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AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Increase revenue for fees collected in County Court at Law 2 related to Court Reporter expenses and budget expense per Texas Local Government Code 51.601.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	June 18, 2013	\$8,000

LINE ITEM NUMBER
111-612-00.5445

AUDITOR USE ONLY

AUDITOR COMMENTS:
See attached budget amendment.

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** BILL HERZOG

REQUESTED BY	SPONSOR	CO-SPONSOR
Linda Rodriguez	COBB	N/A

SUMMARY

Funds have been collected in the County Court at Law 2 Court and are available for use for expenses directly related to court reporting services.

Budget Amendment:
 Increase CCL 2 Fees of Office Revenue: 111-612-00.4401_612 \$8,000
 Increase CCL2 Transcriptions: 111-612-00.5445 \$8,000

Dept G/L Account Number	Account Description	Appropriation Before Amendment	Increase	Decrease	Appropriation After Amendment
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COURT REPORT SERVICE FEE FUND (111):

Agenda Item #25:

Court Report Fund-CCL2 (612):

				(Revenue)	
111-612-00.4401_612	Fees of Office	0		8,000	8,000
111-612-00.5445	Transcriptions	0	8,000		8,000

*Increase revenue and budget expense for court reporting services in CCL2 per TLGC 51.601.

GENERAL FUND (001):

Agenda Item #26:

Tax Office (619):

001-695-00.5451	Bldg Maint-Repairs	68,000	1,668		69,668
001-619-00.5712_700	Tax Office-Comp Eqpt	61,150		(1,668)	59,482

*Move funds from Tax Office to Building Maintenance for electrical upgrades for check scanning system.

JUSTICE COURT BUILDING SECURITY FUND (110):

Agenda Item #36:

Justice Court Bldg Security (000):

110-000-00.5719_400	Misc Eqpt_Operating	3,956	3,956		7,912
110-000-00.5201	General Supplies	6,644		(3,956)	2,688

*Amend for JP2 security camera system.

PARKS FUND (140):

Agenda Item #37:

Parks (700):

140-700-00.5741	Misc Capital Improvements	0	9,000		9,000
140-700-00.5453	Maintenance & Repairs	23,000		(9,000)	14,000

*Amend for roof replacement at Jacobs Well area.