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AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Discussion and possible action to authorize the Development Services Division to fill the Environmental Health Specialist I position above the minimum of the grade.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
ACTION-MISCELLANEOUS	May 21, 2013	

LINE ITEM NUMBER

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A AUDITOR REVIEW: BILL HERZOG

REQUESTED BY	SPONSOR	CO-SPONSOR
Roxie McInnis	COBB	N/A

SUMMARY

Current policy requires that the Commissioners Court give approval prior to hiring above the minimum of the grade. The Development Services Division would like to hire an individual above the minimum for the vacant Environmental Health Specialist I position. Salary savings for the current fiscal year cover the difference between the minimum of the grade and the requested salary. Details of the hiring prospect will be provided in Court.