



HAYS COUNTY JOB POSTING

Job Title	Epidemiologist	Job Number	675-1142-092221
Department Head	Director of Countywide Operations	Date Open	September 22, 2021
Salary Range Minimum	\$4,011.16 - \$6,016.74 Monthly – Dependent on Experience	Application Deadline	Until Filled

THIS IS A GRANT FUNDED POSITION; CONTINUATION OF THIS POSITION IS CONTINGENT ON CONTINUED FUNDING

SALARY EFFECTIVE OCTOBER 01, 2021

In order to be considered for employment with Hays County submit the following documents:

- Hays County Application
- Cover Letter
- Resume

Find Hays County Employment Applications at:

- Hays County website – www.hayscountytexas.com
- Pre-printed forms at the Hays County Human Resources department
- Request PDF forms from amanda.cowan@co.hays.tx.us via email

You may submit your application documents in any of the following ways:

- Hand-deliver to 712 South Stagecoach Trail, Suite 1063, San Marcos, TX 78666
- Fax: 512-393-2227
- Email: amanda.cowan@co.hays.tx.us

Education and/or Experience

Any combination of education, experience, or training may be substituted on a year for year basis.

- Master's Degree in the area of Epidemiology, Microbiology, Infectious Diseases, Biostatistics, or a related public health field
- Prefer two years' experience in public health or related field
- Experience in the epidemiology field preferred
- Prefer Public Relations and/or customer service background

Other Qualifications, Certificates, Licenses, Registrations

- MPH or MEd, or in process of obtaining MPH or MEd
- CPH, or ability to obtain CPH
- CIC, or ability to obtain CIC
- Current certification in or ability to obtain certification in CPR
- Ability to obtain certifications in bioterrorism training
- Ability to become trained in HIPPA laws
- Class C driver's license

Responsibilities

- Works with local health care providers to discover preventable trends that are occurring in the jurisdiction and create public outreach programs to help prevent the spread of infectious diseases.
- Analyzes public outreach programs to ensure resources are being used efficiently and effectively.
- Develops training for schools, universities, daycares, long-term care/assisted living facilities, lab testing facilities, clinics, Hays County personnel, and the Hays County Local Health Department to educate and promote public health awareness in effectual locations of the community.
- Educates clients on matters such as vaccines, immunizations, side effects, disease status, illness longevity, treatment options, available providers, transportation options, medication assistance, indigent care resources, control of exposure, actions to take in prevention, and recommendations by state and federal agencies.
- Conducts onsite visits to schools, daycares, correctional facilities, hospitals, long-term care/assisted living facilities, and food establishments for investigations of outbreaks.
- Reviews, monitors, and analyzes all epidemiological data for Hays County, conducts investigations on all reports of disease, illness, or other environmental hazards with regard to public safety; ensures that all contacts are identified and screened, according to the Department of State Health Services' reporting requirements.
- Assists in the implementation and continuous improvement of the comprehensive Personal Health Emergency Response Plan caused by bioterrorist, infectious disease outbreaks, or other public health threats.
- Rapidly and effectively investigates and responds to outbreaks of disease, potential terrorist event, and other public health emergencies in conjunction with the Strategic National Stockpile Coordinator.
- Provides contact investigation and disease intervention in the field and clinical setting at a moment's notice.
- Receives laboratory reports and test results to determine follow-up actions based on knowledge of testing criteria, test kit package inserts, clinical lab testing guidelines, academic journal reviews, and DSHS case classifications.
- Notifies regional and/or state officials as needed in management of reportable conditions.
- Assists with delivery of immunizations to the public as needed to assist the SNS Coordinator.
- Enters client information into appropriate databases and maintains client medical information until confidential disposal is permitted.
- Performs other duties as assigned.

Summary

Under general supervision the Epidemiologist performs a variety of public health functions. The Epidemiologist will work with local health care providers to discover preventable trends that are occurring in the jurisdiction and create public outreach programs to help deter the spread of infectious diseases. Work also involves supporting the Public Health Emergency Preparedness Coordinator, the Public Health Emergency Response Manager, the Strategic National Stockpile Coordinator, and supporting the TB/Communicable Disease nurse as needed to ensure compliance with federal, state, and local directives to ensure highest level of local preparedness. The Epidemiologist will also work with the response team in efforts of rapid detection; investigating disease outbreaks and other public health threats in the jurisdiction; and notifying the local, county, and regional response staff of disease trends in the area and surrounding jurisdictions. This position affects the physical wellbeing of the citizens of Hays County. The work involves treating a variety of problems, questions, or situations in conformance with established procedure, investigation, testing, and researching.

Hays County is an EEO employer. In compliance with the Americans with Disabilities Act, Hays County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

An offer of employment is contingent upon successful completion of background checks, including reference checks, criminal history, and driver's license checks and driving history.