

**Commissioners Court - August 24, 2010
ADDENDUM TO NOTICE OF MEETING OF THE
COMMISSIONERS COURT OF HAYS COUNTY, TEXAS**



This notice is posted pursuant to the Texas Open Meetings Act. (VERNONS TEXAS CODES ANN. GOV. CODE CH. 551). The Hays County Commissioners' Court has scheduled a meeting for 9:00 A.M., on the 24th Day of August, 2010 at the Hays County Courthouse, San Marcos, Texas. The following subject is being added to the agenda:

34. Discussion and possible action to authorize the County Judge to sign an Order and Notice calling for the General Election on November 2, 2010 to elect county and precinct officers as required by Article XVI, Section 65 of the Texas Constitution.

35. Discussion and possible action to approve the purchase of 15 check scanners from Technique Data Systems and to contract with Sturgis Web Services for the design of a new Tax Office website.

36. Discussion and possible action to approve a \$2,000,000.00 budget for repairs and upgrades to the existing Law Enforcement Center facility and begin renovation as soon as possible.

Posted at 5:00 P.M. on the 20TH day of August, 2010.

COMMISSIONERS' COURT, HAYS COUNTY, TEXAS

CLERK OF THE COURT

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids of services such as interpreters for persons who are deaf or hearing impaired; readers; or large print are requested to contact the Hays County Judge's Office at (512) 383-2266 two (2) work days prior to the meeting so that appropriate arrangements can be made. Braille is not available.

Agenda Item Request Form

Hays County Commissioners' Court

9:00 a.m. Every Tuesday

Request forms are due in the County Judge's Office

no later than **2:00 p.m.** on **WEDNESDAY.**

Phone (512) 393-2205 Fax (512) 393-2282

AGENDA ITEM: Discussion with possible action to authorize the County Judge to sign an Order and Notice calling for the General Election on November 2, 2010 to elect county and precinct officers as required by Article XVI, Section 65 of the Texas Constitution.

CHECK ONE: CONSENT ACTION EXECUTIVE SESSION
 WORKSHOP PROCLAMATION PRESENTATION

PREFERRED MEETING DATE REQUESTED: 08-24-10

AMOUNT REQUIRED: none

LINE ITEM NUMBER OF FUNDS REQUIRED:

REQUESTED BY: Joyce A. Cowan

SPONSORED BY: Sumter

SUMMARY:

Order General Election for County and Precinct Offices. (November 2nd, 2010)

ORDER OF GENERAL ELECTION
(ORDEN DE ELECCION GENERAL)

An election is hereby ordered to be held on November 2, 2010, in Hays County, Texas, for the purpose of electing the following county and precinct officers as required by Article XVI, Section 65 of the Texas Constitution.

(Por la presente se ordena que se lleve a cabo una elección el día 2 de Noviembre, 2010, en el Condado de Hays, Texas, con el proposito de elegir los siguientes oficiales del condado y del precinto como requerido por el Artículo XVI, Sección 65, de la Constitución de Texas.)

(List Offices) *(Enúmere los puestos oficiales)*

Criminal District Attorney, County Judge, Sheriff, Unexpired Term, County Court @ Law Judge #1, County Court @ Law Judge #2, County Clerk, District Clerk, County Treasurer, County Surveyor, Commissioner, Pct. 2, Commissioner, Pct. 4, Justice of Peace, Pct. 1, Pl. 2, Justice of the Peace, Pct. 2, Justice of the Peace, Pct. 3, Justice of the Peace Pct 4 and Justice of the Peace Pct. 5.

Early voting by personal appearance will be conducted each weekday at:

(La votación adelantada en persona se llevará a cabo de Lunes a Viernes en)

401-C Broadway, San Marcos, TX 78666-7751

(Location) *(sito)*

between the hours of 8:00 a.m. and 5:00 p.m. beginning on October 18, 2010 and ending on October 29, 2010. *(entre las 8:00 de la mañana y las 5:00 de la tarde empezando el 18 de Octubre 2010 y terminando el 29 de Octubre 2010.)*

Applications for ballot by mail shall be mailed to:

(Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a)

Joyce A. Cowan, Early Voting Clerk

401-C Broadway

San Marcos, TX 78666-7751

Applications for ballots by mail must be received no later than the close of business on October 26, 2010. *(Las solicitudes para boletas que se votarán adelantada por correo deberán recibirse paara el fin de las horas de negocio el: 26 de Octubre 2010.)*

Issued this the 24 day of August, 2010.

(Emitada este día 26 de Augusoa, 2008.)

Signature of County Judge *(Firma del Juez del Condado)*

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no later than 12:00 noon on WEDNESDAY.

Phone (512) 393-2205 Fax (512) 393-2282

AGENDA ITEM: Discussion and possible action to approve the purchase of 15 check scanners from Technique Data Systems and to contract with Sturgis Web Services for the design of a new tax office website.

Consent, Action, Executive Session, Etc. – Action

MEETING DATE REQUESTED: August 24, 2010

REQUESTED BY: Luanne Caraway

FUNDS REQUIRED: \$18,300

SUMMARY: We have decided not to proceed with the purchase of new tax software which was budgeted this year at \$170,000. Therefore, we would like to use a portion of those funds to purchase check scanners for each workstation so that the checks can be scanned as they come in and consequently eliminate the back up of the work after closing the office at 4:30 each afternoon. The total for the purchase of the scanners and the first year maintenance is \$12,000. The other item we would like to proceed with would be the design of the new tax office website which would then allow our constituents to print their own tax bills and/or receipts 24/7/365 from that website as well as paying their taxes on that same site. This will allow us to forego mailing tax receipts to each customer unless they furnish a self-addressed stamped envelope which will save us a considerable amount in our postage budget. The cost for the website design is \$1,500 and the monthly charge is \$400, so I am requesting a total of \$6,300 to cover the initial charge and the first year's monthly amount.

AGENDA ITEM – APPROVED BY:

COUNTY JUDGE

COUNTY AUDITOR

COMMISSIONER PCT. 1

COMMISSIONER PCT. 2

COMMISSIONER PCT. 3

COMMISSIONER PCT. 4

ACTION TAKEN / ACTION REQUIRED:

Technique Data Systems

Remittance / Lock Box Product Proposal / Order Form

OFFER MADE TO:

Hays County Attn; Luanne Caraway 102 N. LBJ Drive San Marcus, TX 78666	E-mail: luanne@co.hays.tx.us Telephone Number: 512-393-5519 Fax Number: 512-393-5517 Account Manager: Fred Campos 817-329-4885
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DESCRIPTION	PRODUCT	PRICING			
		Qty	List Price	Annual Fee	Final Pricing
TDS Remittance Licensed Software:					
Type of Scanner:	Canon CR-25	15	\$575	\$1,500	\$8,625
1st Year's Maintenance priced		15	\$100		\$1,500
Ink Cartridge (if applicable)		15	\$23		\$345
Shipping	No Charge for shipping	15			
Software Interface to Capture Device:	ScanForm .5	15			
Additional Options:					
CAR/LAR - Character Recognition Module	Paid Annually				
CheckMate Jogger (Single)					
Electronic Deposit					
Microsoft SQL Interface					
Multi-User Upgrade Price & Annual License Fee					
Project Development / On Site Installation / Training	Plus Expenses				
Other Options:					
Additional Jobs					
Bar Code License (per scanner)					
Lock Box Module - Executive Edition	Unlimited Jobs				
Remit Web					
Terms:					
Balance due upon Completed Installation			Sub Total	\$1,500	\$10,470
Applicable Taxes charged on Final Invoice.					
Grand Total:					\$10,470
Annual Fees				\$1,500	

Additional Comments

CUSTOMER SIGNATURE

Sign and Return this "Order Form" with Deposit to place your order:

Officer & Title: _____ Date: _____

Print Name of Company: _____

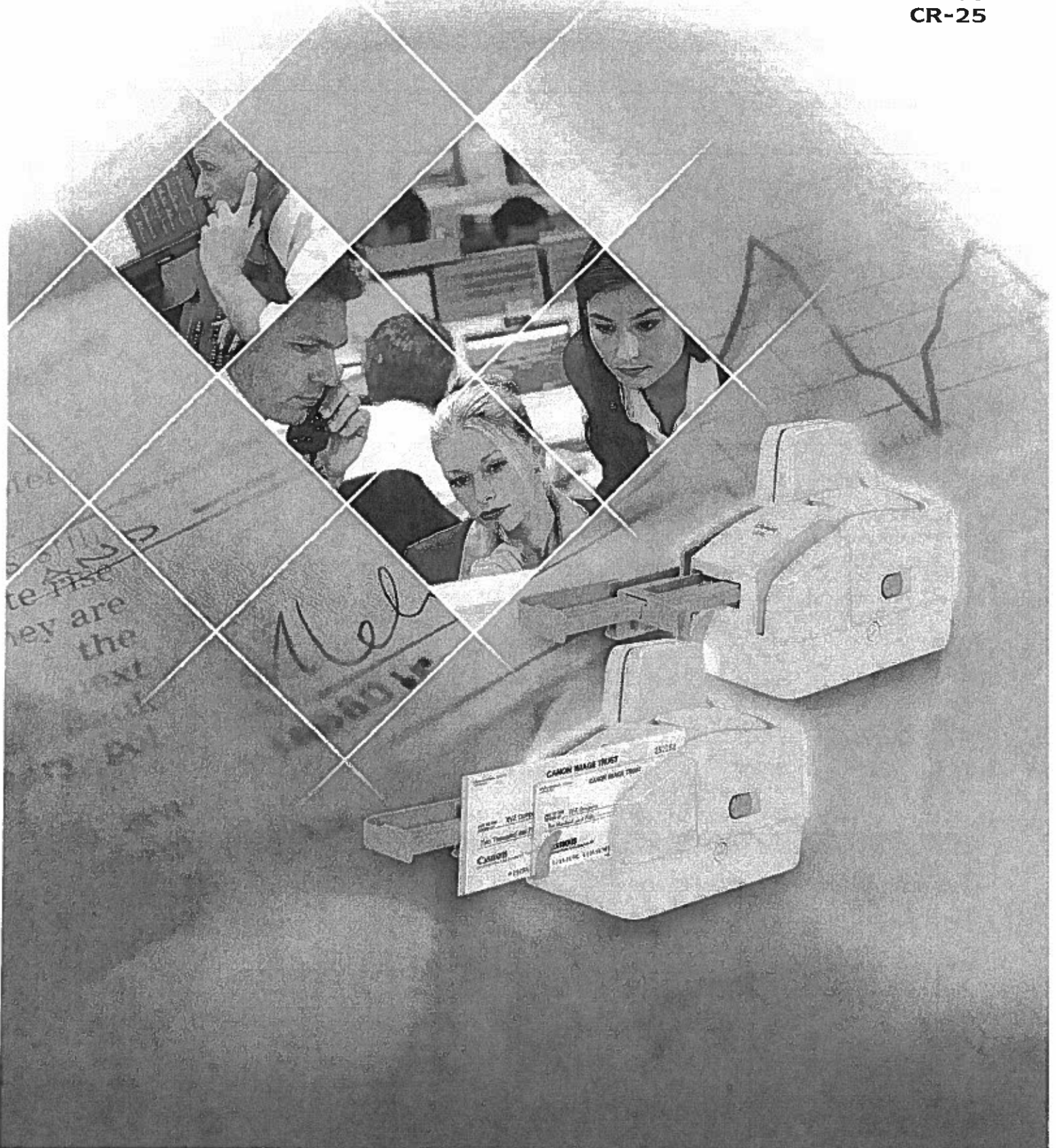
CONFIDENTIAL INFORMATION

Technique Data Systems
 1930 Alpha Drive
 Suite 300
 Rockwall, TX 75087

Phone (800) 856-8552
 Fax (972) 722-6052

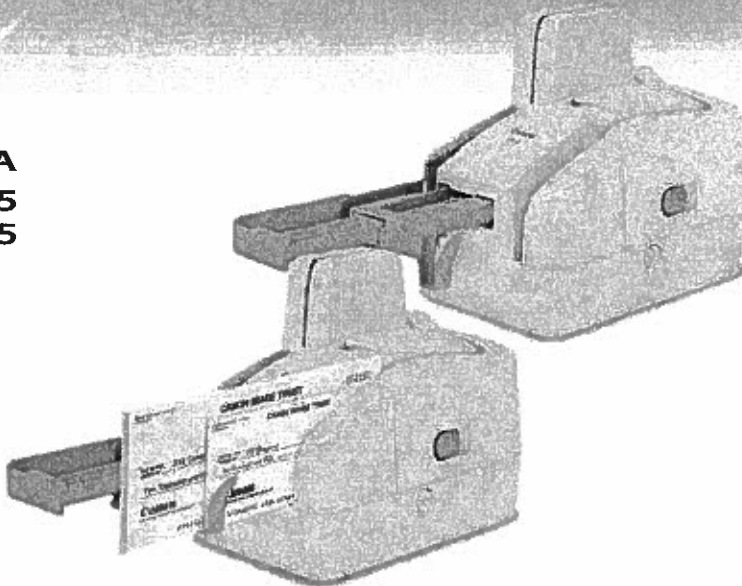
Canon

 imageFORMULA
CR-55
CR-25





ImageFORMULA
CR-55
CR-25



Improve The Bottom Line With Front-Line Efficiencies

With the ideal combination of functionality, size, and speed, the Canon imageFORMULA CR-55 and CR-25 check transports excel in front counter or remote capture environments. Each model offers unmatched image quality and reliability for check capture at the first point of presentment.

High Accuracy and Superior Image Quality

Equipped with a Canon patented magnetic-head, the CR-55 and CR-25 check transports read MICR code line data with high accuracy for reduced transaction errors. These powerful check scanners support E13B and CMC7 MICR standards and include built-in OCR functionality.

Bundled IQA (Image Quality Assurance) software ensures high-quality image capture in accordance with Check 21 standards. By verifying the check image quality at the time of presentment, passing along unusable images and costly processing delays can be avoided.

A New Paradigm of Performance for Check Truncation

To help satisfy a variety of business applications, Canon's CR-55/CR-25 check transports offer seven programmable scanning modes in black and white, grayscale, or color, as well as resolutions of up to 300 dpi for optimum image reproduction. Capture valuable check data from difficult-to-

scan items with Adaptive Threshold Mode, which detects and removes excessive background effects such as security pentagrams or watermarks. This image processing technology is exclusive to Canon and provides superb clarity and detail while minimizing file size.

The CR-55 check transport can scan up to 55 checks or 110 images per minute,* an industry-leading performance-to-size ratio. The CR-25 check transport can scan up to 25 checks or 50 images per minute.* Overall check processing costs are reduced due to less errors, and transactions are captured as quickly as they occur, minimizing manual key-in and customer wait time.

Maximize Productivity for Limited Workspaces

The CR-55/CR-25 check transports are ideal for teller counters, cashier windows, merchant, or corporate locations. With ultra-compact dimensions and weighing only four pounds, these scanners can be moved easily and won't clutter cramped spaces.



A built-in, pre-scan imprinter comes standard for printing and capturing important endorsement information to meet audit trail requirements. Users can also perform value-added sales and service functions during the transaction because of the quiet operation and 50-item feeder capacity of both models.

Designed for Easy Maintenance and Reliability

These user-friendly models are ideal for a wide range of check processing environments, as they require minimal training and effortless operation, even for non-technical staff. The CR-55/CR-25 check transports allow for access to scanning glasses and feed rollers, without exposing or risking damage to sensitive hardware components. The result is easy maintenance and cleaning.

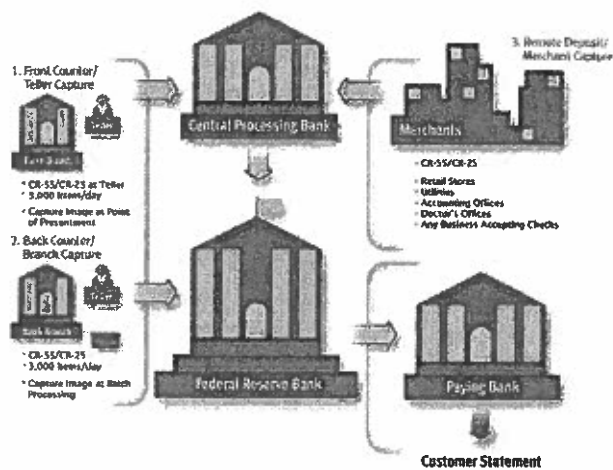
Whether scanning mixed batches or single items, the CR-55/CR-25 check transports feature advanced paper-handling mechanisms for uninterrupted processing and smooth, reliable operation. Infrared Double-Feed Detection and Paper Thickness Adjustment capabilities allow for dependable paper feeding and image capture, time and time again.

Seamless System Integration and Connectivity
Bundled with industry-standard Silver Bullet Ranger® driver software, the CR-55/CR-25 check transports seamlessly integrate with existing systems. Not only are they compatible with a wide range of check processing software applications, but they also feature plug-and-play Hi-Speed USB connectivity. Best of all, the CR-55/CR-25 check transports offer streamlined deployment and an economical solution for distributed check capture.

Also included is Canon's Scanning Utility Software, which enables users to scan, view, print, and file check images while allowing MICR data to be used as the file name or in a log file for reference. Additional quality control features include Deskew, Border Removal, and Brightness and Contrast Adjustment.

Remote Deposit Capture

Today, more and more checks are scanned at corporate or merchant locations, and the scanned images are transmitted to financial institutions for posting and clearing.



Check 21 Workflow Applications

Achieve new levels of profitability through Remote Deposit Capture by leveraging the operational and technological changes brought on by the Check 21 Act.

Remote Deposit Capture provides new ways to streamline and lower costs of payment processing, accelerating fund availability, and maximizing cash flow. Canon's CR-55/CR-25 check transports will help bring the convenience and cost-savings of check image capture to any location and business.

Whether deployed at teller counters, cashier windows, merchant sites, or corporate locations, the imageFORMULA CR-55/CR-25 check transports meet the requirements for distributed check capture and remote deposit, offering the affordability, high performance, and ultra-reliable design expected from Canon.

* Examples based on typical settings, rated in checks/images per minute with U.S. personal checks at 200 dpi in black and white or grayscale.



CR-55
CR-25

Specifications

Type:	Desktop Check Transport			
Item Number				
CR-55:	0435B008			
CR-25:	2267B002			
Document Feeding:	Built-in Automatic Feeder			
Document Size				
Width:	2.0" - 4.2"			
Length:	3.2" - 9.0"			
Document Weight:	17 - 40 lb. Bond (Standard)			
Stacker Capacity:	Approximately 50 Sheets			
Grayscale:	256-Level			
Color:	24-Bit			
Scanning Element:	Contact Image Sensor (CMOS)			
Light Source:	RGB LED			
Scanning Modes:	Black and White, Error Diffusion, Adaptive Threshold, Advanced Text Enhancement, Grayscale, Color			
Scanning Resolution				
Black and White/Grayscale:	100/200/300 dpi			
Color:	100/200 dpi			
Scanning Speeds:*	CR-25		CR-55	
	Simplex	Duplex	Simplex	Duplex
Black and White:	25 cpm	50 ipm	55 cpm	110 ipm
Grayscale:	25 cpm	50 ipm	55 cpm	110 ipm
Color:	10 cpm	20 ipm	23 cpm	47 ipm

MICR/OCR	
MICR:	E13B/CMC-7
OCR:	E13B/OCR-A /OCR-B
Interface:	Hi-Speed USB 2.0
Scanner Drivers:	Windows® 2000/XP/Vista® (32-bit)
Dimensions (H x W x D):	7.4" x 5.5" x 8.8"
Weight:	Approximately 4.4 lb.
Power Consumption:	Maximum 27W (Energy Saving Mode: 4W or Less)

- BUNDLED SOFTWARE**
- Ranger Driver with IQA
 - Canon Scanning Utility Software

- OTHER FEATURES:**
- Built-in Pre-scan Imprinter
 - Brightness and Contrast Adjustment
 - Deskew
 - Border Removal
 - Infrared Double-Feed Detection

* Examples based on typical settings, rated in checks/images per minute with U.S. personal checks at 200 dpi in black and white or grayscale.

Canon

image*ANYWARE*

1-800-OK-CANON
www.usa.canon.com

Canon U.S.A., Inc.
One Canon Plaza
Lake Success, NY 11042

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1184 Springmaid Ave Suite 101 Fort Mill, SC 29708 866.219.1476

May 27, 2010

Ms. Luanne Caraway, RTA
Tax Assessor Collector
Hays County
102 North LBJ Drive
San Marcos, Texas 78666

Dear Luanne

It was a real pleasure to be with you today. The following is the proposal in writing of everything we discussed. As I mentioned to you we are Channel partners with Paypal working the non-profit sector with local government and government owned utilities and cooperatives. Our experience shows that a web site dedicated to the constitutionally elected tax official offers great additional service for the elected officials constituents as well as potential cost savings.

I am proposing what we refer to us our medium county plan

One time design and development	\$1,500.00
Due after October 1, 2011 if the county chooses to keep the web site due to its performance.	
Web site monthly hosting and administration	\$400.00/mo.
<u>Optional</u>	
Credit cards at the counter	\$50.00/mo
<i>Includes \$30/month fee to Paypal</i>	

Sturgis Web Services would develop a professional web site with Professional graphics as was demonstrated to you at your office. The web site would cover in detail the various functions performed by the Tax Assessor Collector under the statutes of Texas law. The web site would have appropriate links and contact information for the county. Additionally if you provide us your tax calculation data we would provide you a calculator as was demonstrated in your office for your tax districts. We would also provide our application that allows you to take credit cards at the counter as was demonstrated to you

in your office. Included would be an address change feature that would provide site users a tool to update you with address changes they might have.

Included in this price is Sturgis Web Services working with your tax software provider to build a download file daily to automatically update web and counter payments. Also, as demonstrated on the Coryell County, Texas site we would render in our V3 your receipts and tax bills.

In addition we would develop the site such that when a property tax record is unpaid and accessed through the web site it would render graphically just like the tax bill you mail to your County property owners. Once that record is paid it would render just like the receipt that you currently provide tax payers when they ask for one. Your tax bills should be mailed with the web site domain www.yourcountytax.com. The web site should inform property owners that they can print bills or receipts 24/7/365 and that the information is always current as of 5:00 pm the previous day. Web payments will be marked paid in real time. This should allow the county to cut down on mailing cost.

Paypal allows the citizens who pay online (2.2% + \$.30/transaction). It gives the person paying online options as to how they pay their bill and Paypal accepts: Visa, Master Card, American Express, and Discover Card. Paypal is a well known Worldwide brand that many of your constituents will know and be comfortable with.

Thank you again for your time. We will be in touch.

Sincerely,

A handwritten signature in black ink, appearing to read "Randy Sturgis". The signature is fluid and cursive, with a horizontal line extending from the end.

Randy Sturgis
President
Sturgis Web Services

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Phone (512) 393-2205 Fax (512) 393-2282

AGENDA ITEM: Discussion and possible action to approve a \$2,000,000.00 budget for repairs and upgrades to the existing Law Enforcement Center facility and begin renovation as soon as possible.

CHECK ONE: CONSENT ACTION EXECUTIVE SESSION
 WORKSHOP PROCLAMATION PRESENTATION

PREFERRED MEETING DATE REQUESTED: August 24, 2010

AMOUNT REQUIRED: 2,000,000.00

LINE ITEM NUMBER OF FUNDS REQUIRED: 001-645-00.5741

REQUESTED BY: Ratliff

SPONSORED BY: SUMTER

SUMMARY: Discussion but no action was taken during the August 17, 2010 meeting. Four A/C units are no longer working and three of those units are in critical locations. I have directed staff to move forward with replacing the units immediately. Approving this today will allow us to move forward with the entire A/C replacement and other necessary repairs and upgrades before other systems fail completely.

Agenda Item Routing Form

DESCRIPTION OF Item: Discussion and Possible Action to approve immediate repairs and equipment replacement at the Law Enforcement Center.

PREFERRED MEETING DATE REQUESTED: August 17 2010

COUNTY AUDITOR

Typically Requires 1 Business Day Review

AMOUNT: \$2,000,000

LINE ITEM NUMBER:001-645-00.5741

COUNTY PURCHASING GUIDELINES FOLLOWED: N/A

PAYMENT TERMS ACCEPTABLE: N/A

COMMENTS: We can pay for these costs from reserves and issue a reimbursement resolution and reimburse the county from a future debt issuance.

Bill Herzog

SPECIAL COUNSEL

Typically Requires 9 Business Day Review

CONTRACT TERMS ACCEPTABLE: _____

COMMENTS:

COMMISIONERS' COURT

APPROVED/DISAPPROVED AND DATE: _____

COUNTY JUDGE

Signature Required if Approved

DATE CONTRACT SIGNED: _____

Hays County Sheriff's Office
Combined Law Enforcement Center & Public Safety Building
Expansion & Renovation Preliminary Budget Estimates
Option 1: Core Build-Out for 700 Bed Maximum Future Capacity

Description	Number	Unit	Unit Value	Cost	Note
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Immediate Needs (Completed During Programming and Design of Main Jail & Public Safety Building)

Replace Existing Security Cameras & Monitors	100	camera	4,600	\$	460,000	
Repair/Replace Fire Alarm System	1	allowance	500,000	\$	500,000	
Replace Existing HVAC Units	32	each	15,000	\$	480,000	
Re-wire Smoke Evacuation System	1	allowance	100,000	\$	100,000	
Provide ADA Compliant Toilet and Shower at Infirmar	1	allowance	25,000	\$	25,000	
Repair Structural Clips, Exterior	350	each	100	\$	35,000	
Patch Pre-Cast Panels at Clips	350	each	200	\$	70,000	
Clean & Re-caulk Pre-cast Panels	175	each	150	\$	27,000	
Upgrade Light Fixtures to Detention Grade	1	allowance	256,000	\$	256,000	Possible PCB abatement (\$26K)
Sub-Total				\$	1,950,000	Rounded

Initial Phase Renovation & Expansion (Main Jail)

96 Bed Housing Unit Addition - Multi Occupancy	96	bed	43,500	\$	4,176,000	
Site Work & Site Security (Exercise yard, emergency, Expanded parking and drives, site fencing, utilities, etc)	1	allowance	900,000	\$	900,000	
Emergency Exit Road to North (heavy-duty asphalt paved w/o curb)	1	allowance	115,000	\$	115,000	
Build out Future Storage	1,250	sf	150	\$	188,000	
Build out Future Electrical Room	1,000	sf	175	\$	175,000	
Build out Food Service Area	3,500	sf	175	\$	613,000	
Food Service Equipment	1	allowance	550,000	\$	550,000	
Build out Laundry	1,250	sf	150	\$	188,000	
Laundry Equipment	1	allowance	90,000	\$	90,000	
Sub-Total				\$	7,000,000	Rounded

Final Phase Renovation & Expansion (Main Jail)

Renovate Existing Cell block D	20,000	sf	75	\$	1,500,000	
Upgrade Doors, Locks, & Controls Cell Block D	1	allowance	1,000,000	\$	1,000,000	
Renovate Existing Cell block C	20,000	sf	75	\$	1,500,000	
Upgrade Doors, Locks, & Controls Cell Block C	1	allowance	1,000,000	\$	1,000,000	
Renovate Existing Cell block B	4,000	sf	75	\$	300,000	
Upgrade Doors, Locks, & Controls Cell Block B	1	allowance	250,000	\$	250,000	
Renovate Existing Cell block A	6,000	sf	75	\$	450,000	
Upgrade Doors, Locks, & Controls Cell Block A	1	allowance	500,000	\$	500,000	
Build out Infirmar in vacated Kitchen & Laundry area	4,000	sf	175	\$	700,000	
Renovations for Sally Port, Intake/Holding	5,000	sf	175	\$	875,000	
Renovations for Transport/Release	2,500	sf	175	\$	438,000	
Upgrade Intercom System in Cell Blocks & Support Areas	1	allowance	203,000	\$	203,000	
Upgrade Generator	1	allowance	490,000	\$	490,000	
Build Video Visitation	2,500	sf	175	\$	438,000	
Renovate Public & Administrative Areas	11,000	sf	75	\$	825,000	Area A
Sub-Total				\$	10,470,000	Rounded