

**AGENDA ITEM REQUEST FORM**

**Hays County Commissioners Court**

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

**AGENDA ITEM**

Amend the budget within the DA Drug Forfeiture Fund to purchase 2 scanners and Adobe Professional and Pinnacle software.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	August 13, 2013	\$3,850

**LINE ITEM NUMBER**

081-607-00]

**AUDITOR USE ONLY**

**AUDITOR COMMENTS:**

See attached budget amendment.

**PURCHASING GUIDELINES FOLLOWED:** N/A

**AUDITOR REVIEW:** BILL HERZOG

REQUESTED BY	SPONSOR	CO-SPONSOR
Sherri Tibbe	COBB	N/A

**SUMMARY**

Budget Amendment:

Decrease Office Supplies: 081-607-00.5211 (\$3,850)  
Increase Software License: 081-607-00.5429 \$ 722  
Increase Computer Eqpt: 081-607-00.5712\_400 \$3,128

FILED:

HAYS COUNTY COMMISSIONERS' COURT

Resolution # 28216 VOL V PG 212

08-13-13

Dept	G/L Account Number	Account Description	Appropriation Before Amendment	Increase	Decrease	Appropriation After Amendment
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**GENERAL FUND (001):**

**Agenda Item #5:**

**Juvenile Probation-TJJD Grant A (686-99-027):**

001-686-99-027.5712_400	Computer Eqpt	7,430	5,500		12,930
001-686-99-027.5031	Overtime	9,770		(4,588)	5,182
001-686-99-027.5489	Telephone Expense	11,290		(912)	10,378

\*Amend for purchase of laptops for GED program.

**DA DRUG FORFEITURE FUND (081):**

**Agenda Item #7:**

**DA Drug Forfeiture (607):**

081-607-00.5429	Software License	0	722		722
081-607-00.5712_400	Computer Equip_Op	1,670	3,128		4,798
081-607-00.5211	Office Supplies	4,125		(3,850)	275

\*Amend for purchase of scanners and software.

**GENERAL FUND (001):**

**Agenda Item #8:**

**Justice of the Peace Pct 5 (630):**

001-630-00.5551	Continuing Education	1,200	361		1,561
001-630-00.5213	Books & Periodicals	500		(361)	139

\*Amend for JP conference expenses.

**Agenda Item #9:**

**Sheriff-Jail Division (618-03):**

001-618-03.5719_400	Misc Equipment_Op	3,128	1,945		5,073
001-618-03.5361	Contract Detention	10,000		(1,945)	8,055

\*Amend for replacement air conditioner.

**JUSTICE COURT TECHNOLOGY FUND (112):**

**Agenda Item #10:**

**JP Technology (628):**

112-628-00.5712_400	Computer Equip_Op	36,520	3,475		39,995
112-628-00.5202	Data Supplies	10,000		(3,475)	6,525

\*Amend for purchase of 4 scanners for video magistration.

**GENERAL FUND (001):**

**Agenda Item #13:**

**Constable Pct 2 (636):**

001-636-00.5021	Staff Salaries	188,272	1,268		189,540
001-636-00.5101_100	FICA	15,362	79		15,441
001-636-00.5101_200	Medicare	3,651	19		3,670
TBD	TBD			(1,366)	
			1,366	(1,366)	

\*Move funds for temporary Deputy Constable.