

14

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Discussion and possible action to amend the Personal Health Department budget to reflect actual expenses and projections through September 30, 2013

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
ACTION-MISCELLANEOUS	April 30, 2013	None

LINE ITEM NUMBER

Budget amendment will be presented in court.

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A

AUDITOR REVIEW: N/A

REQUESTED BY	SPONSOR	CO-SPONSOR
Clint Garza	INGALSBE	COBB

SUMMARY

Funds need to be moved within the Health Departments Operating and Grant budgets due to recent re-organization, reclassification of existing staff, vacation accrual payouts and restructuring the flow of expense classifications. No additional funds are required.

Personal Health

FY 2013 Budget Projections

as of 3/30/13

Operating:	120-675-00		YTD	Balance	Projected Funds	
<u>G/L Acct</u>	<u>Account Description</u>	<u>Budget</u>	<u>Transactions</u>	<u>Remaining</u>	<u>Needed to 9/30</u>	<u>Amend</u>
5021	Staff Salaries	187,273	176,363.52	10,909.48	26,251	15,342
5061	Longevity	5,525	5,525.45	(0.45)	1	1
5101_100	FICA	11,741	11,045.65	695.35	1,641	946
5101_200	Medicare	2,746	2,583.25	162.75	384	221
5101_300	Retirement	19,781	18,117.27	1,663.73	2,996	1,332
5160_400	Medical Insurance	62,920	40,034.90	22,885.10	7,791	(15,094)
5160_500	Dental Insurance	2,341	1,576.23	764.77	290	(475)
5160_600	Life Insurance	268	178.81	89.19	32	(57)
5194	Telephone Allowance	385	70.00	315.00	210	(105)
5211	Office Supplies	2,500	1,641.45	858.55	1,458	599
5212	Postage	2,500	1,121.52	1,378.48	1,378	
5213	Books & Periodicals	100	-	100.00	100	
5230	Vaccines	9,800	9,597.13	202.87	3,470	3,268
5231	Medical Supplies	1,945	35.24	1,909.76	544	(1,365)
5271	Fuel	250	249.23	0.77	-	
5302	Membership Fees	1,605	1,605.00	-	-	
5391	Miscellaneous	500	105.40	394.60	394	
5399	Contingencies	240,646	-	240,646.00	50,000	(190,646)
5411	Equipment Maint	125	-	125.00	125	
5413	Vehicle Maint	125	-	125.00	125	
5429	Software License	24,000	14,852.00	9,148.00	9,805	657
5430	Medical Waste	250	200.00	50.00	50	
5431	Medical Services	1,250	(385.42)	1,635.42	1,635	(1,635)
5448	Contract Services	9,346	8,054.62	1,291.38	4,867	4,078
5461	Printing Services	162	-	162.00	162	
5473	Equipment Lease	10,000	4,677.46	5,322.54	4,677	
5480_200	Utilities	10,000	3,042.88	6,957.12	6,957	
5489	Telephone & Data Lines	10,220	8,894.66	1,325.34	8,125	6,800
5492	Indigent Burials	20,000	3,250.00	16,750.00	16,750	
5501	Travel	200	127.78	72.22	72	
5551	Continuing Education	1,625	407.00	1,218.00	1,218	
5741	Building Improvements	0	0	0	50,000	50,000
5801	Health Care Funding	1,450,000	725,000.00	725,000.00	850,000	125,000
						(1,133)

Family Clinic:	120-675-07		YTD	Balance	Projected Funds	
<u>G/L Acct</u>	<u>Account Description</u>	<u>Budget</u>	<u>Transactions</u>	<u>Remaining</u>	<u>Needed to 9/30</u>	<u>Amend</u>
5021	Staff Salaries	21,523	21,522.66	0.34		
5061	Longevity	395	395.00	-		
5101_100	FICA	1,300	1,300.31	(0.31)		1
5101_200	Medicare	304	304.11	(0.11)		1
5101_300	Retirement	2,387	2,386.84	0.16		
5160_400	Medical Insurance	5,439	2,362.66	3,076.34		(3,076)
5160_500	Dental Insurance	203	87.88	115.12		(115)
5160_600	Life Insurance	23	9.95	13.05		(13)
5212	Postage	-	244.22	(244.22)		245
5231	Medical Supplies	69	68.54	0.46		
5302	Membership Fees	50	50.00	-		
5448	Contract Services	2,491	2,491.50	(0.50)		1
5473	Equipment Lease	566	566.43	(0.43)		1
5489	Telephone & Data Lines	328	160.43	167.57		(167)
						(3,122)

Immunization: 120-675-99-018			YTD	Balance	Projected Funds	
<u>G/L Acct</u>	<u>Account Description</u>	<u>Budget</u>	<u>Transactions</u>	<u>Remaining</u>	<u>Needed to 9/30</u>	<u>Amend</u>
5021	Staff Salaries	168,114	89,625.20	78,488.80	86,308	7,819.00
5061	Longevity	768	767.50	0.50		
5101_100	FICA	10,614	5,476.76	5,137.24	5,351	214.00
5101_200	Medicare	2,483	1,280.84	1,202.16	1,251	49.00
5101_300	Retirement	19,229	9,963.44	9,265.56	9,770	505.00
5160_400	Medical Insurance	49,491	21,736.70	27,754.30	25,599	(2,155.00)
5160_500	Dental Insurance	1,843	874.99	968.01	952	(16.00)
5160_600	Life Insurance	196	100.89	95.11	105	10.00
5211	Office Supplies	625	52.18	572.82		
5212	Postage	250	250.00	-		
5231	Medical Supplies	1,434	565.98	868.02		
5429	Software License	1,500	375.00	1,125.00		(1,125.00)
5489	Telephone & Data Lines	1,500	1,304.81	195.19		
5501	Travel	564	231.76	332.24		
5551	Continuing Education	1,000	25.53	974.47		
5719_400	Misc Equipment	3,414	3,412.77	1.23		(1.00)
						<u>5,300</u>

RLSS: 120-675-99-019			YTD	Balance	Projected Funds	
<u>G/L Acct</u>	<u>Account Description</u>	<u>Budget</u>	<u>Transactions</u>	<u>Remaining</u>	<u>Needed to 9/30</u>	<u>Amend</u>
5021	Staff Salaries	57,309	25,381.98	31,927.02	31,927	
5061	Longevity	587	587.05	(0.05)		1
5101_100	FICA	3,553	1,595.06	1,957.94	1,979	22
5101_200	Medicare	831	373.04	457.96	463	6
5101_300	Retirement	6,424	2,896.68	3,527.32	3,615	88
5160_400	Medical Insurance	10,877	4,274.83	6,602.17	5,565	(1,037)
5160_500	Dental Insurance	405	159.01	245.99	207	(38)
5160_600	Life Insurance	43	17.68	25.32	23	(2)
5211	Office Supplies	125	-	125.00		
5501	Travel	225	53.84	171.16		
5551	Continuing Education	200	-	200.00		
						<u>(960)</u>

TB: 120-675-99-022			YTD	Balance	Projected Funds	
<u>G/L Acct</u>	<u>Account Description</u>	<u>Budget</u>	<u>Transactions</u>	<u>Remaining</u>	<u>Needed to 9/30</u>	<u>Amend</u>
5021	Staff Salaries	27,208	13,603.68	13,604.32	13,604	
5101_100	FICA	1,687	771.62	915.38	843	(72)
5101_200	Medicare	395	180.46	214.54	197	(17)
5101_300	Retirement	3,050	1,510.68	1,539.32	1,540	1
5160_400	Medical Insurance	10,877	5,311.92	5,565.08	5,565	
5160_500	Dental Insurance	405	197.58	207.42	207	
5160_600	Life Insurance	43	22.05	20.95	23	3
5211	Office Supplies	89	-	89.00		
5212	Postage	200	167.91	32.09		
5231	Medical Supplies	200	52.56	147.44		
5448	Contract Services	3,261	2,128.34	1,132.66		
5501	Travel	350	267.04	82.96		
5551	Continuing Education	125	-	125.00		
						<u>(85)</u>

ORDER AMENDING THE COUNTY OF HAYS BUDGET
FOR FY ENDING SEPTEMBER 30, 2013

THE STATE OF TEXAS
COUNTY OF HAYS

WHEREAS, on the 30th day of April, A.D., 2013, the Commissioners' Court of Hays County, Texas has determined that a need exists for the reallocation of certain appropriations included in the FY 2013 Budget in accordance with the attached list which is hereby made a part hereof. It was also determined and agreed that the need was of such a nature as to justify and require amendment of the Budget, as provided in Section 111.010(D), Local Government Code.

NOW, THEREFORE, the COMMISSIONERS' COURT OF HAYS COUNTY, TEXAS, pursuant to the authority granted to it under Section 111.010(D), Local Government Code, ORDERS that the pertinent parts of the County of Hays Budget for the Fiscal Year ending September 30, 2013 be and they are hereby amended as indicated on the attached list.

It is the further order of the COMMISSIONERS' COURT that a copy of the amendment provided herein be filed with the Clerk of the County Court of Hays County, with instructions that it be attached to the Budget originally adopted and now on file in the office of the County Clerk.

Passed by the COMMISSIONERS' COURT OF HAYS COUNTY, TEXAS, this 30th day of April, 2013.

FOR *Bert Cobb*
AGAINST BERT COBB, M.D.
ABSTAIN COUNTY JUDGE, HAYS COUNTY, TEXAS

FOR *Debbie Gonzales*
AGAINST DEBBIE GONZALES, INGALSBE
ABSTAIN COMMISSIONER, PRECINCT 1

FOR *Mark Jones*
AGAINST MARK JONES
ABSTAIN COMMISSIONER, PRECINCT 2

FOR *Will Conley*
AGAINST WILL CONLEY
ABSTAIN COMMISSIONER, PRECINCT 3

FOR *Ray Whisenant*
AGAINST RAY WHISENANT, JR.
ABSTAIN COMMISSIONER, PRECINCT 4

ATTEST: *Liz Q. Gonzalez*
LIZ Q. GONZALEZ
COUNTY CLERK, HAYS COUNTY, TEXAS



RECORDS MANAGEMENT FUND (101):

101-617-11-5712_700	Computer Equipment	0	11,485		11,485
101-617-11.5448	Contract Services	200,000		(11,485)	188,515

*Amend for expenses related to implementation of Granicus System.

PERSONAL HEALTH FUND (120):**Agenda Item #16:****Personal Health (675):**

120-675-00.5021	Staff Salaries	187,273	15,342		202,615
120-675-00.5061	Longevity	5,525	1		5,526
120-675-00.5101_100	FICA	11,741	946		12,687
120-675-00.5101_200	Medicare	2,746	221		2,967
120-675-00.5101_300	Retirement	19,781	1,332		21,113
120-675-00.5160_400	Medical Insurance	62,920		(15,094)	47,826
120-675-00.5160_500	Dental Insurance	2,341		(475)	1,866
120-675-00.5160_600	Life Insurance	268		(57)	211
120-675-00.5194	Telephone Allowance	385		(250)	135
120-675-00.5211	Office Supplies	2,500	599		3,099
120-675-00.5230	Vaccines	9,800	3,268		13,068
120-675-00.5231	Medical Supplies	1,945		(1,365)	580
120-675-00.5399	Contingencies	240,646		(190,646)	50,000
120-675-00.5429	Software License	24,000	657		24,657
120-675-00.5431	Medical Services	1,250		(1,635)	(385)
120-675-00.5448	Contract Services	9,346	4,223		13,569
120-675-00.5489	Telephone & Data Lines	10,220	6,800		17,020
120-675-00.5741	Building Improvements	0	50,000		50,000
120-675-00.5801	Health Care Funding	1,450,000	125,000		1,575,000

Family Clinic (675-07):

120-675-07.5101_100	FICA	1,300	1		1,301
120-675-07.5101_200	Medicare	304	1		305
120-675-07.5160_400	Medical Insurance	5,439		(3,076)	2,363
120-675-07.5160_500	Dental Insurance	203		(115)	88
120-675-07.5160_600	Life Insurance	23		(13)	10
120-675-07.5212	Postage	0	245		245
120-675-07.5448	Contract Services	2,491	1		2,492
120-675-07.5473	Equipment Lease	566	1		567
120-675-07.5489	Telephone & Data Lines	328		(167)	161

DSHS Immunization Grant (675-99-018):

120-675-99-018.5021	Staff Salaries	168,114	7,819		175,933
120-675-99-018.5101_100	FICA	10,614	214		10,828
120-675-99-018.5101_200	Medicare	2,483	49		2,532
120-675-99-018.5101_300	Retirement	19,229	505		19,734
120-675-99-018.5160_400	Medical Insurance	49,491		(2,155)	47,336
120-675-99-018.5160_500	Dental Insurance	1,843		(16)	1,827
120-675-99-018.5160_600	Life Insurance	196	10		206
120-675-99-018.5429	Software License	1,500		(1,125)	375
120-675-99-018.5719_400	Misc Equipment	3,414		(1)	3,413

DSHS RLSS-LPHS Grant (675-99-019):

120-675-99-019.5061	Longevity	587	1		588
120-675-99-019.5101_100	FICA	3,553	22		3,575
120-675-99-019.5101_200	Medicare	831	6		837
120-675-99-019.5101_300	Retirement	6,424	88		6,512
120-675-99-019.5160_400	Medical Insurance	10,877		(1,037)	9,840
120-675-99-019.5160_500	Dental Insurance	405		(38)	367
120-675-99-019.5160_600	Life Insurance	43		(2)	41

DSHS TB Grant (675-99-022):

120-675-99-022.5101_100	FICA	1,687		(72)	1,615
120-675-99-022.5101_200	Medicare	395		(17)	378

120-675-99-022.5101_300 Retirement
120-675-99-022.5160_600 Life Insurance

3,050
43

1
3

3,051
46

217,356	(217,356)
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*Amend for actual and projections due to restructure of organization.

GENERAL FUND (001):

Agenda Item #21:

			<u>(Revenue)</u>	
001-000-000.4636	Sale of Real Property	0	1,180,000	1,180,000
001-814-97-401.5600	DS Ranch Park-contributio	0	1,180,000	1,180,000

*Partial amendment for Interlocal Funding Agreement related to Park Improvements.
