



## HAYS COUNTY JOB POSTING

<b>Job Title</b>	Mechanic	<b>Job Number</b>	710-1060-010321
<b>Department Head</b>	Transportation Director	<b>Date Open</b>	January 03, 2021
<b>Salary Range Minimum</b>	\$3,013.67 Monthly	<b>Application Deadline</b>	Until Filled

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**In order to be considered for employment with Hays County submit the following documents:**

- Hays County Employment Application
- Cover Letter
- Resume

**Find Hays County Employment Applications at:**

- Hays County website – [www.hayscountytexas.com](http://www.hayscountytexas.com)
- Pre-printed forms at the Hays County Human Resources department
- Request PDF forms from [amanda.cowan@co.hays.tx.us](mailto:amanda.cowan@co.hays.tx.us) via email

**You may submit your application documents in any of the following ways:**

- Hand-deliver to 712 South Stagecoach Trail, Suite 1063, San Marcos, TX 78666
- Fax: 512-393-2227
- Email: [amanda.cowan@co.hays.tx.us](mailto:amanda.cowan@co.hays.tx.us)

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**Education and/or Experience**

- Three year's experience in heavy equipment repair and maintenance or any equivalent combination of experience and training.

**Other Qualifications, Certificates, Licenses, Registrations**

None.

**Required Skills**

- Maintains and repairs a variety of heavy equipment, including trucks, loaders, bull dozers, backhoes, water pumps, and paving equipment.
- Diagnoses mechanical, hydraulic, and electrical problems.
- Overhauls and tunes-up gasoline and diesel engines.
- Repairs and replaces clutches and automatic transmissions.
- Repairs electrical systems, including lights, switches, alternators, starters, batteries, and wiring problems.
- Repairs and replaces fuel and water pumps.
- Repairs disc, drum, air and hydraulic braking systems.
- Repairs and replaces steering linkages and suspension parts.
- Repairs air conditioning and heating systems.
- Skill in reading vehicle and equipment maintenance and repair manuals.
- Skill in performing maintenance and repairs on a variety of vehicles and equipment including dump trucks, graders, rollers, backhoes, loaders, and asphalt reclaimer/recycler machines.
- Skill in operating tools and equipment used in vehicle and equipment maintenance and repair, such as wrenches, micrometers, screwdrivers, welders, portable cranes, drill presses floor jacks, calipers, hand grinders, air impact tools, and paint guns.
- Skill in establishing and maintaining effective working relationships with supervisors, co-workers, vendors, outside agencies, and the public.
- Prepares vehicles for inspections.
- Welds and fabricates equipment.
- Cleans and inspects parts.
- Test operates equipment.
- Follows safety regulations and guidelines.
- Performs other duties as assigned.

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**Summary**

Under general supervision, performs journey level heavy equipment maintenance and repairs for the Hays County Transportation Department.

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Hays County is an EEO employer. In compliance with the Americans with Disabilities Act, Hays County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

**An offer of employment is contingent upon successful completion of background checks, including reference checks, criminal history, and driver's license checks and driving history.**