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AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Amend the Extension Office budget for additional continuing education funds needed for summer education and community outreach programs.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	June 18, 2013	\$300.00

LINE ITEM NUMBER
001-660-00.5551

AUDITOR USE ONLY

AUDITOR COMMENTS:
See attached budget amendment.

PURCHASING GUIDELINES FOLLOWED: N/A AUDITOR REVIEW: BILL HERZOG

REQUESTED BY	SPONSOR	CO-SPONSOR
Richard Parish	COBB	N/A

SUMMARY

Additional funds will be needed to complete the summer education and community outreach programs that are scheduled. Savings in office supplies will be used to fund this amendment.

Budget Amendment:

Decrease Office Supplies	- 001-660-00.5211 -	(\$300.00)
Increase Continuing Education	- 001-660-00.5551 -	\$300.00

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Dept G/L Account Number	Account Description	Appropriation Before Amendment	Increase	Decrease	Appropriation After Amendment
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ROAD & BRIDGE GENERAL FUND (020):

Agenda Item #8:

RPTP (710):

020-710-00.5719_400	Misc Eqpt_Operating	12,000	631		12,631
020-710-00.5271	Fuel	600,000		(631)	599,369

*Amend for 55-gallon agitator kit for striping unit.

GENERAL FUND (001):

Agenda Item #10:

Sheriff (618):

Account Number	Account Description	Appropriation Before Amendment	Increase	Decrease	Appropriation After Amendment
				<u>(Revenue)</u>	
001-618-00.4610	Contributions	1,931		50	1,981
001-618-00.5391	Miscellaneous	2,731	50		2,781

*Accept donation for National Telecommunicator Week and budget expense.

SHERIFF SPECIAL PROJECTS FUND (052):

Agenda Item #11:

Sheriff (618):

052-618-00.5719_400	Misc Eqpt_Operating	0	960		960
052-618-00.5222	Crime Prevention	7,350		(960)	6,390

*Amend for purchase of presentation board for community outreach projects.

GENERAL FUND (001):

Agenda Item #12:

Treasurer (620):

001-680-00.5712_400	IT-Computer Eqpt_Operating	105,920	1,200		107,120
001-620-00.5391	Treasurer-Miscellaneous	1,000		(700)	300
001-620-00.5501	Treasurer-Travel	1,200		(500)	700

*Move funds from Treasurer to IT for computer replacement/transfer used computer to JDC for timekeeping kiosk.

Agenda Item #13:

Extension (660):

001-660-00.5551	Continuing Education	1,500	300		1,800
001-660-00.5211	Office Supplies	4,600		(300)	4,300

*Amend for summer education and community outreach programs.