

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Authorize the Information Technology Department to purchase 5 tablets with power supply and keyboards and amend the budget accordingly.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	September 10, 2013	\$6,700

LINE ITEM NUMBER

001-680-00]

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A

AUDITOR REVIEW: N/A

REQUESTED BY	SPONSOR	CO-SPONSOR
Jeff McGill	COBB	N/A

SUMMARY

The IT Department was approved to purchase 4 tablets in the FY14 budget. These additional 5 tablets will enable all IT technical staff to operate the current Window's OS when responding to work orders, etc. Savings within the computer equipment budget have been identified to fund the tablets and accessories.

Budget Amendment for power supply and keyboards:  
 Decrease Computer Equipment 001-680-00.5712\_400 (\$1,050)  
 Increase Data Supplies 001-680-00.5202 \$1,050

AMENDMENT  
NO.FY2013-037 CC  
FY2013 BUDGET  
09/10/2013

Dept G/L Account Number	Account Description	Appropriation Before Amendment	Increase	Decrease	Appropriation After Amendment
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**GENERAL FUND (001):**

**Agenda Item #6:**

**Sheriff - Central Texas Crime Task Force Grant (618-99-077):**

				<u>Revenue</u>	
001-618-99-077.4301	Intergov Revenue	0		863	863
001-618-99-077.5429	Software Maintenance	0	76		76
001-618-99-077.5712_400	Computer Equipment_Op	0	787		787

\*Accept award from the United States Secret Service for Ipad purchase.

**Agenda Item #8:**

**Information Technology (680):**

001-680-00.5202	Data Supplies	54,014	1,050		55,064
001-680-00.5712_400	Computer Equipment_Op	107,601		(1,050)	106,551

\*Amend for purchase of 5 tablets with power supply and keyboards.

**Agenda Item #11:**

**Building Maintenance (695):**

001-695-00.5719_700	Misc Equipment_Capital	0	6,358		6,358
001-695-00.5231	Medical Supplies	763		(600)	163
001-695-00.5411	Equipment Maintenance	4,700		(1,000)	3,700
001-695-00.5413	Vehicle Maintenance	6,000		(4,758)	1,242
			<u>6,358</u>	<u>(6,358)</u>	

\*Amend for purchase of Briggs Zero Turn Riding Mower.