

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Approve an out of State travel request for Emergency Management Coordinator Kharley Smith to attend the National All Hazards Incident Management Team Association Conference from November 16-21 in Charleston, SC.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	August 20, 2013	\$1,392

LINE ITEM NUMBER

001-656-00.5551

AUDITOR USE ONLY

AUDITOR COMMENTS:

This will be paid for in FY14.

PURCHASING GUIDELINES FOLLOWED: N/A

AUDITOR REVIEW: BILL HERZOG

REQUESTED BY	SPONSOR	CO-SPONSOR
Smith	COBB	N/A

SUMMARY

Requesting authorization to attend the National All Hazards Incident Management Team Association Conference from November 16-21 in Charleston, SC. This conference provides a cost efficient method of obtaining in depth emergency management and incident response training. Early registration includes position specific training on the 16-18 at no additional cost and a reduced registration fee.

FILED:

08 20 13

HAYS COUNTY COMMISSIONERS' COURT
Resolution # 28232 VOL V PG 217