

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Approve budget amendments in the Sheriff's Office, Jail Division budget for employee testing and uniforms and amend the budget accordingly.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	July 30, 2013	\$4,234.00

LINE ITEM NUMBER

001-618-03.5335 Employment Testing
001-618-03.5474 Uniforms

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** BILL HERZOG

REQUESTED BY	SPONSOR	CO-SPONSOR
CUTLER	COBB	N/A

SUMMARY

The Jail Division needs to amend the budget for employment testing and uniforms in order to operate for the remainder of the fiscal year. Funds have been identified in the jail capital equipment series; all equipment has been ordered and the funds are no longer needed.

Amendment		
001-618-03.5712_400 Computer Equipment Operating		(\$ 279.00)
001-618-03.5719_400 Miscellaneous Equipment Operating Expense		(\$ 272.00)
001-618-03.5719_700 Miscellaneous Equipment Capital Outlay		(\$3,683.00)
To		
001-618-03.5335 Employment Testing		\$3,034.00
001-618-03.5474 Uniforms		\$1,200.00