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AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Allocate additional funds for postage expenses to the District Clerk's Office from County-Wide contingencies and amend the budget accordingly.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	April 23, 2013	\$7,000

LINE ITEM NUMBER

001-609-00.5212

AUDITOR USE ONLY

AUDITOR COMMENTS:

See attached budget amendment.

PURCHASING GUIDELINES FOLLOWED: N/A

AUDITOR REVIEW: BILL HERZOG

REQUESTED BY	SPONSOR	CO-SPONSOR
Beverly Crumley	COBB	N/A

SUMMARY

Since the 2013 budget process, there has been an increase of expunction cases filed, citations by certified mail in foreclosure cases and child support orders to employers filed compared to past years. Without prior knowledge of this trend I was unable to submit an exact amount of funds needed for postage. Expunctions require notices to mailed by certified mail to (on average) 14 agencies when the petition is filed and then again when the expunction is granted. This is the bulk of certified mail pieces that are generated from my department.

Budget Amendment:

Increase District Clerk Postage: 001-609-00.5212	\$7,000
Decrease County Wide Contingency: 001-645-00.5399	(\$7,000)

ORDER AMENDING THE COUNTY OF HAYS BUDGET
FOR FY ENDING SEPTEMBER 30, 2013

THE STATE OF TEXAS
COUNTY OF HAYS

WHEREAS, on the 23rd day of April, A.D., 2013, the Commissioners' Court of Hays County, Texas has determined that a need exists for the reallocation of certain appropriations included in the FY 2013 Budget in accordance with the attached list which is hereby made a part hereof. It was also determined and agreed that the need was of such a nature as to justify and require amendment of the Budget, as provided in Section 111.010(D), Local Government Code.

NOW, THEREFORE, the COMMISSIONERS' COURT OF HAYS COUNTY, TEXAS, pursuant to the authority granted to it under Section 111.010(D), Local Government Code, ORDERS that the pertinent parts of the County of Hays Budget for the Fiscal Year ending September 30, 2013 be and they are hereby amended as indicated on the attached list.

It is the further order of the COMMISSIONERS' COURT that a copy of the amendment provided herein be filed with the Clerk of the County Court of Hays County, with instructions that it be attached to the Budget originally adopted and now on file in the office of the County Clerk.

Passed by the COMMISSIONERS' COURT OF HAYS COUNTY, TEXAS, this 23rd day of April, 2013.

FOR Bert Cobb
AGAINST BERT COBB, M.D.
ABSTAIN COUNTY JUDGE, HAYS COUNTY, TEXAS

FOR Absent
AGAINST DEBBIE GONZALES - JINGALSBE
ABSTAIN COMMISSIONER, PRECINCT 1

FOR Mark Jones
AGAINST MARK JONES
ABSTAIN COMMISSIONER, PRECINCT 2

FOR Will Conley
AGAINST WILL CONLEY
ABSTAIN COMMISSIONER, PRECINCT 3

FOR Ray Whisenant Jr.
AGAINST RAY WHISENANT, JR.
ABSTAIN COMMISSIONER, PRECINCT 4

ATTEST: Liz Gonzalez
LIZ G. GONZALEZ
COUNTY CLERK, HAYS COUNTY, TEXAS



Dept G/L Account Number	Account Description	Appropriation Before Amendment	Increase	Decrease	Appropriation After Amendment
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GENERAL FUND (001):

Agenda Item #4:

District Clerk:

001-609-00.5212	DC-Postage	7,800	7,000		14,800
001-645-00.5399	Co-Wide Contingencies	666,553		(7,000)	659,553

*Move funds to District Clerk for increase in postage expenses.

Agenda Item #5:

Constable Pct. 2:

001-636-00.5021	Staff Salaries	179,105	6,573		185,678
001-636-00.5101_100	FICA	14,843	408		15,251
001-636-00.5101_200	Medicare	3,472	96		3,568
001-645-00.5399	Co-Wide Contingencies	659,553		(7,077)	652,476

*Move funds to Constable Pct. 2 for temp Deputy Constable.

PARK BOND FUND (150):

Agenda Item #13:

Dripping Springs Ranch Park:

150-814-97-401.5600	Dripping Springs Park	1,200,000	1,800,000		3,000,000
150-800-97.5448	Park Bond 11	4,972,444		(1,800,000)	3,172,444

*Move unallocated funds to Dripping Springs Ranch Park contributions.