

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Move funds from Development Services to the Information Technology budget for the purchase of 8 Adobe software licenses.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	August 20, 2013	\$2,148

LINE ITEM NUMBER
001-680-00.5429

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** BILL HERZOG

REQUESTED BY	SPONSOR	CO-SPONSOR
Clint Garza	COBB	N/A

SUMMARY

Recent changes to the Division's permitting software, adherence to the County's Records Management standards, and the increasing cost of paper storage have caused the Division to re-examine the permitting and plan review process. The Acrobat licenses will allow staff to perform digital plan reviews, a necessary step as the Division pursues paperless permitting.

Budget Amendment:
Decrease Development Services:
(\$1,730) - Misc
(\$271) - Travel
(\$147) - Books
Increase IT:
\$2,148



Pricing Proposal
 Quotation #: 6966052
 Created On: 8/14/2013
 Valid Until: 8/30/2013

HAYS CO AUDITORS

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All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Adobe Acrobat XI Pro - (v. 11) - license - 1 user - GOV - CLP - level 2 (300000+) - Win, Mac - 450 points - Universal English Adobe - Part#: 65195512AC02A00	8	\$266.00	\$2,128.00
2 Adobe Acrobat Pro - Media - DVD - Win - Universal English Adobe - Part#: 65194651	1	\$20.00	\$20.00
		Total	\$2,148.00

Additional Comments

Good afternoon. Here is the price quote you requested.

Please provide end-user contact information (first name, last name, and email address) for all orders. Not including this information may result in a delay in order processing.

Also, please include SHI quote number on your PO. Please contact me if you have any questions.

Thank You for choosing SHI-GS! To ensure the best level of service, please provide End User Name, Phone Number, and E-Mail Address when submitting a Purchase Order. For any additional information including Hardware and Software Contract Numbers, please contact an SHI-GS Sales Representative at 800-870-6079.

The Products offered under this proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.