

**SUPPLEMENTAL AGREEMENT NO. 1 TO THE
PROFESSIONAL SERVICES AGREEMENT**

STATE OF TEXAS

§

HAYS COUNTY

§

§

This Supplemental Agreement to the Professional Services Agreement is made and entered into this day by and between Hays County, Texas, a political subdivision of the State of Texas, (*the "County"*) and HDR Engineering, Inc. (*the "Engineer"*).

WHEREAS, the *County* and the *Engineer* executed a contract on April 7, 2009;

WHEREAS, the not-to-exceed fee in Exhibit 1, Section 1, Item 1.1 was set at \$1,800,000.00; and;

WHEREAS, the Hourly Rates in Exhibit II are limited to the rates noted; and;

WHEREAS, it has become necessary to amend the Agreement.

AGREEMENT

NOW, THEREFORE, premises considered, the *County* and the *Engineer* agree that said Agreement is amended as follows:

- I. The not-to-exceed fee in Exhibit 1, Section 1, Item 1.1 is hereby increased from \$1,800,000.00 to \$1,965,000.00.
- II. The hourly rates included in Exhibit II are hereby amended to include rates for 2013 / 2014 per the attached Supplement No. 1 to Exhibit II.

All other provisions are unchanged and remain in full force and effect.

IN WITNESS WHEREOF, the *County* and the *Engineer* have executed this supplemental agreement in duplicate,

EXECUTED this _____ day of _____, 2013.

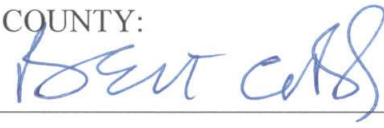
THE ENGINEER:

BY: 

Printed Name: Kelly Kaatz, P.E.

Title: Sr. Vice President

HAYS COUNTY:

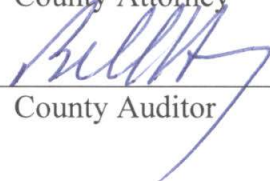
BY: 

Brent Corob, M.D.
Hays County Judge

Reviewed as to Form By:


County Attorney

Funds Verified By:


County Auditor

SUPPLEMENT NO. 1 TO EXHIBIT II

HOURLY RATES

HDR Engineering, Inc.

	2013/2014
<u>Employee Classification</u>	<u>Hourly Billing Rate</u>
Senior Project Advisor	\$360.00
Program Manager	\$298.00
Deputy Program Manager	\$219.00
Sr. Engineer	\$214.00
Engineer / Sr. Prof. Staff	\$163.00
Prof. Staff	\$112.00
Support Staff	\$79.00

Prime Strategies, Inc.

	2013 / 2014
<u>Employee Classification</u>	<u>Hourly Billing Rate</u>
Principle	\$285.00
Senior Planner	\$275.00
Project Manager / Planner	\$150.00
Administrative Support	\$100.00

The hourly rates shown are valid through December 31, 2014.

SUPPLEMENT NO. 2 TO WORK AUTHORIZATION NO. 1

This Supplement to the Work Authorization No. 1 is made and entered into this day by and between Hays County, Texas, a political subdivision of the State of Texas, (*the "County"*) and HDR Engineering, Inc. (*the "Engineer"*).

WHEREAS, the *County* and the *Engineer* executed a contract and executed Work Authorization No. 1 on April 7, 2009 and amended by Supplement No. 1 on December 10, 2010;

WHEREAS, the maximum payable amount for services performed in Part 2 and Exhibit D1 of Work Authorization No. 1 was set at \$1,137,636.00; and amended to \$1,796,020.00 by Supplement No. 1; and;

WHEREAS, Work Authorization No. 1 shall terminate on December 31, 2013 as specified in Part 4; and amended by Supplement No. 1;

WHEREAS, it has become necessary to amend Work Authorization No. 1.

WORK AUTHORIZATION


NOW, THEREFORE, premises considered, the *County* and the *Engineer* agree that said Work Authorization is amended as follows:

- I. The maximum amount payable for services in Part 2 and Exhibit D1 is hereby increased from \$1,796,020.00 to \$1,961,020.00 as noted in Exhibit D1 (Rev 1) attached to this Supplement No. 2 to Work Authorization No. 1.
- II. The termination date in Part 4 of Work Authorization No. 1 is hereby changed from December 31, 2013 to December 31, 2014.

IN WITNESS HEREOF, the *County* and the *Engineer* have executed this Supplement No. 1 to Work Authorization No. 1 in duplicate.

ENGINEER:
HDR Engineering, Inc.

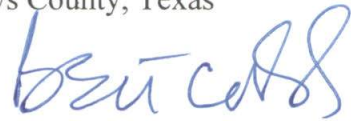
COUNTY:
Hays County, Texas

By:  _____
Signature
Kelly Kaatz, P.E.

Printed Name
Sr. Vice President

Title
7-2-13

Date

By:  _____
Signature
Brent Cobb, M.D.

Printed Name
HAYS COUNTY JUDGE

Title
7-3-2013

Date

- LIST OF EXHIBITS
EXHIBIT C1 (REV 2) -Work Schedule
EXHIBIT D1 (REV 2) -Fee Schedule

EXHIBIT C1 (REV 2)

WORK SCHEDULE

This work Authorization shall terminate on December 31, 2014 unless extended by a Supplemental Work Authorization.

	Nancy Ledbetter & Assoc., Inc.					TOTAL HOURS
	N	O	P	Q	R	
Calendar Year						
2013	0	0	0	0	0	113
2014	0	0	0	0	0	689
2015	0	0	0	0	0	0
2016	0	0	0	0	0	0
TOTAL HOURS BY LABOR CATEGORY	0	0	0	0	0	802
TOTAL HDR DIRECT LABOR ESTIMATED COSTS	\$0	\$0	\$0	\$0	\$0	\$161,494
				NLA Total =	\$0	

**TOTAL HDR TEAM LABOR COSTS
ANNUALLY**

CALENDAR YEAR	
2013	
2014	er
2015	cialist
2016	icilitator

TOTAL HDR TEAM LABOR COSTS

HDR Engineering Inc.
SUBCONSULTANTS
Prime Strategies Inc.
Nancy Ledbetter & Assoc., Inc.
<i>Sub Total</i>
Total HDR Team Labor Cost

TOTAL HDR TEAM DIRECT EXPENSE COSTS

TOTAL HDR TEAM COST LABOR + DIRECTS

HDR Team Direct Expense (2009-2012)

<i>Printing, Plotting & Reproduction</i>	<i>(Cost)</i>	<i>(Units)</i>	<i># Units</i>		
COLOR COPIES 8.5X11	\$0.34	EACH	250	=	\$85.00
COLOR COPIES 11X17	\$0.68	EACH	450	=	\$306.00
COLOR COPIES 2 SIDED 8.5X11	\$0.68	EACH	0	=	\$0.00
COLOR COPIES 2 SIDED 11X17	\$1.36	EACH	100	=	\$136.00
BW COPIES/PRINTS 8.5X11	\$0.06	EACH	1,002	=	\$60.12
BW COPIES 11X17	\$0.12	EACH	500	=	\$60.00
BW COPIES 8.5X11 - 2 SIDED	\$0.12	EACH	0	=	\$0.00
BW COPIES 11X17 - 2 SIDED	\$0.24	EACH	0	=	\$0.00
B/W ROLL PLOT - BOND	\$0.60	SF	0	=	\$0.00
COLOR ROLL PLOT - BOND	\$0.90	SF	0	=	\$0.00
OVERNIGHT MAIL (ACTUAL COS	\$20.00	EACH	0	=	\$0.00

Total Direct Cost Associated w/ Printing \$647.12

<i>Travel</i>	<i>(Cost)</i>	<i>Units</i>	<i># Units</i>		
MILEAGE (ALLOWABLE RATE)	\$0.565	MILE	5,060	=	\$2,858.90
AIR TRAVEL	\$500.00	EA	0	=	\$0.00
LODGING	\$100.00	EACH	0	=	\$0.00

Total Direct Cost Associated w/ Travel \$2,858.90

Total Estimate Direct Cost (2009-2012) \$3,506.02

**MANHOUR BREAKDOWN
PROVIDING OVERSIGHT SERVICES FOR HAYS COUNTY**

Exhibit D1 (Rev 2)

FY 2013 (Calendar Year)

<i>Full Work Description</i>	<i>N</i> \$200.00	<i>O</i> \$107.00	<i>P</i> \$101.00	<i>Q</i> \$105.00	<i>R</i> \$100.00	TOTAL (2013)
						0
Prime Strategies (See attached)						113
TOTAL PROGRAM HOURS (2013)	0	0	0	0	0	113
TOTAL LABOR ESTIMATE BY LABOR CATEGORY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
					\$0.00	
	0.0%	0.0%	0.0%	0.0%	0.0%	

HDR TEAM TOTAL LABOR COST ESTIMATE

**MANHOOR BREAKDOWN
PROVIDING OVERSIGHT SERVICES FOR HAYS COUNTY**

Exhibit D1 (Rev 2)

FY 2014 (Calendar Year)

<i>Full Work Description</i>	<i>N</i>	<i>O</i>	<i>P</i>	<i>Q</i>	<i>R</i>	TOTAL
	\$208.00	\$111.00	\$105.00	\$109.00	\$104.00	(2014)
Update Meetings with County Commissioners, County Judge. Update Priority Road Bond Program cash flow data.						110
Prime Strategies (See attached)						87
Plan meetings, design programs and provide neighborhood notifications to the area, the affected cities, etc. through personalized invitations, telephone contact or other means determined by the Commissioners Court or the Precinct Commissioner so as to provide notification to affected County						16
Program Standardization Activities						0
Prepare Road Bond Program GEC invoices						36
Review subconsultant invoices (PSI)						10
Filing and Document Management						36
Assist in the management, review, and the preparation of final engineering design and construction activities, including:						0
Perform design / constructability reviews (Darden Hill, Dacy Lane, RM 12 Parkway);						180
Review / Process design consultant invoices;						24
Conduct Progress meetings, as needed;						24
Submit plans to TxDOT and other governmental agencies, as required; and,						56
Provide Project Close Out. Obtain and review Statements of Final Construction Cost from TxDOT (Darden Hill)						16
Attend weekly construction progress meetings to represent County interests with TxDOT (Darden Hill)						94
TOTAL PROGRAM HOURS (2014)	0	0	0	0	0	689
TOTAL LABOR ESTIMATE BY LABOR CATEGORY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	0.0%	0.0%	0.0%	0.0%	0.0%	

HDR TEAM TOTAL LABOR COST ESTIMATE

Memo

To: Allen R. Crozier, P.E., HDR Engineering, Inc.
From: Michael J. Weaver
Date: June 21, 2013
Re: Priority Road Bond Program – Budget Supplement

As requested, please find summarized below the proposed budget, hourly rate information and scope for Prime Strategies, Inc. (PSI) to continue assisting HDR in the management of the Hays County Priority Road Bond Program. We have broken the budget down into the balance of 2013 and the carryover for 2014.

I expect that the next several months of 2013 to continue to be labor intensive as we finalize the Partnership Program. At that point, our time assisting you on the remaining Priority Projects should greatly taper off. If you have any questions, please let me know.

BUDGET

FY 2013	July – September	\$16,200.00
FY 2013	October – December	\$6,000.00
FY 2014	January – September	<u>\$18,000.00</u>
PROPOSED TOTAL BUDGET		\$40,200.00

HOURLY RATES

Principal	\$285/hour
Senior Engineer/Senior Planner	\$275/hour
Project Manager/Planner	\$150/hour
Technical Support	\$125/hour
Administrative Support	\$100/hour
Clerical	\$80/hour

SCOPE

- Assist in developing and implementing the remaining projects in the Priority Road Bond Program.
- Assist in managing the financial components of the Priority Road Bond Program, including cash flows, budgets, and interaction with the Auditor's Office and County Commissioners.
- Assist in developing and initiating implementation of the new Hays County-TxDOT Partnership Program of projects.

P:\Prime Strategies Data\Projects\HDR-0363 Hays County Road Bond\PSI contract\2013-2014 Budget Supplement\2013-2014 Budget Supplement_HDR memo_rev2.docx