

**Commissioners Court -April 3, 2012  
NOTICE OF A MEETING OF THE  
COMMISSIONERS COURT OF HAYS COUNTY, TEXAS**



This Notice is posted pursuant to the Texas Open Meetings Act. (VERNON'S TEXAS CODES ANN. GOV. CODE CH.551). The Hays County Commissioners Court will hold a meeting at **9:00 A.M.** on the **3<sup>rd</sup> day of April, 2012**, in the Hays County Courthouse, Room 301, San Marcos, Texas. An Open Meeting will be held concerning the following subjects:

**CALL TO ORDER  
INVOCATION**

**PLEDGE OF ALLEGIANCE** - Pledge of Allegiance to the American Flag & Pledge of Allegiance to the Texas Flag  
**ROLL CALL**

**PRESENTATIONS & PROCLAMATIONS**

1	3-4	Adopt a Proclamation declaring April 2012 as Child Abuse Awareness Month. <b>CONLEY/INGALSBE</b>
2	5-6	Adopt a Proclamation declaring April 2012 as Sexual Assault and Awareness and Prevention Month. <b>CONLEY</b>
3	7-8	Adopt Proclamation declaring April 8-14, 2012 as National Telecommunicator Week. <b>COBB/CARPENTER</b>
4	9-10	Adopt a Proclamation declaring April 2012 as National County Government Month. <b>COBB</b>

**PUBLIC COMMENTS**

At this time **3-MINUTE** comments will be taken from the audience on Non-Agenda related topics. To address the Court, please submit a Public Participation/ Witness Form to the County Clerk. Please Complete the Public Participation/ Witness Form in its Entirety.  
**NO ACTION MAY BE TAKEN BY THE COURT DURING PUBLIC COMMENTS.**

**CONSENT ITEMS**

The following may be acted upon in one motion.  
A Commissioner, the County Judge, or a Citizen may request items be pulled for separate discussion and/or action.

5	11	Approve payments of county invoices. <b>HERZOG</b>
6	12-19	Approve Commissioners Court Minutes of March 27, 2012. <b>COBB/GONZALEZ</b>
7	20	Approve out of state training to instruct and attend National Academy of Emergency Dispatch conference in Baltimore, Maryland on April 18-20, 2012. <b>CONLEY/CARPENTER</b>
8	21-25	Authorize the County Judge to execute a Novation Agreement between Hays County, Carter & Burgess, Inc., and Jacob's Engineering Group, Inc., regarding transfer of responsibilities for work on Hays County road projects. <b>COBB/JONES/KENNEDY</b>
9	26-28	Accept the delivery of the Internal Examination Reports for the Hays County Sheriff's Jail Commissary. <b>COBB/HERZOG</b>
10	29-31	Approve award of bid IFB 2012-B05 Metal Pipe to Contech Engineered Solutions. <b>COBB/BORCHERDING</b>
11	32-34	Amend the Budget of County Courts at Law for additional Jury expense from Contingencies. <b>COBB</b>

**ACTION ITEMS**

**ROADS**

12	35	Call for a public hearing on April 17, 2012 to establish traffic regulations on Pursley Rd. <b>WHISENANT/BORCHERDING</b>
13	36	Hold a public hearing to establish traffic regulations on Heidenreich Lane. <b>INGALSBE/BORCHERDING</b>
14	37	Hold a public hearing to establish traffic regulations on Rohde Rd. <b>JONES/BORCHERDING</b>

### MISCELLANEOUS

15	38	Discussion and possible action to adopt the election precinct polling sites. <b>COBB/COWAN</b>
16	39	Discussion and possible action to authorize the Transportation Department to fill a Bookkeeper position above the minimum of the grade. <b>COBB/BORCHERDING</b>
17	40-41	Discussion and possible action to adopt a Resolution accepting the Hays County Parks, Open Space and Natural Areas Master Plan. <b>INGASLSBE/CONLEY/HAUFF</b>
18	42	Discussion and possible action to authorize the County Judge to execute a commercial lease agreement between Hays County and Southside Community Center for lease of the dining area in the Hays County Government Center. <b>COBB/INGALSBE</b>

### EXECUTIVE SESSIONS

The Commissioners Court will announce it will go into Executive Session, if necessary, pursuant to Chapter 551 of the Texas Government Code, to receive advice from Legal Counsel to discuss matters of land acquisition, litigation, and personnel matters as specifically listed on this agenda. The Commissioners Court may also announce it will go into Executive Session, if necessary, to receive advice from Legal Counsel regarding any other item on this agenda.

19	43	Executive Session pursuant to Sections 551.071 and 551.072 of the Texas Government Code: consultation with counsel and deliberation regarding the purchase, exchange, or value of real property related to the marketing and potential sale of County owned properties. Possible action may follow in open court. <b>COBB</b>
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### STANDING AGENDA ITEMS

The Commissioners Court utilizes Standing Agenda Items to address issues that are frequently or periodically discussed in court. This section allows the Court to open the item when a need for discussion arises.

20	Discussion and possible action related to the burn ban and/or disaster declaration. <b>COBB/CHAMBERS</b>
21	Discussion of issues related to proposed capital construction projects in Hays County, including but not limited to the Government Center; the proposed Precinct 2 office; and the Law Enforcement Center Immediate Needs Project. Possible action may follow. <b>INGALSBE</b>
22	Discussion of issues related to the road bond projects, including updates from Mike Weaver, Prime Strategies and Jeff Curren, HDR. Possible action may follow. <b>COBB</b>
23	Discussion of material relating to the Hays County Water and Sewer Authority and/or the LCRA divestiture. <b>WHISENANT</b>

### ADJOURNMENT

Posted by 5:00 o'clock P.M. on the 30<sup>th</sup> day of March, 2012

**COMMISSIONERS COURT, HAYS COUNTY, TEXAS**

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**CLERK OF THE COURT**

Hays County encourages compliance with the Americans with Disabilities Act (ADA) in the conduct of all public meetings. To that end, persons with disabilities who plan to attend this meeting and who may need auxiliary aids such as an interpreter for a person who is hearing impaired are requested to contact the Hays County Judge's Office at (512) 393-2205 as soon as the meeting is posted (72 hours before the meeting) or as soon as practical so that appropriate arrangements can be made. While it would be helpful to receive as much advance notice as possible, Hays County will make every reasonable effort to accommodate any valid request regardless of when it is received. Braille is not available.

## *Agenda Item Request Form*

### **Hays County Commissioners' Court**

9:00 a.m. Every Tuesday

**Request forms are due in the County Judge's Office**

no later than **2:00 p.m.** on **WEDNESDAY.**

Phone (512) 393-2205 Fax (512) 393-2282

**AGENDA ITEM: Adopt a Proclamation declaring the month of April 2012 as "National Child Abuse Prevention Month".**

**CHECK ONE:**    ☐ CONSENT    ☐ ACTION    ☐ EXECUTIVE SESSION  
                    ☐ WORKSHOP    ☒ PROCLAMATION    ☐ PRESENTATION

**PREFERRED MEETING DATE REQUESTED: April 3, 2012**

**AMOUNT REQUIRED: N/A**

**LINE ITEM NUMBER OF FUNDS REQUIRED: N/A**

**REQUESTED BY:**

**SPONSORED BY: CONLEY/INGALSBE**

**SUMMARY: Please see attached Proclamation.**



**CHILD ABUSE PREVENTION & AWARENESS MONTH  
2012 PROCLAMATION**

**WHEREAS**, More than 65,948 cases of child abuse and neglect were confirmed in Texas in 2011, resulting in the death of 231 children and the placement of 31,092 children in foster care in Texas; and

**WHEREAS**, more than 261 children in Hays County were confirmed victims of child abuse in 2011; and

**WHEREAS**, child abuse prevention is a community responsibility and finding solutions depends on involvement among all people; and

**WHEREAS**, communities must make every effort to promote programs that benefit children and their families; and

**WHEREAS**, effective child abuse prevention programs succeed because of partnerships among agencies, schools, religious organizations, law enforcement agencies and the business community; and

**WHEREAS**, locally, representatives from Hays County Child Welfare Board, Hays County District Attorney's Office, Hays-Caldwell Women's Center and Roxanne's House, Greater San Marcos Youth Council, Texas Department of Family and Protective Services, Court Appointed Special Advocates (CASA), San Marcos, Buda and Kyle Police Departments, Hays County Sheriff's Office, and CTMC have joined forces to provide a united effort to offer prevention and supportive services to child victims and their families; and

**WHEREAS**, everyone in Hays County should become more aware of child abuse prevention and consider helping parents raise their children in a safe, nurturing environment.

**THEREFORE**, the Hays County Commissioners' Court does hereby proclaim April, 2012, as

**CHILD ABUSE PREVENTION AND AWARENESS MONTH**

And does hereby call upon the citizens of Hays County to work together to raise awareness and prevent child abuse in our community and beyond.

**ADOPTED THIS THE 3<sup>RD</sup> DAY OF APRIL, 2012**

\_\_\_\_\_  
Bert Cobb  
Hays County Judge

\_\_\_\_\_  
Debbie Gonzales Ingalsbe, Precinct 1

\_\_\_\_\_  
Mark Jones, Precinct 2

\_\_\_\_\_  
Will Conley, Precinct 3

\_\_\_\_\_  
Ray Whisenant, Precinct 4

Attest:

\_\_\_\_\_  
Liz Gonzalez, County Clerk

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9:00 a.m. Every Tuesday

**Request forms are due in the County Judge's Office**

no later than **2:00 p.m. on WEDNESDAY.**

Phone (512) 393-2205

**AGENDA ITEM:** Adopt a Proclamation declaring April 2012 as Sexual Assault and Awareness and Prevention Month.

<b>CHECK ONE:</b>	<b>CONSENT</b>	<b>ACTION</b>	<b>EXECUTIVE SESSION</b>
	<b>WORKSHOP</b>	<b>X PROCLAMATION</b>	<b>PRESENTATION</b>

**PREFERRED MEETING DATE REQUESTED: 4/3/12**

**AMOUNT REQUIRED:**

**LINE ITEM NUMBER OF FUNDS REQUIRED:**

**REQUESTED BY:**

**SPONSORED BY: CONLEY**



**SEXUAL ASSAULT AWARENESS & PREVENTION MONTH  
2012 PROCLAMATION**

**WHEREAS**, almost 13 percent of Texans have been sexually assaulted, and that equates to nearly 2 million Texans, and

**WHEREAS**, 1 in 5 women and 1 in 20 men in Texas suffer from this devastating crime affecting all races, ages and economic situations, and

**WHEREAS**, this proclamation reflects the fact that the city and state are intolerant of sexual violence in any form and demonstrates a proactive outlook towards the prevention of sexual assault by educating and mobilizing Texans on every front, and:

**WHEREAS**, the Hays-Caldwell Women's Center, in conjunction with other organizations such as the Texas Association Against Sexual Assault, designates the month of April for an educational campaign to promote awareness and to build upon the network of support that has been initiated to address this issue; and

**WHEREAS**, the Hays-Caldwell Sexual Assault Task Force offers victims support and advocacy during medical exams and criminal justice proceedings, individual and group counseling, 24-hour hotline and response to emergency calls; and

**WHEREAS**, the Hays-Caldwell Women's Center provides counseling and advocacy for victims of sexual assault; and

**WHEREAS**, the Hays-Caldwell Women's Center conducts the Primary Prevention of Sexual Violence Program which focuses on reducing the risks and attitudes that normalize violence in our communities. This program collaborates with community members, professionals and organizations to address the root causes of violence in order to prevent violence before it occurs; and

**WHEREAS**, efforts to reduce sexual assault can only be successful through citizen involvement, and the safety of Texans depends upon our actions to end sexual assault;

**THEREFORE**, the Hays County Commissioners' Court does hereby proclaim April, 2012, as

**SEXUAL ASSAULT AWARENESS & PREVENTION MONTH**

And call upon the people of Hays County to increase their awareness and work to prevent sexual assault in our community and across this great state.

**ADOPTED THIS THE 3<sup>RD</sup> DAY OF APRIL, 2012**

\_\_\_\_\_  
Bert Cobb, M.D.  
Hays County Judge

\_\_\_\_\_  
Debbie Gonzales Ingalsbe, Precinct 1

\_\_\_\_\_  
Mark Jones, Precinct 2

\_\_\_\_\_  
Will Conley, Precinct 3

\_\_\_\_\_  
Ray Whisenant, Precinct 4

Attest:

\_\_\_\_\_  
Liz Gonzalez, County Clerk

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no later than **2:00 p.m.** on **WEDNESDAY.**

Phone (512) 393-2205 Fax (512) 393-2282

**AGENDA ITEM: Adopt proclamation of National Telecommunicator Week / CAPCOG Public Safety Telecommunicator Week, April 8-14, 2012.**

**CHECK ONE:**            **CONSENT**        **ACTION**        ☐ **EXECUTIVE SESSION**  
  
                                 ☐ **WORKSHOP**        ☒ **PROCLAMATION**        ☐ **PRESENTATION**

**PREFERRED MEETING DATE REQUESTED: April 3, 2012**

**AMOUNT REQUIRED:**

**LINE ITEM NUMBER OF FUNDS REQUIRED:**

**REQUESTED BY: Erica Carpenter, Director of Communications HCSO**

**SPONSORED BY: Judge Bert Cobb**

**SUMMARY:**

The second week of April each year is National Telecommunicator Week. This week is dedicated to the 9-1-1 Dispatchers nation wide to recognize and honor their public safety duties. Specifically, the 9-1-1 Dispatchers with the Hays County Sheriff's Office are recognized for their professional service in emergency response during this CAPCOG Public Safety Telecommunicator Week, April 8-14, 2012.



**PROCLAMATION  
NATIONAL TELECOMMUNICATORS WEEK**

**WHEREAS**, emergencies can occur at anytime that require police, fire or emergency medical services; and

**WHEREAS**, when an emergency occurs, the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and

**WHEREAS**, Public Safety Dispatchers are the first contact our residents have with emergency services. They provide steady guidance and support in a caller's most frantic and panicked moments; and

**WHEREAS**, Public Safety Dispatchers are the a vital link for our police officers and firefighters by monitoring their activities, providing them information and insuring their safety; and

**WHEREAS**, Public Safety Dispatchers are more than a calm and reassuring voice at the other end of the phone, they are the "unseen first responders." They are knowledgeable and highly trained individuals who work closely with other police, fire, and medical personnel; and

**WHEREAS**, Public Safety Dispatchers of Hays County have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and

**WHEREAS**, each dispatcher has exhibited compassion, understanding, dedication and professionalism during the performance of their job in the past year; and

**WHEREAS**, Public Safety Dispatchers serve the public in countless ways without recognition by the beneficiaries of their services.

**NOW, THEREFORE, BE IT RESOLVED** that the Hays County Commissioners Court does hereby proclaim April 8-14, 2012 as

**National Telecommunicators Week.**

**ADOPTED THIS THE 3rd DAY OF APRIL 2012**

\_\_\_\_\_  
**Bert Cobb**  
Hays County Judge

\_\_\_\_\_  
**Debbie Gonzales Ingalsbe**  
Commissioner, Pct. 1

\_\_\_\_\_  
**Mark Jones**  
Commissioner, Pct. 2

\_\_\_\_\_  
**Will Conley**  
Commissioner, Pct. 3

\_\_\_\_\_  
**Ray Whisenant**  
Commissioner, Pct. 4

**ATTEST:**

\_\_\_\_\_  
**Liz Gonzales, Hays County Clerk**



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### **Hays County Commissioners Court**

9:00 a.m. Every Tuesday

**Request forms are due in the County Judge's Office**

no later than **2:00 p.m.** on **WEDNESDAY.**

**AGENDA ITEM: Adopt a Proclamation declaring April 2012 as National County Government Month**

<b>CHECK ONE:</b>	<b>CONSENT</b>	<b>ACTION</b>	<b>EXECUTIVE SESSION</b>
	<b>WORKSHOP</b>	<b>X PROCLAMATION</b>	<b>PRESENTATION</b>

**PREFERRED MEETING DATE REQUESTED: April 3, 2012**

**AMOUNT REQUIRED:**

**LINE ITEM NUMBER OF FUNDS REQUIRED:**

**REQUESTED BY: COBB**

**SPONSORED BY: COBB**



**Proclamation**  
**National County Government Month - April 2012**  
**"Healthy Counties, Healthy Families"**

**WHEREAS**, the nation's 3,068 counties provide a variety of essential public services to communities serving more than 300 million Americans; and

**WHEREAS**, Hays County and all counties take seriously their responsibility to protect and enhance the health, welfare and safety of its residents in sensible and cost-effective ways; and

**WHEREAS**, county governments are essential to America's healthcare system and are unique in their responsibility to both finance and deliver health services through public hospitals and clinics, local health departments, long-term care facilities, mental health services and substance abuse treatment, and coverage programs for the uninsured; and

**WHEREAS**, Hays County is encouraging the citizens of Hays County to make healthy living and lifestyle choices through the 2011-12 "Healthy Counties" theme; and

**WHEREAS**, Hays County is promoting the "Healthy Counties, Healthy Families" theme by encouraging the citizens of Hays County to donate non-perishable food and hygiene items to our local area food bank with drop off locations throughout the county;

**NOW, THEREFORE, BE IT RESOLVED THAT** the Hays County Commissioners Court, does hereby proclaim April 2012 as National County Government Month and encourages all County officials, employees, schools and residents to participate in county government celebration activities.

**ADOPTED THIS THE 3<sup>RD</sup> DAY OF APRIL, 2012**

\_\_\_\_\_  
**Bert Cobb**  
**Hays County Judge**

\_\_\_\_\_  
**Debbie Gonzales Ingalsbe**  
**Commissioner, Pct. 1**

\_\_\_\_\_  
**Mark Jones**  
**Commissioner, Pct. 2**

\_\_\_\_\_  
**Will Conley**  
**Commissioner, Pct. 3**

\_\_\_\_\_  
**Ray Whisenant**  
**Commissioner, Pct. 4**

**ATTEST:**

\_\_\_\_\_  
**Liz Q. Gonzalez**  
**Hays County Clerk**

## *Agenda Item Request Form*

### **Hays County Commissioners' Court**

9:00 a.m. Every Tuesday

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no later than **2:00 p.m.** on **WEDNESDAY.**

Phone (512) 393-2205

**AGENDA ITEM: Approve payment of County invoices.**

**CHECK ONE:**      ☒ **CONSENT**      ☐ **ACTION**      ☐ **EXECUTIVE SESSION**  
                         ☐ **WORKSHOP**      ☐ **PROCLAMATION**      ☐ **PRESENTATION**

**PREFERRED MEETING DATE REQUESTED: 4/3/12**

**AMOUNT REQUIRED:**

**LINE ITEM NUMBER OF FUNDS REQUIRED:**

**REQUESTED BY: Auditor's Office**

**SPONSORED BY: Bill Herzog**

## *Agenda Item Request Form*

### **Hays County Commissioners' Court**

9:00 a.m. Every Tuesday

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no later than 2:00 p.m. on WEDNESDAY.

Phone (512) 393-2205 Fax (512) 393-2282

**AGENDA ITEM: APPROVE COMMISSIONER COURT MINUTES OF MARCH 27, 2012.**

**CHECK ONE:**     **X CONSENT**     ☐ **ACTION**     ☐ **EXECUTIVE SESSION**  
                         ☐ **WORKSHOP**     ☐ **PROCLAMATION**     ☐ **PRESENTATION**

**PREFERRED MEETING DATE REQUESTED: APRIL 3, 2012**

**AMOUNT REQUIRED:**

**LINE ITEM NUMBER OF FUNDS REQUIRED:**

**REQUESTED BY: GONZALEZ**

**SPONSORED BY: COBB**

**SUMMARY:**



MARCH 27, 2012

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VOLUME U PG 803

STATE OF TEXAS \*  
COUNTY OF HAYS \*

ON THIS THE 27<sup>TH</sup> DAY OF MARCH A.D., 2012, THE COMMISSIONERS' COURT OF HAYS COUNTY, TEXAS, MET IN REGULAR MEETING. THE FOLLOWING MEMBERS WERE PRESENT, TO-WIT:

ALBERT H. COBB JR  
DEBBIE GONZALES INGALSBE  
MARK JONES  
WILL CONLEY  
RAY O. WHISENANT JR  
LIZ G. GONZALEZ

COUNTY JUDGE  
COMMISSIONER, PCT. 1  
COMMISSIONER, PCT. 2  
COMMISSIONER, PCT. 3  
COMMISSIONER, PCT. 4  
COUNTY CLERK

AND THE FOLLOWING PROCEEDINGS WERE HAD, THAT IS:

Reverend Clint Regen with Wimberley Presbyterian Church gave the invocation and Judge Cobb led the court in the Pledge of Allegiance to the flags. Judge Cobb called the meeting to order.

#### PUBLIC COMMENTS

Russell Huebner – San Marcos resident spoke.

#### 27968 APPROVE PAYMENTS OF COUNTY INVOICES

A motion was made by Commissioner Ingalsbe, seconded by Commissioner Jones to approve payments of County Invoices in the amount \$1,059,783.75 as submitted by the County Auditor. All voting "Aye". MOTION PASSED

#### 27969 APPROVE COMMISSIONERS COURT MINUTES OF MARCH 20, 2012

A motion was made by Commissioner Ingalsbe, seconded by Commissioner Jones to approve Commissioners Court Minutes of March 20, 2012 as presented by the County Clerk. All voting "Aye". MOTION PASSED

#### 27970 APPROVE REJECTION OF THE BID FOR IFB 2012-B02, ROW FENCING FOR MT GAINOR, AND AUTHORIZE PURCHASING TO REBID THE PROJECT

Transportation Director Jerry Borcharding spoke. Purchasing received one bid for this project which was over budget. The RPTP recommended that the changes needed to clarify the specifications where there may have been misunderstandings, and rebid the project. A motion was made by Commissioner Ingalsbe, seconded by Commissioner Jones to approve rejection of the bid for IFB 2012-B02, ROW Fencing for Mt Gainor, and authorize Purchasing to rebid the project. All voting "Aye". MOTION PASSED

#### 27971 AUTHORIZE THE COUNTY JUDGE TO EXECUTE A PROJECT GRANT AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR PREVENTIVE MAINTENANCE FUNDING OF \$3,000.00 FOR TWO VEHICLES IN THE VETERANS SERVICE OFFICE AND AMEND THE BUDGET ACCORDINGLY

On August 9, 2011 the Commissioners Court authorized a grant application to the Texas Department of Transportation, Section 5310 Program for \$3,000.00 in funding for preventive maintenance on two vehicles in the Veterans Service Office, previously purchased through this program. On September 29, 2011 notification was received from TxDot that the project had been approved, pending receipt of federal funds for the program. On January 10, 2012 the Commissioners Court authorized submission of additional documentation (Grant Application Part II) to TxDot for securing these funds. The Project Grant Agreement will formalize acceptance of the funding from TxDot, in the amount of \$3,000.00, for preventive maintenance of two vehicles used for transportation for the total project cost- \$3,750.00- and this was already allocated in the FY12 Budget. Amount Required \$750.00 (already allocated) 001-720-00.5413. A motion was made by Commissioner Ingalsbe, seconded by Commissioner Jones to authorize the County Judge to execute a Project Grant Agreement with the Texas Department of Transportation for preventive maintenance funding of \$3,000.00 for two vehicles in the Veterans Service Office and amend the budget accordingly. All voting "Aye". MOTION PASSED

**27972 APPROVE UTILITY PERMITS**

A motion was made by Commissioner Ingalsbe, seconded by Commissioner Jones to approve Utility Permit #848 on Old Bastrop Hwy and Francis Harris Ln. issued to Cooper Communication Line, Utility Permit # 849 on Sprucewood issued to Spec Construction, Utility Permit #850 on Pleasant Valley issued to Spec Construction and Utility Permit #851 on Woodglen issued to Spec Construction as submitted by the Road Department. All voting "Aye". MOTION PASSED

**27973 AMEND BUDGET OF JUSTICE COURT TECHNOLOGY FUND FOR ADDITIONAL CONTINUING EDUCATION FROM EQUIPMENT**

The Justice Court Technology Fund is used only for Justice of the Peace eqpt & training. Judge Cable is requesting additional transfer for JP Clerks (all offices) training at Tyler Tech in Plano and for balance of year. Amount Required \$1,000.00 to 112-628-00.5551 Continuing Ed. from 112-628-00.5712 Computer Eqpt. A motion was made by Commissioner Ingalsbe, seconded by Commissioner Jones to amend Budget of Justice Court Technology Fund for additional continuing education from equipment. All voting "Aye". MOTION PASSED

**27974 APPROVE BID AWARD FOR IFB 2012-B03 BANK DEPOSITORY TO SAGE BANK**

Michele Tuttle Hays County Treasurer and Britney Richey spoke. Purchasing received four bids (1) SAGE, (2) PIONEER, (3) BBVA COMPASS and (4) FROST. The bid award is for a 4 year depository contract for Hays County. The evaluation committee consisted of Michele Tuttle, Bill Herzog, Britney Richey and Cindy Maiorka. After a long evaluation of all the bids it was determined that Sage Bank had the best offer for the County. All of the proposers were evaluated on cost & types of services provided, adherence to application requirements, financial condition of bidder, and interest on deposits. Each proposer offered a very competitive bid. It was very obvious the time and effort that went into each bid and the County appreciated the very competitive/excellent offers from each bank. A motion was made by Commissioner Whisenant, seconded by Commissioner Ingalsbe to pull this item for one week. Commissioner Ingalsbe, Commissioner Whisenant voting "Aye" Commissioner Conley abstained. Commissioner Jones and Judge Cobb voting "No". MOTION FAILED A motion was made by Commissioner Whisenant seconded by Commissioner Jones to approve bid award for IFB 2012-B03 Bank Depository to Sage Bank. Commissioner Ingalsbe voting "No". Commissioner Conley and Commissioner Whisenant Abstained. Commissioner Jones and Judge Cobb voting "Aye". MOTION PASSED

**27975 APPROVE THE AMENDED CONTRACT "STATEMENT OF WORK AND PERFORMANCE MEASURES" BETWEEN THE DEPARTMENT OF STATE HEALTH SERVICES (DSHS) AND THE PERSONAL HEALTH DEPARTMENT (PHD) FOR THE FY 2012 PUBLIC HEALTH EMERGENCY PREPAREDNESS (PHEP) CARRY FORWARD FUNDS, AND AMEND THE GRANT BUDGET**

The purpose of this amendment is to revise due dates for affected reports, extend due dates for equipment purchases, and add carry forward funding of \$23,474 to the original contract. An additional match of \$2,347 is required and is already budgeted. On January 31, 2012 the court authorized the County Judge to approve Carry-Forward application of this grant award. These amendments were requested by DSHS and increase total funding to \$145,902.00 total match to \$14,590, and total Direct Charges to \$160,492.00 Carry-forward funding is available March 1, 2012, and ends with the original contract term on July 31, 2012. Amount required \$2,347.00 (already budgeted). A motion was made by Commissioner Whisenant seconded by Commissioner Jones to approve the amended contract "Statement of Work and Performance Measures" between the Department of State Health Services (DSHS) and the Personal Health Department (PHD) for the FY 2012 Public Health Emergency Preparedness (PHEP) carry forward funds, and amend the grant budget. Commissioner Ingalsbe voting "No". Commissioner Conley and Commissioner Whisenant Abstained. Commissioner Jones and Judge Cobb voting "Aye". MOTION PASSED

**27976 AUTHORIZE THE COUNTY JUDGE TO EXECUTE AN OSSF MAINTENANCE CONTRACT WITH D&T SERVICES FOR OSSF MAINTENANCE AT THE PRECINCT 4 OFFICE AT 195 ROGER HANKS PKWY IN DRIPPING SPRINGS**

Amount Required \$ 1,200.00 from 001-695-00.5448. A motion was made by Commissioner Whisenant seconded by Commissioner Jones to authorize the County Judge to execute an OSSF Maintenance Contract with D&T Services for OSSF maintenance at the Precinct 4 Office at 195 Roger Hanks Pkwy in Dripping Springs. Commissioner Ingalsbe voting "No". Commissioner Conley and Commissioner Whisenant Abstained. Commissioner Jones and Judge Cobb voting "Aye". MOTION PASSED



MARCH 27, 2012

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VOLUME U PG 805

**27977      AUTHORIZE THE SHERIFF'S OFFICE TO PURCHASE EQUIPMENT FOR  
IDENTITY THEFT INVESTIGATIONS THAT WILL BE REIMBURSED THROUGH  
THE UNITED STATES SECRET SERVICE, AND AMEND THE BUDGET  
ACCORDINGLY**

The Sheriff's Office is a member of the Central Texas Financial Crimes Task Force which is managed by the United States Secret Service. As a member of the task force, the U.S Secret Service has offered to purchase equipment for the Sheriff's Office to increase our efficiency while conducting identity theft investigations. The equipment that the Sheriff's Office is looking to purchase is a scanner that will sort documents and create a searchable database (similar to an excel spreadsheet). This will eliminate the time consuming task of manually sorting through records. The second piece of equipment is software that will assist us in downloading video from banks, convenient stores etc. In order for the Sheriff's Office to obtain this equipment needs to be purchase first and subsequently be reimbursed by the Secret Service. The Sheriff's Office is requesting that funds be moved from our Criminal Investigations line-item to Law Enforcement Equipment to pay for the items requested. Once the equipment has been purchased, then our Criminal Investigations line-item will be reimbursed. Amount required \$ 895.00 Decrease Criminal Investigations: 001-618-00.5362 (\$895.00), Increase Law Enforcement Eqpt: 001-618-00.5717\_400- \$895.00. **A motion was made by Commissioner Conley, seconded by Commissioner Whisenant to authorize the Sherriff's Office to purchase equipment for identity theft investigations that will be reimbursed through the United States Secret Service, and amend the budget accordingly. All voting "Aye". MOTION PASSED**

**27978      AUTHORIZE THE COUNTY AUDITOR TO PROCESS PAYMENT OF AN  
OUTSTANDING INVOICE FROM CONTINGENCIES**

The County Auditor's Office has been contacted by the American Society of Civil Engineers (ASCE) regarding and outstanding invoice from 2010 for the previous Commissioner of Precinct 4 webinar fee. The County has verified that the webinar was set up and attended by the Commissioners; however the invoice was never presented to the Auditor's Office for payment and the purchase order inadvertently closed. The County Auditor's recommend that these funds come from County Wide contingencies. Amount Required \$349.00 from 001-645-00.5399. **A motion was made by Commissioner Conley, seconded by Commissioner Whisenant to authorize the County Auditor to process payment of an outstanding invoice from contingencies. All voting "Aye". MOTION PASSED**

**27979      BELTERRA PHASE 4 SECTION 13 [11-4-38--125 LOTS] APPROVE FINAL PLAT AND  
ACCEPT FISCAL SURETY IN THE AMOUNT OF \$1,612,300.00**

Roxie McInnis Subdivision Coordinator gave staff recommendation. The preliminary plan for Belterra Phase 4 was originally approved in January 2006 as a 938 lot phase covering 812.83 acres. Since that time, four sections have been platted with a total of 286 lots. Section 13 covers 116.22 acres. Water and wastewater services will be provided to all lots by Hays County Water Control and Improvement District No. 2. **A motion was made by Commissioner Whisenant, seconded by Commissioner Jones to approve final plat and accept Fiscal Surety in the amount of \$1,612,300.00 for Belterra Phase 4 Section 13. All voting "Aye". MOTION PASSED**

**27980      WAIVE PLAT REQUIREMENTS FOR OWNER(S) OF PROPERTY LOCATED AT 6321  
AND 6300 GOFORTH ROAD IN PRECINCT 2**

Clint Garza Director of Development Services spoke. The owner of a portion of a former 2.25 acres parcel at the corner of Goforth and Mathias Roads in Precinct 2 has requested a waiver of platting requirements so that permits may be issued on his parcel. The 2.25 acres in question was bisected after county road realignment over 50 years ago. It has since existed as two separate portions of a single parcel and until recent years was not conveyed separately. Commissioners Court has previously adopted exception processes for property divided longer than 10 years ago and under that provision a permit was issued on the 2.25 acre parcel. The parcel was divided along the roadway and would no longer qualify for the 10 year waiver. The owners feel platting is an undue burden since the tract has been divided as two parcels for years but had not been conveyed separately. **A motion was made by Commissioner Jones, seconded by Commissioner Ingalsbe to waive plat requirements for owner(s) of property located at 6321 and 6300 Goforth Road in Precinct 2. All voting "Aye". MOTION PASSED**



- 27981 GRANT A VARIANCE FROM HAYS COUNTY DEVELOPMENT REGULATIONS, CHAPTER 715, SUBCHAPTER 4.01, TO ALLOW PERMITTING OF AN ON-SITE SEWAGE FACILITY DEVELOPMENT PERMIT TO R.C. GRAHAM, OWNER OF A 3.61 ACRE PORTION OF LOT 18, RIVER OAKS OF WIMBERLEY UNIT 2**

Clint Garza Director of Development Services spoke. Mr. Graham is the owner of a 3.61 acre portion of Lot 18 in Unit 2 of the River Oaks of Wimberley Subdivision in Precinct 3. He applied for a permit to construct an On-Site Sewage Facility to replace his existing failing system. He has been informed that his parcel was part of an illegal division of land and is required to be platted under both the Local Government Code and the Hays County Development Regulations. In addition to the platting requirement, Chapter 715.4.01 of the Hays County Development Regulations prohibits the Department from issuing any development permit on a tract of land that is not in compliance with all current rules. **A motion was made by Commissioner Conley, seconded by Commissioner Whisenant to grant a variance from Hays County Development Regulations, Chapter 715, Subchapter 4.01, to allow permitting of an On-Site Sewage Facility Development Permit to R.C. Graham, owner of a 3.61 acre portion of Lot 18, River Oaks of Wimberley Unit 2. All voting "Aye". MOTION PASSED**

- 27982 AUTHORIZE THE SHERIFF'S OFFICE TO TRADE IN 63 USED MINI RUGER'S FOR 23 COLT M4 SEMI-AUTOMATICS AND 1 COLT AR15**

Capt. Mike Davenport of the Sheriff's Office spoke. In 2010 the Sheriff's office began purchasing "AR-15" style rifles instead of the Mini 14 rifles. This decision was made due to the practicality of the AR-15 and the decrease in the cost effectiveness of the Mini 14. Sheriff Cutler would like to make a full transition by trading Mini 14's for Colt AR-15's. Per Local Government Code 263.152.DISPOSITION (a) The Commissioners Court of a County may: (2) offer the property as a trade-in for new property of the same general type if the Commissioners Court considers that action to be in the best interest of the County. Amount Required \$15.82 (001-618-00.5717\_400). **A motion was made by Commissioner Ingalsbe, seconded by Commissioner Whisenant Authorize the Sheriff's Office to trade in 63 Used Mini Ruger's for 23 Colt M4 Semi-Automatics and 1 Colt AR15. All voting "Aye". MOTION PASSED**

- 27983 APPROVE A PLANNED MAINTENANCE AGREEMENT FOR GENERATOR MAINTENANCE AT THE PERSONAL HEALTH CLINIC, 401-A BROADWAY ST. IN SAN MARCOS**

Amount Required \$960.00 (001-695-00.5448). **A motion was made by Commissioner Ingalsbe, seconded by Commissioner Whisenant to approve a Planned Maintenance Agreement for generator maintenance at the Personal Health Clinic, 401-A Broadway St. in San Marcos. All voting "Aye". MOTION PASSED**

- 27984 APPROVE THE UTILITY ADJUSTMENT AGREEMENT WITH PEDERNALES ELECTRIC COOPERATIVE FOR THE RELOCATION OF THEIR EXISTING FACILITY IN THE VICINITY OF THE RM 1826 AND RM 967 INTERSECTIONS**

Allen Crozier with HDR spoke. The Pedernales Electric Cooperative currently has electric supply lines running parallel to RM 1826 within a private utility easement in the vicinity of the intersection with RM. The existing power lines fall within the required TxDot clear zone for the proposed RM 1826 improvements which are currently under construction. Therefore, these lines must be relocated prior to the opening of the facility. Since the utility is located within a private utility easement and the relocation is necessitated by the roadway construction, any costs associated with the relocation are reimbursable to the utility by the County. Please find attached the partially executed PEC utility adjustment agreement in the amount of \$117,281.81. Approval of this agreement is required prior to PEC beginning adjustment of their electric lines. Funds are available within the bond program budget. **A motion was made by Commissioner Whisenant, seconded by Commissioner Conley to approve the utility adjustment agreement with Pedernales Electric Cooperative for the relocation of their existing facility in the vicinity of the RM 1826 and RM 967 intersections. All voting "Aye". MOTION PASSED**





MARCH 27, 2012

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- 27985      APPROVE INCREASING THE NOT-TO-EXCEED FEE AND COMPENSATION CAP ON THE CH2M HILL PROFESSIONAL SERVICE AGREEMENT FOR NECESSARY CONSTRUCTION PHASE SERVICES IN ACCORDANCE WITH SUPPLEMENT NO. 2 TO WORK AUTHORIZATION NO. 2 ON THE FM 1826 AT CRYSTAL HILL ROAD PROJECT IN PRECINCT 4**

Allen Crozier with HDR spoke. The RM 1826 at Crystal Hill Road was identified as a key project in Precinct 4 as part of the 2008 Priority Road Bond Program. The project design is complete and construction is to begin on April 4, 2012. With construction advancing, it has become necessary to supplement CH2M Hill Work authorization to provide construction phase services. These services were not included in the initial work authorization to permit development of an appropriate scope and fee for these services once it was determined who would be providing construction management/engineering services and a more accurate construction schedule was available. Construction phase services include: (1) attend preconstruction meeting and construction progress meetings, (2) review shop drawing submittals, (3) Respond to contractor requests for information (RFIs), (4) Review contractor change order requests and (5) Prepare alternate bridge foundation design if requested by the contractor and approved by Commissioners Court. (will only be considered if it results in a substantial reduction in construction cost.) Amount Required \$30,000.00 (2008 Road Bond Program 025-804-96-884.5621\_400). **A motion was made by Commissioner Whisenant, seconded by Commissioner Conley to approve increasing the not-to-exceed fee and compensation cap on the CH2M Hill Professional Service Agreement for necessary construction phase services in accordance with Supplement No. 2 to Work Authorization No. 2 on the FM 1826 at Crystal Hill Road project in Precinct 4. All voting "Aye". MOTION PASSED**

- 27986      AUTHORIZE INSTITUTIONAL OSSF PERMIT AND GRANT A VARIANCE TO TABLE X OF TAC 30 CHAPTER 285.91 MINIMUM SEPARATION DISTANCE TABLE OF THE STATE RULES FOR ON-SITE SEWAGE FACILITIES AT 13542 HWY 290 W, DRIPPING SPRINGS, TEXAS**

Clint Garza Director of Development Services and Joe Wells, P.E. spoke. JZ Ventures is proposing an OSSF to serve a new convenience store/Burger King at 13542 Hwy 290 W. This property is 3.65 acres. Water will be supplied by Public Water Supply. This OSSF is a non-standard treatment system in which effluent will be treated through a grease trap pretreatment tank, flow equalization, non-standard Hoot MTS Treatment System, followed by a proprietary drip control system to a drip irrigation dispersal field. The system is designed for a maximum of 1095 gpd. The system designer, Joe Wells, P.E. is requesting a variance to Table X of TAC30 Chapter 285.91, which requires a minimum separation of 5 feet between treatment tanks and surface improvements, which in this case are a driveway and concrete structures for sign supports and air conditioners. His justification is the traffic bearing lid being proposed on the grease trap will prevent an damage to the tank. **A motion was made by Commissioner Whisenant, seconded by Commissioner Jones to authorize Institutional OSSF Permit and grant a variance to Table X of TAC 30 Chapter 285.91 Minimum Separation Distance Table of the State Rules for On-Site Sewage Facilities at 13542 Hwy 290 W, Dripping Springs, Texas and variance not grant a minimum separation distance of 12 inches. All voting "Aye". MOTION PASSED**

- 27987      AUTHORIZE THE CRIMINAL DISTRICT ATTORNEY'S OFFICE TO FILL AN ATTORNEY II POSITION ABOVE THE MINIMUM OF THE GRADE**

Special Counsel Mark Kennedy spoke of the current policy dictates that Department Heads must request leave of the Court to hire above minimum of the grade. The Criminal District Attorney's Office would like to do so for the existing vacancy created by the resignation of Assistant District Attorney Norris. **A motion was made by Commissioner Jones, seconded by Commissioner Whisenant to authorize the Criminal District Attorney's Office to fill an Attorney II position above the minimum of the grade and set salary at \$62,602 with money coming out of LSA Funds (Countywide #00-645-00.5200). All voting "Aye". MOTION PASSED**

- 27988      ADOPT A RESOLUTION AUTHORIZING THE COUNTY JUDGE TO NEGOTIATE AND SIGN AN INTERLOCAL AGREEMENT WITH TXDOT FOR PROVIDING DESIGN SERVICES FOR TXDOT APPROVED PROPOSITION 12 FUNDED PROJECTS ON IH 35 AND FM 2439, AND TO DIRECT STAFF (ROAD DEPARTMENT) TO PROCEED WITH PROCUREMENT OF PROFESSIONAL CONSULTANT SERVICES DESCRIBED IN THE INTERLOCAL AGREEMENT**

Mike Aulick consultant spoke. The Texas Transportation Commission on September 29, 2011 approved Proposition 12 funding for major improvement projects on IH 35 and FM 2439 (Hunter Road) in Hays County; and the TxDot Austin District has requested that Hays County provided all preliminary design services for the two approved projects; and The Tx Dot Austin District has proposed and Interlocal Agreement between Hays County and TxDot specifying the scope of services for Hays County to undertake with compensation payment by TxDot for those services; and Hays County intends to procure consultant services to carry out the scope of services outline in the Interlocal Agreement in accordance with established Hays County Procurement practices. **A motion was made by Commissioner Conley, seconded by Commissioner Jones to adopt a resolution authorizing the County Judge to negotiate and sign an Interlocal Agreement with TxDOT for providing Design Services for TxDOT approved Proposition 12 Funded Projects on IH 35 and FM 2439, and to direct staff (Road Department) to proceed with procurement of Professional Consultant Services described in the Interlocal Agreement. All voting "Aye". MOTION PASSED**



**27989        APPROVE BID PACKAGE #1 FOR COSTS RELATED TO THE PRECINCT 2 OFFICES**

Amount Required \$567,099. A motion was made by Commissioner Jones, seconded by Commissioner Ingalsbe to approve Bid Package #1 for costs related to the Precinct 2 offices. Commissioner Conley abstained. Commissioner Ingalsbe, Commissioner Jones, Commissioner Whisenant and Judge Cobb voting "Aye". MOTION PASSED

**27990        AUTHORIZE THE COUNTY JUDGE TO EXECUTE A LEASE AGREEMENT THROUGH THE BUYBOARD CONTRACT FOR THE PROCUREMENT OF TEMPORARY OFFICE SPACE TO BE UTILIZED DURING THE CONSTRUCTION OF A PERMANENT BUILDING IN PRECINCT 2**

The offices in Precinct 2 will be moving to new property at 5458 Fm 2770. This office space to be purchased will be until the permanent facility is complete. The City of Kyle needs the current space that the Precinct 2 offices occupy at 111 N. Front St. Kyle, Tx for the Police Department. Amount not to exceed \$90,000; 029-851-94-484.5611\_700. A motion was made by Commissioner Jones, seconded by Commissioner Ingalsbe to authorize the County Judge to execute a Lease Agreement through the BuyBoard contract for the procurement of temporary office space to be utilized during the construction of a permanent building in Precinct 2 and money coming out of contingencies. Commissioner Conley abstained. Commissioner Ingalsbe, Commissioner Jones, Commissioner Whisenant and Judge Cobb voting "Aye". MOTION PASSED

**27991        AUTHORIZE THE COUNTY JUDGE TO EXECUTE A LINE EXTENSION AGREEMENT WITH AQUA TEXAS RELATED TO WATER SERVICES FOR THE TEMPORARY AND PERMANENT PRECINCT 2 OFFICES AT 5458 FM 2770**

Amount Required \$11,000 from Line Item # 029-851-94-484.5611\_700. A motion was made by Commissioner Jones, seconded by Commissioner Ingalsbe to authorize the County Judge to execute a Line Extension Agreement with Aqua Texas related to water services for the temporary and permanent Precinct 2 offices at 5458 FM 2770. Commissioner Conley abstained. Commissioner Ingalsbe, Commissioner Jones, Commissioner Whisenant and Judge Cobb voting "Aye". MOTION PASSED

**27992        AUTHORIZE THE COUNTY JUDGE TO EXECUTE AN AGREEMENT WITH EXPERT RELOCATION SYSTEMS FOR MOVING SERVICES NECESSARY TO RELOCATE THE PRECINCT 2 OFFICES CURRENTLY LOCATED AT 111 N. FRONT ST. IN KYLE, TX TO 5458 FM 2770**

Amount Required \$7,852.50 - 029-851-94-4841.5448. A motion was made by Commissioner Jones, seconded by Commissioner Ingalsbe to authorize the County Judge to execute an agreement with Expert Relocation Systems for moving services necessary to relocate the Precinct 2 offices currently located at 111 N. Front St. in Kyle, TX to 5458 FM 2770. Commissioner Conley abstained. Commissioner Ingalsbe, Commissioner Jones, Commissioner Whisenant, and Judge Cobb voting "Aye". MOTION PASSED

**WORKSHOP, DISCUSSION OF THE MEDICAID 1115 WAIVER PROGRAM AND THE FORMATION OF REGIONAL HEALTHCARE PARTNERSHIPS (RHP'S)**

Eric Weatherford of Brown-McCarroll gave an update on the 1115 Waiver Program.

**EXECUTIVE SESSION PURSUANT TO SECTIONS 551.071 AND 551.072 OF THE TEXAS GOVERNMENT CODE: CONSULTATION WITH COUNSEL AND DELIBERATION REGARDING THE PURCHASE, EXCHANGE, OR VALUE OF REAL PROPERTY RELATED TO THE MARKETING AND POTENTIAL SALE OF COUNTY OWNED PROPERTIES**

Court convened into closed executive session at 12:20 pm and reconvened into open court meeting at 1:00 pm. In attendance in Executive Session were Commissioners Ingalsbe, Commissioner Jones, Commissioner Conley, Commissioner Whisenant, Judge Cobb, Special Counsel Mark Kennedy and Lon Shell. No Action Taken.



MARCH 27, 2012

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**ACTION RELATED TO THE BURN BAN AND/OR DISASTER DECLARATION**

The burn ban will remain lifted at this time. County Judge urges everyone to use extreme caution when burning.

**Clerk's Note Agenda Item #29 RE:** DISCUSSION OF ISSUES RELATED TO PROPOSED CAPITAL CONSTRUCTION PROJECTS IN HAYS COUNTY, INCLUDING BUT NOT LIMITED TO THE GOVERNMENT CENTER; THE PROPOSED PRECINCT 2 OFFICE; AND THE LAW ENFORCEMENT CENTER IMMEDIATE NEEDS PROJECT – **was pulled**

**Clerk's Note Agenda Item #30 RE:** DISCUSSION OF ISSUES RELATED TO THE ROAD BOND PROJECTS, INCLUDING UPDATES FROM MIKE WEAVER, PRIME STRATEGIES AND JEFF CURREN, HDR – **was pulled**

**Clerk's Note Agenda Item #31 RE:** DISCUSSION OF MATERIAL RELATING TO THE HAYS COUNTY WATER AND SEWER AUTHORITY AND/OR THE LCRA DIVESTITURE – **was pulled**

A motion was made by Commissioner Jones, seconded by Commissioner Ingalsbe to adjourn court.

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I, LIZ G. GONZALEZ, COUNTY CLERK and EXOFFICIO CLERK OF THE COMMISSIONERS' COURT, do hereby certify that the foregoing contains a true and accurate record of the proceedings had by the Hays County Commissioners' Court on March 27, 2012.



LIZ G GONZALEZ, COUNTY CLERK AND EXOFFICIO  
CLERK OF THE COMMISSIONERS' COURT OF  
HAYS COUNTY, TEXAS



## *Agenda Item Request Form*

### **Hays County Commissioners' Court**

9:00 a.m. Every Tuesday

**Request forms are due in the County Judge's Office**

no later than **2:00 p.m.** on **WEDNESDAY.**

Phone (512) 393-2205 Fax (512) 393-2282

**AGENDA ITEM: Approve out of state training to instruct and attend National Academy of Emergency Dispatch conference in Baltimore, Maryland on April 18-20, 2012.**

**CHECK ONE:**              **CONSENT**      **X ACTION**      ☐ **EXECUTIVE SESSION**  
☐ **WORKSHOP**      **PROCLAMATION**      ☐ **PRESENTATION**

**PREFERRED MEETING DATE REQUESTED: April 3, 2012**

**AMOUNT REQUIRED:**

**LINE ITEM NUMBER OF FUNDS REQUIRED:**

**REQUESTED BY: Erica Carpenter, Director of Communications HCSO**

**SPONSORED BY: Commissioner Will Conley**

**SUMMARY:**

Erica Carpenter, Director of Communications for the Hays Count Sheriff's Office, has been selected to speak at the National Academy of Emergency Dispatch (NAED) NAVIGATOR conference in Baltimore, Maryland April 18-20, 2012. NAED will provide free travel, stay and conference attendance at no cost to Sheriff's Office. Request approval for Director Carpenter to travel to Baltimore to attend the NAVIGATOR conference free of charge.

## *Agenda Item Request Form*

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Phone (512) 393-2205 Fax (512) 393-2282

**AGENDA ITEM:** Authorize the County Judge to execute a Novation Agreement between Hays County, Carter & Burgess, Inc., and Jacob's Engineering Group, Inc., regarding transfer of responsibilities for work on Hays County road projects.

**TYPE OF ITEM:** CONSENT

**PREFERRED MEETING DATE REQUESTED:** April 3, 2012

**AMOUNT REQUIRED:** N/A

**LINE ITEM NUMBER OF FUNDS REQUIRED:** N/A

**REQUESTED BY:** KENNEDY

**SPONSORED BY:** COBB/JONES

**SUMMARY:** This agreement will allow Jacob's Engineering to receive transfer of the contractual rights and duties currently held by Carter & Burgess.

March 8, 2012

Mr. Michael Weaver  
Prime Strategies, Inc.  
1508 S. Lamar Blvd.  
Austin, Texas 78704

**Re: Carter & Burgess, Inc. Projects**

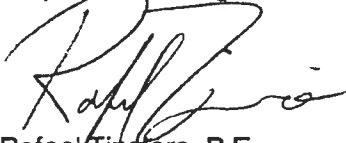
Dear Mr. Weaver:

In 2007, Carter & Burgess, Inc. was acquired by Jacobs Engineering Group Inc. As a result, Carter & Burgess, Inc. is now a wholly owned subsidiary of Jacobs Engineering Group Inc. As a wholly owned subsidiary, Carter & Burgess, Inc. has remained a separate legal entity, as before the acquisition. Since 2007, Carter & Burgess, Inc. has been continuing to provide services and fulfill its obligations under its current structure and name while fully merging into the Jacobs organization. On January 1, 2009, all employees of Carter & Burgess, Inc. became employees of Jacobs Engineering Group Inc. After January 1, 2009, we no longer proposed any new business in the name of Carter & Burgess, Inc.

Jacobs Engineering Group Inc., the parent company of Carter & Burgess, Inc., is in the process of making changes needed for the company to operate under a single "Jacobs" identity and brand. The process of strengthening the Jacobs brand involves the elimination of several corporate entities in which we have previously conducted business and this, in time, will reduce our costs of doing business.

Carter & Burgess operations, in order to be fully absorbed into the Jacobs organization where all employees reside, now desires to novate the remaining active Carter & Burgess, Inc. contracts to Jacobs Engineering Group Inc. All existing contracts between Carter & Burgess, Inc. and our clients, and the obligations and responsibilities thereunder, will be honored by Jacobs Engineering Group Inc. In order to novate or transfer these contracts with the consent of our clients, *novation agreements* need to be signed by our clients. I have attached a novation agreement for your review and signature. If you concur with novating the contracts that are referenced in the attached agreement, please sign the attached agreement and return it to my attention.

If you have any questions please do not hesitate to call me at 512-732-7593 or my Contract Manager, Sommer Boecker, at 512-732-7592. We thank you for your continuous business and cooperation during this transition.



Rafael Tinajero, P.E.  
Project Manager

## NOVATION AGREEMENT

Carter & Burgess, Inc. (Transferor), a corporation duly organized and existing under the laws of Texas with its principal office in Ft. Worth, Texas; Jacobs Engineering Group Inc. (Transferee), a corporation duly organized and existing under the laws of Delaware with its principal office in Pasadena, California; and Hays County (Owner), enter into this Agreement as of March 8, 2011.

(a) The parties agree to the following facts:

- (1) The Owner has entered into certain contracts with the Transferor, as shown in the attached list marked "Exhibit A" and incorporated in this Agreement by reference. The term "the contracts," as used in this Agreement, means the above contracts and all other active contracts that were executed by the Owner and the Transferor before the effective date of this Agreement. The term "contracts" includes all change orders, task orders or any other modifications or additions to such contracts that were mutually agreed to by Owner and Transferor.
- (2) The Transferor is a wholly owned subsidiary of the Transferee. As of January 1, 2009, all employees of the Transferor have become employees of the Transferee, and the Transferor is in the process of closing down its business.
- (3) The Transferee is in a position to fully perform all obligations that may exist under the contracts.
- (4) It is consistent with the Owner's interests to recognize the Transferee as the successor party to the contracts.

(b) In consideration of these facts, the parties agree as follows:

- (1) The Transferee agrees to be bound by and to perform each contract in accordance with the conditions contained in the contracts. The Transferee also assumes all obligations and liabilities of, and all claims against, the Transferor under the contracts as if the Transferee were the original party to the contracts.
- (2) The Transferee ratifies all previous actions taken by the Transferor with respect to the contracts, with the same force and effect as if the action had been taken by the Transferee.
- (3) The Owner recognizes the Transferee as the Transferor's successor in interest in and to the contracts. The Transferee by this Agreement becomes entitled to all rights, titles, and interests of the Transferor in and to the contracts as if the Transferee were the original party to the contracts.
- (4) All payments and reimbursements previously made by the Owner to the Transferor, and all other previous actions taken by the Owner under the contracts, shall be considered to have discharged those parts of the Owner's obligations under the contracts. All payments and reimbursements made by the Owner after the date of this Agreement should be made in the name of the Transferee, under the same remittance instructions as were applicable for the Transferor.

(5) In consideration of the terms and conditions of this Agreement, the Owner hereby consents to the foregoing transfer and novation of the contracts.

(6) The contracts shall remain in full force and effect, except as modified by this Agreement. Each party has executed this Agreement as of the day and year first above written.

**OWNER**

By: \_\_\_\_\_

Title: \_\_\_\_\_

**CARTER & BURGESS, INC. (Transferor)**

By: \_\_\_\_\_

Title: \_\_\_\_\_

**JACOBS ENGINEERING GROUP INC. (Transferee)**

By: \_\_\_\_\_

Title: \_\_\_\_\_



**Exhibit A**

**CONTRACTS TO BE NOVATED**

**Carter & Burgess, Inc. to Jacobs Engineering Group Inc.**

Project No.	Description	Project Manager	Contract No.
WJXJ5100	FM 1626B	Rafael Tinajero, PE	

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Phone (512) 393-2205 Fax (512) 393-2282

**AGENDA ITEM: Accept the delivery of the Internal Examination Reports for the Hays County Sheriff's Jail Commissary.**

**CHECK ONE:**      ☒ **CONSENT**      ☐ **ACTION**      ☐ **EXECUTIVE SESSION**  
                         ☐ **WORKSHOP**      ☐ **PROCLAMATION**      ☐ **PRESENTATION**

**PREFERRED MEETING DATE REQUESTED: 4/3/12**

**AMOUNT REQUIRED: N/A**

**LINE ITEM NUMBER OF FUNDS REQUIRED: N/A**

**REQUESTED BY: Bill Herzog**

**SPONSORED BY:**

**SUMMARY: See attached report.**



**OFFICE OF THE COUNTY AUDITOR**

712 South Stagecoach Trail Suite 1071

San Marcos, Texas 78666

512-393-2283

**Bill Herzog, CPA**

**County Auditor**

bherzog@co.hays.tx.us

**Marisol Villarreal-Alonzo, CPA**

**Assistant County Auditor**

marisol.alonzo@co.hays.tx.us

February 23, 2012

The Honorable Gary Cutler  
Hays County Sheriff  
1307 Old Uhland Road  
San Marcos, Texas 78666

Dear Honorable Sheriff Cutler:

In accordance with subsections 115.002 and 351.0415 of the Texas Local Government Code, the Auditor's office performed an internal examination on the records of the Hays County Sheriff's Jail Commissary for the period of October 1, 2010 to September 30, 2011. The internal examination consisted of reviewing deposits, disbursements, and other supporting documentation.

Based on the internal examination, except for the following finding and recommendation, cash receipts and disbursements appear to be adequately accounted for and related records appear to be accurately maintained in accordance with statutory requirements under subsection 112.001 of the Texas Local Government Code.

**The Jail Commissary has been conducting business with a commissary vendor without an executed contract since July 20, 2011.**

The previous contract for operation of the Jail Commissary expired on July 20, 2011. The Sheriff's Office accepted new bids from multiple vendors on June 16, 2011 as required by Local Government Code 351.0415. After the review of the bids, the current commissary vendor was selected to provide commissary services. An executed contract has yet to be finalized due to commissary software upgrade issues that have not been remedied.

***Recommendation***

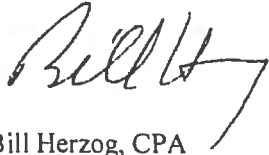
We recommend that the Sheriff's Office maintain a month to month contract with the current commissary vendor until all software issues have been remedied. We also recommend that the Sheriff's Office execute an official contract as indicated in the bid documents with the commissary vendor once all issues have been resolved.

**Management Response**

The Sheriff's Office has executed a month to month contract with the commissary vendor to provide Jail Commissary services. Once the software upgrade issues have been resolved, a commissary services agreement will be executed.

We appreciate the cooperation and assistance provided to the Auditor's office during the examination.

Sincerely,

A handwritten signature in black ink, appearing to read "Bill Herzog". The signature is fluid and cursive, with a long horizontal stroke at the end.

Bill Herzog, CPA  
Hays County Auditor

cc: Chief Deputy Jamie Page,  
Hays County Sheriff's Office

## *Agenda Item Request Form*

### **Hays County Commissioners' Court**

9:00 a.m. Every Tuesday

**Request forms are due in the County Judge's Office**

No later than 2:00 p.m. on WEDNESDAY.

Phone (512) 393-2205 Fax (512) 393-2282

**AGENDA ITEM: Approval to award bid IFB 2012-B05 Metal Pipe to Contech Engineered Solutions.**

**CHECK ONE:**      ☒ **XCONSENT**      ☐ **ACTION**      ☐ **EXECUTIVE SESSION**  
☐ **WORKSHOP**      ☐ **PROCLAMATION**      ☐ **PRESENTATION**

**PREFERRED MEETING DATE REQUESTED: April 3, 2012**

**AMOUNT REQUIRED:**

**LINE ITEM NUMBER OF FUNDS REQUIRED:**

**REQUESTED BY: Borcharding**

**SPONSORED BY:**

**SUMMARY: Bids were sent out to seven vendors with Contech Engineered Solutions the only vendor that bid. They currently have the contract for Metal Pipe. Their pricing for many items actually decreased from the last bid. See pricing attached.**

**DESCRIPTION OF Item: Approval to award bid IFB 2012-B05 Metal Pipe to Contech Engineered Solutions.**

**PREFERRED MEETING DATE REQUESTED: April 3, 2012**

**COUNTY AUDITOR**

**AMOUNT: \$ Budgeted**

**LINE ITEM NUMBER: 020-710-00.5351**

**COUNTY PURCHASING GUIDELINES FOLLOWED: Yes**

**PAYMENT TERMS ACCEPTABLE: Yes**

**COMMENTS: Only one bidder responded which is our current vendor.**

**Bill Herzog**

**SPECIAL COUNSEL**

**CONTRACT TERMS ACCEPTABLE: \_\_\_\_\_**

**COMMENTS:**

**COUNTY JUDGE**

*Signature Required if Approved*

**DATE CONTRACT SIGNED: \_\_\_\_\_**

**Hays County  
Metal Pipe  
Bid #2012-B05**

**Galvanized Corrugated Steel Pipe Culvert: 2 2/3" x 1/2"**

dia. & ga.	Plain round		Plain Arch		24"(width) Flatbands		24"(width) Curvedbands	
		Contech		Contech		Contech		Contech
12" x 16 ga		\$ 6.50		\$ 7.10		\$ 16.25		\$ 17.75
15" x 16 ga		\$ 7.80		\$ 8.52		\$ 19.50		\$ 21.30
18" x 16 ga		\$ 9.75		\$ 10.65		\$ 24.38		\$ 26.63
24" x 16 ga		\$ 12.35		\$ 13.49		\$ 30.88		\$ 33.73
30" x 16 ga		\$ 15.60		\$ 17.04		\$ 39.00		\$ 42.60
36" x 16 ga		\$ 18.85		\$ 20.59		\$ 47.13		\$ 51.48
36" x 14 ga		\$ 23.40		\$ 25.56		\$ 58.50		\$ 63.90
42" x 14 ga		\$ 27.30		\$ 29.85		\$ 68.25		\$ 74.55
48" x 14 ga		\$ 31.20		\$ 34.08		\$ 78.00		\$ 85.20
54" x 14 ga		\$ 35.10		\$ 38.34		\$ 87.75		\$ 95.85
60" x 14 ga		\$ 38.35		\$ 41.89		\$ 95.88		\$ 104.73
60" x 12 ga		\$ 52.65		\$ 57.51		\$ 131.63		\$ 143.78
66" x 12 ga		\$ 57.85		\$ 63.19		\$ 144.63		\$ 157.98
72" x 12 ga		\$ 63.05		\$ 68.87		\$ 157.63		\$ 172.18

**Galvanized Corrugated Steel Pipe Culvert: 3" x 1"**

dia. & ga	Plain round		Plain Arch	
		Contech		Contech
48" x 16 ga		\$ 31.24		\$ 34.32
48" x 14 ga		\$ 38.34		\$ 42.12
54" x 16 ga		\$ 35.50		\$ 39.00
54" x 14 ga		\$ 43.31		\$ 47.58
60" x 16 ga		\$ 39.05		\$ 42.90
60" x 14 ga		\$ 47.57		\$ 52.26
66" x 16 ga		\$ 42.60		\$ 46.80
66" x 14 ga		\$ 52.54		\$ 57.72
72" x 16 ga		\$ 48.86		\$ 51.48
72" x 14 ga		\$ 57.51		\$ 63.18

## *Agenda Item Request Form*

### **Hays County Commissioners' Court**

9:00 a.m. Every Tuesday

**Request forms are due in the County Judge's Office**

no later than 2:00 p.m. on WEDNESDAY.

Phone (512) 393-2205 Fax (512) 393-2282

**AGENDA ITEM: Amend Budget of County Courts at Law for additional Jury expense from Contingencies**

**CHECK ONE:**    ☒ **CONSENT**    ☐ **ACTION**    ☐ **EXECUTIVE SESSION**

**WORKSHOP**

**PROCLAMATION**

**PRESENTATION**

**PREFERRED MEETING DATE REQUESTED: April 3, 2012**

**Amount Required: \$6,700**

**LINE ITEM NUMBER OF FUNDS REQUIRED: to 001-612-00.5306 Jury**

**from 001-645-00.5399 Countywide Contingencies**

**REQUESTED BY: Linda Rodriguez/Auditors Office**

**SPONSORED BY: Cobb**

#### **SUMMARY:**

County Courts require additional Jury expense; the Auditor's Office has identified \$6,700 in savings from \$10,500 budgeted in Contingencies/Countywide for Development Svcs. software contract that Court approved on 3/13/12 for \$3,800 and transferred to Information Technology. Judge Rodriguez and Auditor's Office request that the \$6,700 savings be transferred to Jury.  
See Budget Amendment



**DESCRIPTION OF Item:** Amend the Budget of County Courts at Law for additional Jury expense from Contingencies.

**PREFERRED MEETING DATE REQUESTED:** April 3, 2012

**COUNTY AUDITOR**

**AMOUNT:** \$6700

**LINE ITEM NUMBER:** to 001-612-00.5306 from 001-645-00.5399

**COUNTY PURCHASING GUIDELINES FOLLOWED:** N/A

**PAYMENT TERMS ACCEPTABLE:** N/A

**COMMENTS:** See budget amendment.

**Bill Herzog**

**SPECIAL COUNSEL**

**CONTRACT TERMS ACCEPTABLE:** \_\_\_\_\_

**COMMENTS:**

**COUNTY JUDGE**

*Signature Required if Approved*

**DATE CONTRACT SIGNED:** \_\_\_\_\_

**AMENDMENT**  
**NO. FY2012-020 CC**  
**FY2012 Budget**  
**4/3/2012**

**FUND NO. 001**  
**FUND TITLE: GENERAL FUND**

<u>Line Item Expenditures</u>	<u>Appropriation before Amendment</u>	<u>Amendment</u>		<u>Appropriation as Amended</u>
<u>County Court @ Law 2 (612):</u>		<u>Increases</u>	<u>Decreases</u>	
001-612-00.5306                      Jury	10,200	6,700		16,900
 <u>Countywide Operations (645):</u>				
001-645-00.5399                      Contingencies	428,484		(6,700)	421,784
 Transfer budget savings for contract to County court jury				

*Subdivision/Road/Staff Review Agenda Item Request Form*

**Hays County Commissioners' Court**

9:00 a.m. Every Tuesday

**Request forms are due in the County Judge's Office**

no later than **2:00 p.m.** on **WEDNESDAY.**

Phone (512) 393-2205 Fax (512) 393-2282

**AGENDA ITEM: Call for a public hearing on April 17, 2012 to establish traffic regulations on Pursley Rd.**

<b>CIRCLE ONE ACTION ITEM</b>	<b>Subdivision</b>	<b>Road</b>	<b>Staff Recommendation</b>
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**PREFERRED MEETING DATE REQUESTED: April 3, 2012**

**AMOUNT REQUIRED: n/a**

**LINE ITEM NUMBER OF FUNDS REQUIRED: n/a**

**REQUESTED BY: Jerry Borcharding**

**SPONSORED BY: Commissioner Ray Whisenant**

**SUMMARY:**

**To establish: a stop sign on Pursley Rd at Creek Rd, and a speed limit of 35 MPH.**

**STAFF REVIEW/COMMENTS**

**ENVIRONMENTAL HEALTH DIRECTOR:**

**ROAD DIRECTOR:**

**STAFF RECOMMENDATIONS:**

*Subdivision/Road/Staff Review Agenda Item Request Form*

## Hays County Commissioners' Court

9:00 a.m. Every Tuesday

**Request forms are due in the County Judge's Office**

no later than **2:00 p.m.** on **WEDNESDAY.**

Phone (512) 393-2205 Fax (512) 393-2282

**AGENDA ITEM: Hold a public hearing to establish traffic regulations on Heidenreich Lane.**

**CIRCLE ONE ACTION ITEM**      Subdivision      **Road**      Staff Recommendation

**PREFERRED MEETING DATE REQUESTED: April 3, 2012**

**AMOUNT REQUIRED: n/a**

**LINE ITEM NUMBER OF FUNDS REQUIRED: n/a**

**REQUESTED BY: Jerry Borcharding**

**SPONSORED BY: Commissioner Debbie Ingalsbe**

**SUMMARY:**

**To establish: a speed limit of 40 MPH on Heidenreich Lane between FM 150 and Bunton Lane.**

### STAFF REVIEW/COMMENTS

**ENVIRONMENTAL HEALTH DIRECTOR:**

**ROAD DIRECTOR:**

**STAFF RECOMMENDATIONS:**

*Subdivision/Road/Staff Review Agenda Item Request Form*

**Hays County Commissioners' Court**

9:00 a.m. Every Tuesday

**Request forms are due in the County Judge's Office**

no later than **2:00 p.m.** on **WEDNESDAY.**

Phone (512) 393-2205 Fax (512) 393-2282

**AGENDA ITEM: Hold a public hearing to establish traffic regulations on Rohde Rd.**

<b>CIRCLE ONE ACTION ITEM</b>	<b>Subdivision</b>	<b>Road</b>	<b>Staff Recommendation</b>
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**PREFERRED MEETING DATE REQUESTED:** April 3, 2012

**AMOUNT REQUIRED:** N/A

**LINE ITEM NUMBER OF FUNDS REQUIRED:** N/A

**REQUESTED BY:** Jerry Borcharding

**SPONSORED BY:** Commissioner Precinct 2 Mark Jones

**SUMMARY:**

The public hearing will be held to establish a speed limit of 40 MPH on Rohde Rd between Goforth Rd. and SH 21.

**STAFF REVIEW/COMMENTS**

**ENVIRONMENTAL HEALTH DIRECTOR:**

**ROAD DIRECTOR:**

**STAFF RECOMMENDATIONS:**

## *Agenda Item Request Form*

### **Hays County Commissioners' Court**

9:00 a.m. Every Tuesday

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no later than **2:00 p.m.** on **WEDNESDAY.**

Phone (512) 393-2205

**AGENDA ITEM:** Discussion and possible action to adopt the election precinct polling sites.

**CHECK ONE:**      **CONSENT**    **X ACTION**      **EXECUTIVE SESSION**  
                         **WORKSHOP**      **PROCLAMATION**      **PRESENTATION**

**PREFERRED MEETING DATE REQUESTED:** 4/3/12

**AMOUNT REQUIRED:**

**LINE ITEM NUMBER OF FUNDS REQUIRED:**

**REQUESTED BY:** COWAN

**SPONSORED BY:** COBB

A list of precinct polling sites will be presented in Court for approval.

## *Agenda Item Request Form*

### **Hays County Commissioners' Court**

9:00 a.m. Every Tuesday

**Request forms are due in the County Judge's Office**

no later than **2:00 p.m.** on **WEDNESDAY.**

Phone (512) 393-2205 Fax (512) 393-2282

**AGENDA ITEM:** Discussion and possible action to authorize the Transportation Department to fill a Bookkeeper position above the minimum of the grade.

**TYPE OF ITEM:** CONSENT-ACTION-PROCLAMATION-EXECUTIVE SESSION-WORKSHOP

**PREFERRED MEETING DATE REQUESTED:**

**AMOUNT REQUIRED:** N/A

**LINE ITEM NUMBER OF FUNDS REQUIRED:** N/A

**REQUESTED BY:** Borcharding/COBB

**SPONSORED BY:** COBB

**SUMMARY:** Current policy dictates that Department Heads must request leave of the Court to hire above minimum of the grade. The Transportation Department would like to do so for the vacancy created by the resignation of our bookkeeper. The person assuming those duties is currently at the 25<sup>th</sup> percentile, is fully qualified to assume the duties of bookkeeper, is a long-time Hays County employee, and has worked diligently to learn the intricate workings of the Departments cost accounting system.

## *Agenda Item Request Form*

### **Hays County Commissioners' Court**

9:00 a.m. Every Tuesday

**Request forms are due in the County Judge's Office**

no later than **2:00 p.m.** on **WEDNESDAY.**

Phone (512) 393-2205 Fax (512) 393-2282

**AGENDA ITEM:** Discussion and possible action to adopt a Resolution accepting the Hays County Parks, Open Space and Natural Areas Master Plan.

**CHECK ONE:**      ☐ **CONSENT**      ☒ **ACTION**      ☐ **EXECUTIVE SESSION**  
☐ **WORKSHOP**      ☐ **PROCLAMATION**      ☐ **PRESENTATION**

**PREFERRED MEETING DATE REQUESTED:** April 3, 2012

**AMOUNT REQUIRED:** N/A

**LINE ITEM NUMBER OF FUNDS REQUIRED:** N/A

**REQUESTED BY:** Camp/Hauff

**SPONSORED BY:** Conley/Ingalsbe

#### **SUMMARY:**

On August 24, 2010 the Commissioners Court authorized solicitation of an RFQ for the purpose of revising the Hays County Parks and Open Space Master Plan originally developed in 2002, with minor updates in 2006. The firm of Design Workshop was selected to facilitate this process, and the Hays County Parks and Open Space Advisory Board (POSAB) served to oversee the project as per the Bylaws of the group. Public input on the Plan was taken at five public meetings located throughout the County, meetings with key stakeholder groups, and an online survey instrument, with additional data gleaned from local community park master plans and the previous Hays County Plan, as well as other resources. Numerous revisions were made throughout the planning process to address concerns from both the public and the POSAB. A draft of the plan was posted for public comment on the Hays County web site on December 2, 2011, with the comment period closing on January 11, 2012. A subcommittee of the POSAB reviewed the comments from four respondents, and these comments and a Foreword were integrated into the final draft of the plan.

The Plan proposes 10 priorities for parks, open space and natural area projects based on functional, rather than geographic, categories, although some consideration of geographic preference is also related. The Plan also attempts to distinguish between those projects which are more in the realm of local community park development versus those that can be viewed as regional in scope and more suited for County involvement. The Plan suggests partnerships in future park, open space and natural area projects. It is important to keep in mind that this is an evolving document with preferences and priorities changing over time, and serves as a snapshot of the current needs and desires of Hays County residents at this time. The Hays County Parks, Open Space and Natural Areas Master Plan has been posted on the Hays County web site for viewing, and hard copies have been provided to the Commissioners Court members.





**A RESOLUTION OF THE HAYS COUNTY COMMISSIONERS' COURT  
ACCEPTING THE HAYS COUNTY PARKS, OPEN SPACE AND NATURAL AREAS  
MASTER PLAN**

**STATE OF TEXAS       §  
                                  §  
COUNTY OF HAYS     §**

**WHEREAS**, a quality parks and open space system has significant benefits for the residents of Hays County; and

**WHEREAS**, the first Parks and Open Space Master Plan for Hays County was created in 2002 with updates in 2006; and

**WHEREAS**, it is necessary to periodically revise the Parks and Open Space Master Plan to reflect current needs and desires of residents as the County continues to grow in population; and

**WHEREAS**, the Commissioners' Court authorized revision to the original Master Plan in August of 2010, and the revised Parks, Open Space and Natural Areas has been developed; and

**NOW, THEREFORE, BE IT RESOLVED** that the Hays County Commissioners' Court hereby accepts the 2012 Hays County Parks, Open Space and Natural Areas Master Plan and the priorities contained therein; and

**BE IT FURTHER RESOLVED** that the Hays County Parks, Open Space and Natural Areas Master Plan may serve as a guideline in the consideration of future parks, open space and natural area projects.

**ADOPTED THIS THE 3<sup>rd</sup> DAY OF APRIL, 2012**

\_\_\_\_\_  
**Bert Cobb**  
**Hays County Judge**

\_\_\_\_\_  
**Debbie Gonzales Ingalsbe**  
**Commissioner, Pct. 1**

\_\_\_\_\_  
**Mark Jones**  
**Commissioner, Pct. 2**

\_\_\_\_\_  
**Will Conley**  
**Commissioner, Pct. 3**

\_\_\_\_\_  
**Ray Whisenant**  
**Commissioner, Pct. 4**

**ATTEST:**

\_\_\_\_\_  
**Liz Q. Gonzalez**  
**Hays County Clerk**

## *Agenda Item Request Form*

### **Hays County Commissioners' Court**

9:00 a.m. Every Tuesday

**Request forms are due in the County Judge's Office**

no later than **2:00 p.m.** on **WEDNESDAY.**

Phone (512) 393-2205

**AGENDA ITEM:** Discussion and possible action to authorize the County Judge to execute a commercial lease agreement between Hays County and Southside Community Center for lease of the dining area in the Hays County Government Center.

**CHECK ONE:**      **CONSENT**    **X ACTION**      **EXECUTIVE SESSION**  
                         **WORKSHOP**      **PROCLAMATION**      **PRESENTATION**

**PREFERRED MEETING DATE REQUESTED:** 4/3/12

**AMOUNT REQUIRED:**

**LINE ITEM NUMBER OF FUNDS REQUIRED:**

**REQUESTED BY:**

**SPONSORED BY:** COBB/INGALSBE

Summary to be provided in Court. An LOI in reference to the dining services was approved on 3/20/12.

## *Agenda Item Request Form*

### **Hays County Commissioners' Court**

9:00 a.m. Every Tuesday

**Request forms are due in the County Judge's Office**

no later than 2:00 p.m. on WEDNESDAY.

Phone (512) 393-2205

**AGENDA ITEM:** Executive Session pursuant to Sections 551.071 and 551.072 of the Texas Government Code: consultation with counsel and deliberation regarding the purchase, exchange, or value of real property related to the marketing and potential sale of County owned properties. Possible action may follow in open court.

<b>CHECK ONE:</b>	<b>CONSENT</b>	<b>ACTION</b>	<b>X EXECUTIVE SESSION</b>
	<b>WORKSHOP</b>	<b>PROCLAMATION</b>	<b>PRESENTATION</b>

**PREFERRED MEETING DATE REQUESTED:** 4/3/12

**AMOUNT REQUIRED:**

**LINE ITEM NUMBER OF FUNDS REQUIRED:**

**REQUESTED BY:**

**SPONSORED BY:** Cobb

