



HAYS COUNTY JOB POSTING

Job Title	Juvenile Supervision Officer – Full Time	Job Number	685-9055FT-051419
Department Head	Juvenile Facility Administrator	Date Open	May 14, 2019
Beginning Salary	\$3,013.67 Monthly	Application Deadline	Until Filled

In order to be considered for employment with Hays County submit the following documents:

- Hays County Employment Application
- Cover Letter
- Resume

Find Hays County Employment Applications at:

- Pre-printed forms at the Hays County Human Resources department
- Request PDF forms from amanda.barrios@co.hays.tx.us via email

You may submit your application documents in any of the following ways:

- Hand-deliver to 712 South Stagecoach Trail, Suite 1063, San Marcos, TX 78666
 - Fax: 512-393-2227
 - Email: amanda.barrios@co.hays.tx.us
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Education and/or Experience:

- High School diploma preferred or general education degree (GED); and one to three months related experience preferred; or equivalent combination of education and experience.
- TJJJ certification as a Juvenile Supervision Officer preferred.

Other Qualifications, Certificates, Licenses, Registrations:

- Must be 21 years of age
- Class C driver's license.
- First Aid & CPR certification preferred.
- TJJJ approved Physical Restraint Technique preferred.
- Must successfully complete and pass the following clearances:
 - Criminal History (TCIC/NCIC)
 - Sex Offender Registration Database Check
 - Driver's License
 - Pre-employment Drug Screen

Required Skill:

- Ability to work with youth in an empathetic and understanding manner.
 - Ability to remain alert, observant, and physically able to respond appropriately to work situations or emergencies including, but not limited to, physical restraint of youth.
 - Ability to intervene and correct behavior and facilitate group discussions and activities.
 - Ability to learn verbal and physical crisis intervention/de-escalation techniques and emergency treatment procedures.
 - Ability to accept and adapt to changes in assignment, methods, and policies.
 - Ability to physically restrain youth when necessary in a manner consistent with instructions received in training.
 - Ability to appropriately respond to abusive language and conduct in a manner consistent with instructions received in training.
 - Ability to work a variety of shifts, weekends, holidays, and overtime when required.
 - Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
 - Ability to write routine reports and correspondence.
 - Ability to speak effectively before groups of youths or employees of the organization.
 - Ability to apply commonsense understanding to carry out instructions furnished in written, oral, or diagram form.
 - Ability to deal with problems involving several concrete variables in standardized situations.
 - Ability to add, subtract, multiply, divide in all units of measure: using whole numbers, common fractions, decimals; compute rate, ratio, percent; draw and interpret bar graphs.
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Summary

Provides supervision to juveniles in a careful and diligent manner to maintain the safety and security of the center, its staff and the juveniles assigned to the center.

Hays County is an EEO employer. In compliance with the Americans with Disabilities Act, Hays County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

An offer of employment is contingent upon successful completion of background checks, including reference checks, criminal history, and driver's license checks and driving history.