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**AGENDA ITEM REQUEST FORM**

**Hays County Commissioners Court**

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

**AGENDA ITEM**

Renew CPS Mediation Services Contract between the Hays County District Attorney's Office, Hays County, and the Hays County Dispute Resolution Center.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	September 24, 2013	\$10,000

**LINE ITEM NUMBER**

001-607-00.5448

**AUDITOR USE ONLY**

**AUDITOR COMMENTS:**

PURCHASING GUIDELINES FOLLOWED: N/A

AUDITOR REVIEW: BILL HERZOG

REQUESTED BY	SPONSOR	CO-SPONSOR
Kennedy	COBB	N/A

**SUMMARY**

Renewal of this Agreement provides for continuing services by DRC, acting in its capacity as mediator for Child Protective Services (CPS) cases pending in Hays County.

FILED: 9/24/13  
HAYS COUNTY COMMISSIONERS' COURT  
Resolution # 28339 VOL V PG 246

## **AGREEMENT**

This CHILD PROTECTIVE SERVICES AGREEMENT (hereinafter referred to as the "Agreement") is made by and between the HAYS COUNTY DISPUTE RESOLUTION CENTER (HCDRC), a nonprofit organization whose principal place of residence is located at 829 No. LBJ, Suite 108, San Marcos, Texas 78666 and the HAYS COUNTY DISTRICT ATTORNEY'S OFFICE (DA), a Texas governmental agency whose principal place of business is located at Hays County Government Center, 712 So. Stagecoach Trail, Suite 2057, San Marcos, Texas 78666.

HCDRC, a provider of dispute resolution services, desires to extend professional duties and services to the DA, and the DA, in exchange for offering valuable consideration, desires the HCDRC to perform certain duties with regard to CPS cases. The term of this agreement shall be one year, with an option to renew each year. Duties to be performed are more fully described below:

### **HCDRC Duties and Services**

- A. Handle all Child Protective Service (CPS) mediations referred to by the DA office each and every month.
- B. Will perform all CPS training for their staff as needed.
- C. Will conduct quarterly reviews with the DA's office on the status, performance, and results from all CPS mediations during the preceding quarter.
- D. Will conduct an annual survey of the attorneys involved in CPS cases, DA's staff and the CPS staff, supervisors and program director, covering the HCDRC mediators and the administration of CPS cases.

### **Mediator Requirements**

All mediators must meet the following requirements:

- A. Hold a credentialing status from the Texas Mediation Credentialing Association

(TMCA).

- B. Have completed a 30 hr. family mediation course that meets the Texas Mediation Trainers Roundtable (TMTR) standard for family mediation.
- C. Have completed a 12 hr. CPS mediation course, that along with the family mediation course, meet the training requirements of the 2012 Guidelines for Child Protection Mediation established by the Association of Family and Conciliation Courts (AFCC).
- D. Complete 3 hrs. of continuing education class in CPS mediation on an annual basis.
- E. Participate successfully in a development program of observing at least two CPS mediations, as well as co-mediate at least two CPS mediations (in a training mode) before qualifying as a solo mediator or co-mediator in CPS cases.

### **HCDRC Compensation and Reimbursement**

Payment for Duties and Services. DA will provide general compensation to HCDRC as follows:

- A. DA will compensate HCDRC at the rate of EIGHT HUNDRED AND THIRTY THREE DOLLARS (\$833) per month.

### **Effect of Agreement**

This Agreement shall be in effect as of October 1, 2013 until September 30, 2014.

SIGNED on this 23 day of sept., 2013.

Hays Co. Dispute Resolution Center



Walter Krudop, President of the Board

SIGNED on this 23 day of September, 2013.

Hays Co. Dispute Resolution Center



Tera Cleland, Executive Director

SIGNED on this 24 day of September, 2013.

Hays County District Attorney



Sherri Tibbe, District Attorney

Hays County Judge



Bert Cobb, M.D.