



## HAYS COUNTY JOB POSTING

Job Title	Road Maintenance Operator	Job Number	710-1075-060121
Department Head	Director of Transportation	Date Open	June 01, 2021
Salary Range Minimum	\$14.37 Hourly	Application Deadline	Until Filled

**This permanent posting allows the department to maintain a pool of applicants from which future vacancies will be filled.**

**Applicants should be aware that there may or may not be a vacancy at the time applications are submitted.**

**In order to be considered for employment with Hays County submit the following documents:**

- Hays County Application
- Cover Letter
- Resume

**Find Hays County Employment Applications at:**

- Hays County website – [www.hayscountytexas.com](http://www.hayscountytexas.com)
- Pre-printed forms at the Hays County Human Resources department
- Request PDF forms from [amanda.cowan@co.hays.tx.us](mailto:amanda.cowan@co.hays.tx.us) via email

**You may submit your application documents in any of the following ways:**

- Hand-deliver to 712 South Stagecoach Trail, Suite 1063, San Marcos, TX 78666
- Fax: 512-393-2227
- Email: [amanda.cowan@co.hays.tx.us](mailto:amanda.cowan@co.hays.tx.us)

### Education and/or Experience

- Two years general road maintenance and construction experience preferred, or any equivalent combination of experience and training.

### Other Qualifications, Certificates, Licenses, Registrations

- Class "B" Commercial Texas Driver's License or three years of road maintenance or heavy equipment operation experience required.
- Employees must provide, and wear lace up safety boots, as described in the Hays County Safety Boot Policy for Road and Bridge.

### Required Skills

- Performs a variety of semi-skilled road maintenance and construction duties such as moving, loading, and hauling materials and debris.
- Installing traffic control signs.
- Cutting and installing culvert pipes.
- Building forms, tying steel, pouring and finishing concrete.
- Paving roads.
- Removing asphalt or concrete.
- Operating water trucks spraying and dumping water.
- Preparing subgrade material.
- Sanding roads.
- Staking job sites.
- Oversee mowing crews.
- May perform a variety of unskilled road maintenance and construction duties such as clearing brush, trimming branches, operating a chipper, setting up road signs and barricades, flagging and directing traffic, filling potholes, cleaning offices, restrooms, and equipment yard, removing trash from roads/parks, mowing rights-of-way, applying herbicides, performing routine equipment maintenance (such as checking and filling fluids), and shoveling/spreading dirt and asphalt.
- Performs tire service duties on various types of equipment and vehicles, within the mechanic shop.
- Operates equipment such as rollers, dump trucks, tandem trucks, water trucks, broom trucks, pick-up trucks, backhoes, loaders, and tractor mowers.
- May transfer equipment between locations.
- May assist other County departments with labor tasks.
- May keep fuel logs or other records.
- Follows established safety procedures and guidelines.
- Assists in training and providing guidance to others.
- Other duties as assigned.

### Summary

Under close supervision, performs a variety of semi-skilled and unskilled road maintenance and construction duties for Hays County.

Hays County is an EEO employer. In compliance with the Americans with Disabilities Act, Hays County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

**An offer of employment is contingent upon successful completion of background checks, including reference checks, criminal history, and driver's license checks and driving history.**