



## HAYS COUNTY JOB POSTING

<b>Job Title</b>	GIS CAD/Public Safety Specialist	<b>Job Number</b>	656-0990-050322
<b>Department Head</b>	Director of Emergency Management	<b>Date Open</b>	May 3, 2022
<b>Salary Range Minimum</b>	\$4,011.16 - \$6,016.74 Monthly – Dependent on Experience	<b>Application Deadline</b>	Until Filled

**In order to be considered for employment with Hays County submit the following documents:**

- Hays County Application
- Cover Letter
- Resume

**Find Hays County Employment Applications at:**

- Hays County website [www.haycountytexas.com](http://www.haycountytexas.com)
- Pre-printed forms at HCHR department
- Request PDF forms from [amanda.cowan@co.hays.tx.us](mailto:amanda.cowan@co.hays.tx.us)

**You may submit your application documents in any of the following ways:**

- Hand-deliver to 712 South Stagecoach Trail, Suite 1063, 78666
- Fax: 512-393-2227
- Email: [amanda.cowan@co.hays.tx.us](mailto:amanda.cowan@co.hays.tx.us)

### Education and/or Experience

- Bachelor's degree in Geography/GIS, Science, Engineering, Public Safety, Information Management, Computer Science, or relevant field or at least 4 years professional experience in GIS.
- Computer Aided Dispatch (CAD) experience, preferred
- Public Safety GIS experience, preferred

### Other Qualifications, Certificates, Licenses, Registrations

- Maintain current Texas driver's license
- Maintain acceptable driving record allowing vehicle operation according to current Hays County insurance requirements

### Required Skills

- Develop and coordinate a competency-based training for the region
- Serve as an educational resource for the all county emergency service groups
- Keep current with trends in industry, research, and new technologies for all hazards response
- Serve as liaison with regional GIS/technology groups
- Develops methods for system data collection and analysis
- Develops efficient GIS workflow processes among numerous data sources
- Regularly maintains data, initiates updates and provides overall governance of the GIS infrastructure that is necessary to route responses from Law, Fire and EMS agencies dispatched by Hays County Communications
- Handles public inquiries and complaints concerning GIS with the Director of Emergency Services and the GIS Manager
- Works closely with other GIS departments throughout Hays County
- Enters and updates the geometry and attribute values of GIS data from source documents
- Identifies and resolves data errors and conflicts using appropriate methods
- Assists in performing, processing, and integrating acquired field data into the GIS
- Interprets and analyzes aerial photography, making comparisons to other spatial data sources
- Performs the converting of spatial data to ensure data integrity, security, and adherence to most current standards
- Exports GIS data for use in other systems or for distribution
- Maintains quality data management, electronic file organization and data integrity, including metadata
- Performs quality control of spatial (GIS) data, including the development, implementation, and monitoring of methodology and standards for developing spatial data
- Attend all drills, training and meetings as required.
- In coordination with Operations, implements process improvements
- Shares GIS data, analyses, and process improvement strategies with all staff
- Coordinate efforts with and foster positive relationships with all emergency service groups in the county and region as well as work with the local industries
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- Reviews, evaluates, and recommends future hardware, software, and component needs
- Other duties as assigned.

### Summary

Under general supervisor of the Director of Office of Emergency Services, this position will assist in the development and maintenance of a point file that will be implemented for use with the Computer Aided Dispatch (CAD) and Emergency Notification Systems share by all dispatch centers. This position will lead GIS related projects which drive specific responses for Law and Fire incidents.

Hays County is an EEO employer. In compliance with the Americans with Disabilities Act, Hays County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

**An offer of employment is contingent upon successful completion of background checks, including reference checks, criminal history, and driver's license checks and driving history.**