



## HAYS COUNTY JOB POSTING

<b>Job Title</b>	Deputy – Law Enforcement	<b>Job Number</b>	618-0550-020121
<b>Department Head</b>	Hays County Sheriff	<b>Date Open</b>	February 01, 2021
<b>Salary Range Minimum</b>	\$4,823.00 Monthly	<b>Application Deadline</b>	Until Filled

This permanent posting allows the department to maintain a pool of applicants from which future vacancies will be filled. Applicants should be aware that there may or may not be a vacancy at the time applications are submitted.

**Applicants must be over the age of 21 and able to work any shift, holidays and weekends.**

**Applicants will be subject to pre-interview testing.**

In order to be considered for this job a completed HCSO Application form must be submitted to Hays County Sheriff's Office

### Find Hays County Employment Applications at:

- Pre-printed forms at the Hays County Sheriff's office
- Request PDF forms from [sandra.galvan@co.hays.tx.us](mailto:sandra.galvan@co.hays.tx.us) via email

### You may submit your application documents in any of the following ways:

- Hand-deliver to 810 S. Stagecoach Trail, San Marcos, TX 78666
- Fax: 512-393-7879
- Email: [sandra.galvan@co.hays.tx.us](mailto:sandra.galvan@co.hays.tx.us)

**For more information about this job or the application process call 512-393-7788.**

### Education and/or Experience

- High School Diploma or GED
- Prior Peace Officer experience preferred

### Other Qualifications, Certificates, Licenses, Registrations

- Class C TX Driver's License
- Licensed TCOLE Basic Peace Officer
- Ability to maintain continuing education requirements as outlined by TCOLE
- Must successfully complete and pass the Hays County Sheriff's Office Field Training Program

### Required Skills

- Exceptional skill in following oral and written instructions
- General skill in negotiating and persuading individuals
- Exceptional skill in interacting with people at all socio-economic levels
- Exceptional skill in oral communications in one-on-one and group situations
- Exceptional skill in remaining calm under stressful situations
- Proficient skill in listening
- Proficient skill in written communications for administrative and technical purposes
- General organizational skills
- General skill in expressing oneself clearly and concisely, both orally and in writing
- Exceptional skill in observing the actions of others and forecasting those actions into future behaviors
- General computer and keyboarding skills

### Summary

Under close supervision, the Deputy enforces all laws of the State of Texas and Hays County. The Deputy protects the citizens of Hays County and anyone traveling through Hays County. This position protects the life and property of the citizens and helps keep Hays County free from crime. The work involves isolating and defining unknown conditions, resolving critical problems and possibly making life or death decisions. This position must have a strong work ethic. The Deputy must follow directions, meet deadlines, have good attendance, be punctual, be reliable, have honesty, integrity, be free from moral turpitude and have a proper attitude.

**Individuals in this position serve at the pleasure of the current elected official.**

Hays County is an EEO employer. In compliance with the Americans with Disabilities Act, Hays County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

**An offer of employment is contingent upon successful completion of background checks, including reference checks, criminal history, and driver's license checks and driving history.**