *Discussion and possible action related to the burn ban. - WAS PULLED.*

**Clerk's Note Agenda Item #M-2 RE:** *Discussion related to the Hays County inmate population, to include current population counts and costs. - WAS PULLED.*

**Clerk's Note Agenda Item #M-3 RE:** *Discussion of issues related to the Hays County Jail, and the planning of projects pertaining to the public safety facilities needs within the County. Possible action may follow. - WAS PULLED.*

**Clerk's Note Agenda Item #M-4 RE:** *Discussion and possible action regarding Hays County's use of federal or other grant funding related to COVID-19 response including but not limited to the American Rescue Plan Act (ARPA) and the Emergency Rental Assistance Program (ERAP). - WAS PULLED.*



Clerk's Note Agenda Item #M-5 RE: *Updates of community health assessment by local health department.* - WAS PULLED.

Clerk's Note Agenda Item #M-6 RE: *Discussion and possible action related to proposed bills in the 87th Regular Session of the Texas Legislature and to consider adoption of resolution(s) regarding proposed bills. The Court may opt to withdraw to Executive Session during this item to consult with legal counsel pursuant to Texas Government Code 551.071.* - WAS PULLED.

Updates on measurable advancement of Pretrial Services to include the areas of staffing, equipment, training, operations and policy, by Director Pre-Trial Services Randy Focken.

*Rodrigo Amaya made a public comment asking for more details on the advancement of the department and its mission. Randy Focken, Director of Pre-Trial Services, updated the Court on the department including staffing, case management, creating a process to evaluate and treat individuals, and diversion program opportunities. Commissioner Ingalsbe asked if there will be assistance for inmates having trouble speaking with their attorneys. Focken spoke about the possibility of video conferencing within the jail and providing access to financial affidavits. Commissioner Shell thanked Focken for his work and spoke about the progress Hays County has made regarding pre-trial services. Commissioner Ingalsbe reviewed all the work done so far for pre-trial and suggested having a page on the county website for the department. Gregg Cox, First Assistant Criminal District Attorney, stated a pre-trial diversion program has been in the planning stages and will move along faster now that Pre-Trial Services is operating.*

**ADJOURNMENT**

A motion was made by Commissioner Shell, seconded by Commissioner Ingalsbe to adjourn court at 10:54 a.m.

---

I, ELAINE H. CÁRDENAS, COUNTY CLERK and EXOFFICIO CLERK OF THE COMMISSIONERS' COURT, do hereby certify that the foregoing contains a true and accurate record of the proceedings had by the Hays County Commissioners' Court on JULY 25, 2023.



*Elaine H. Cardenas*

ELAINE H. CÁRDENAS, COUNTY CLERK AND EXOFFICIO  
CLERK OF THE COMMISSIONERS' COURT OF  
HAYS COUNTY, TEXAS

