

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Discussion and possible action to authorize the County Judge to execute Supplemental Agreement #1 with HDR Engineering, Inc. for project management on the County Priority Road Bond project.

ITEM TYPE	MEETING DATE	AMOL	INT REQUIRED
ACTION-ROADS	July 2, 2013		\$165,000.
LINE ITEM NUMBER			
N/A			
	AUDITOR USE ONLY		
AUDITOR COMMENTS:			
PURCHASING GUIDELINES FOLLOWED:	N/A	AUDITOR REVIEW:	N/A
REQUESTED BY		SPONSOR	CO-SPONSOR
Conley		CONLEY	N/A
SUMMARY			

SUPPLEMENTAL AGREEMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT

STATE OF TEXAS
HAYS COUNTY

This Supplemental Agreement to the Professional Services Agreement is made and entered into this day by and between Hays County, Texas, a political subdivision of the State of Texas, (the "County") and HDR Engineering, Inc. (the "Engineer").

WHEREAS, the County and the Engineer executed a contract on April 7, 2009;

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WHEREAS, the not-to-exceed fee in Exhibit 1, Section 1, Item 1.1 was set at \$1,800,000.00; and;

WHEREAS, the Hourly Rates in Exhibit II are limited to the rates noted; and;

WHEREAS, it has become necessary to amend the Agreement.

AGREEMENT

NOW, THEREFORE, premises considered, the *County* and the *Engineer* agree that said Agreement is amended as follows:

- I. The not-to-exceed fee in Exhibit 1, Section 1, Item 1.1 is hereby increased from \$1,800,000,00 to \$1,965,000.00.
- II. The hourly rates included in Exhibit II are hereby amended to include rates for 2013 / 2014 per the attached Supplement No. 1 to Exhibit II.

All other provisions are unchanged and remain in full force and effect.

agreement in duplicate,	ity and the Engineer have executed this supplemental
EXECUTED this day of	, 2013.
THE ENGINEER:	HAYS COUNTY:
BY:	BY:
Printed Name:	
Title:	Hays County Judge
Reviewed as to Form By:	
	County Attorney
Funds Verified By:	
	County Auditor

SUPPLEMENT NO. 1 TO EXHIBIT II

HOURLY RATES

HDR Engineering, Inc.

	2013/2014
Employee Classification	Hourly Billing Rate
Senior Project Advisor	\$360.00
Program Manager	\$298.00
Deputy Program Manager	\$219.00
Sr. Engineer	\$214.00
Engineer / Sr. Prof. Staff	\$163.00
Prof. Staff	\$112.00
Support Staff	\$79.00

Prime Strategies, Inc.

	2013 / 2014
Employee Classification	Hourly Billing Rate
Principle	\$285.00
Senior Planner	\$275.00
Project Manager / Planner	\$150.00
Administrative Support	\$100.00

The hourly rates shown are valid through December 31, 2014.

SUPPLEMENT NO. 2 TO WORK AUTHORIZATION NO. 1

This Supplement to the Work Authorization No. 1 is made and entered into this day by and between Hays County, Texas, a political subdivision of the State of Texas, (the "County") and HDR Engineering, Inc. (the "Engineer").

WHEREAS, the *County* and the *Engineer* executed a contract and executed Work Authorization No. 1 on April 7, 2009 and amended by Supplement No. 1 on December 10, 2010;

WHEREAS, the maximum payable amount for services performed in Part 2 and Exhibit D1 of Work Authorization No. 1 was set at \$1,137,636.00; and amended to \$1,796,020.00 by Supplement No. 1; and;

WHEREAS, Work Authorization No. 1 shall terminate on December 31, 2013 as specified in Part 4; and amended by Supplement No. 1;

WHEREAS, it has become necessary to amend Work Authorization No. 1.

WORK AUTHORIZATION

NOW, THEREFORE, premises considered, the *County* and the *Engineer* agree that said Work Authorization is amended as follows:

- I. The maximum amount payable for services in Part 2 and Exhibit D1 is hereby increased from \$1,796,020.00 to \$1,961,020.00 as noted in Exhibit D1 (Rev 1) attached to this Supplement No. 2 to Work Authorization No. 1.
- II. The termination date in Part 4 of Work Authorization No. 1 is hereby changed from December 31, 2013 to December 31, 2014.

IN WITNESS HEREOF, the *County* and the *Engineer* have executed this Supplement No. 1 to Work Authorization No. 1 in duplicate.

	ENGINEER: HDR Engineering, Inc.		COUNTY: Hays County, Texas	
Ву:		By:		
	Signature		Signature	
	Jeff Curren, P.E.			
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LIST OF EXHIBITS
EXHIBIT C1 (REV 1) -Work Schedule
EXHIBIT D1 (REV 1) -Fee Schedule

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Exhibit D1 (Rev 1)

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Prime Strategies, Inc.

1508 S. Lamar Blvd. Austin, Texas 78704 voice 512.445.7074 fax 448.9620

Memo

To: Allen R. Crozier, P.E., HDR Engineering, Inc.

From: Michael J. Weaver

Date: June 21, 2013

Re: Priority Road Bond Program - Budget Supplement

As requested, please find summarized below the proposed budget, hourly rate information and scope for Prime Strategies, Inc. (PSI) to continue assisting HDR in the management of the Hays County Priority Road Bond Program. We have broken the budget down into the balance of 2013 and the carryover for 2014.

I expect that the next several months of 2013 to continue to be labor intensive as we finalize the Partnership Program. At that point, our time assisting you on the remaining Priority Projects should greatly taper off. If you have any questions, please let me know.

BUDGET

	PROPOSED TOTAL BUDGET	\$40,200.00
FY 2014	January - September	\$18,000.00
FY 2013	October – December	\$6,000.00
FY 2013	July - September	\$16,200.00

HOURLY RATES

Principal	\$285/hour
Senior Engineer/Senior Planner	\$275/hour
Project Manager/Planner	\$150/hour
Technical Support	\$125/hour
Administrative Support	\$100/hour
Clerical	\$80/hour

SCOPE

- Assist in developing and implementing the remaining projects in the Priority Road Bond Program.
- Assist in managing the financial components of the Priority Road Bond Program, including cash flows, budgets, and interaction with the Auditor's Office and County Commissioners.
- Assist in developing and initiating implementation of the new Hays County-TxDOT Partnership Program of projects.

PAPrime Strategies DataProjects/HDR-0363 Hays County Road Bond/PS) contract(2013-2014 Budget Supplement(2013-2014 Budget Supplement_HDR memo_rcv2 doex