

Reading your W-2 form

Your W-2 form provides you with the figures you need to fill out appropriate 2021 income tax forms. For any questions you have about your form W2 please contact the Hays County Treasurer's Office at 512-393-2236. For more information about your tax return you can contact IRS at www.irs.gov or 1-800-829-1040. Your W-2 contains 4 duplicates of the W-2 form. The top copy "Copy-B" is to file with your tax return. The other copies are for your records.

| Form W-2 Wage and Tax Statement 2021 | | OMB No. 1545-0048 | | Department of the Treasury—Internal Revenue Service | |
|--|-----------------------------------|---|---|--|-------------------------|
| Copy B - To Be Filed With Employee's FEDERAL Tax Return This information is being furnished to the Internal Revenue Service | | 1 Wages, tips, other compensation 37443.15 | 2 Federal income tax withheld 3881.68 | | |
| c Employer's name, address, and ZIP code HAYS COUNTY 712 SOUTH STAGECOACH TRAIL SAN MARCOS, TX 78666 | | 7 Social security tips 0.00 | 3 Social security wages 41138.68 | 4 Social security tax withheld 2550.60 | |
| | | 8 Allocated tips 0.00 | 5 Medicare wages and tips 41138.68 | 6 Medicare tax withheld 596.51 | |
| | | 9 Verification code | 10 Dependent care benefits 0.00 | 11 Nonqualified plans 0.00 | |
| | | 12a See instructions for box 12 DD 13913.76 | 12b See instructions for box 12 G 600.00 | 12c See instructions for box 12 W 120.00 | |
| e Employee's name, address, and ZIP code JOE EMPLOYEE 123 WONDERFUL LANE SAN MARCOS, TX 78666 | | 12d See instructions for box 12 | 13 Statutory employee Retirement plan The disability sick pay <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> | 14 Other RET - 3083.04 Fringe - 700.00 | |
| | | b Employer identification number (EIN) 74-6002241 | a Employee's social security number 000-00-0000 | | |
| 15 State Employer's state ID number | 16 State wages, tips, etc. | 17 State income tax | 18 Local wages, tips, etc. | 19 Local income tax | 20 Locality name |

BOX 1 contains the amount you need to report on your tax return. Please note that this is your TAXABLE WAGES. This is NOT your year to date gross pay. This is the figure you use for income tax purposes. This figure is calculated using your gross pay minus any non-taxable items such as retirement, deferred compensation, and pretaxed insurance. The non-taxable items used to calculate your taxable wages are listed in Box 12a-d and/or Box 14

BOX 3 contains your social security wages. This figure may be larger than the figure in Box 1 because your retirement and deferred compensation are taxable for social security purposes.

BOX 5 contains your Medicare wages. This figure may be larger than the figure in Box 1 because your retirement and deferred compensation are taxable for Medicare purposes.

BOX 12 a-d

DD Is the required amount that must be reported to the government which reflects the total cost of your health care. This box contains both the amount you paid plus the amount the county paid for your health care insurance.
G is any amount you may have voluntarily contributed to one of the county's deferred compensation 457 plans. (VALIC or NATIONWIDE) This amount is non-taxable and is used in the calculation to come up with the taxable wages in Box 1.
W is any amount you may have contributed to your HSA Savings account by both you and the county if you are on Insurance Plan 3.

BOX 2 contains the total amount withheld from your wages for federal income tax. The amount is based on your withholding election on form W-4.

BOX 4 contains the total amount withheld from your wages for Social Security Taxes

BOX 6 contains the total amount withheld from your wages for Medicare Taxes

BOX 14

This box includes RET - your mandatory retirement through TCDRS, as well as any pretaxed insurance items listed as 125. It will may also include taxable nonpaid fringe benefits such as vehicle usage, meal reimbursements and blue jeans provisions.

NEED TO CHANGE YOUR WITHHOLDING?

"Withholding" is the amount taken out of your checks for federal income tax. If you owe IRS and feel you have not had enough withholding taken out of your check or if you had had too much taken out and are receiving a large refund you may want to change your election on form W-4. You can change your withholding at any time. You can find the form on the Hays County Employee Portal, Hays County Intranet or you may contact the Hays County Treasurer's Office at 512-393-2236 and we will be glad to assist you.