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### AGENDA ITEM REQUEST FORM

#### Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

#### AGENDA ITEM

Authorize the e-title of two Evidence Technician positions in the Sheriff's office to Crime Scene/Evidence Technician.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	October 15, 2013	None

#### LINE ITEM NUMBER

001-618-00]

#### AUDITOR USE ONLY

#### AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A

AUDITOR REVIEW: N/A

REQUESTED BY	SPONSOR	CO-SPONSOR
Sheriff Gary Cutler	COBB	N/A

#### SUMMARY

The Sheriff's Office currently has two Evidence Technician positions in their organization, however are using Crime Scene/Evidence Technician as functional titles. The Sheriff would like to re-title both positions to appropriately reflect duties and function.