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AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

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Authorize the District Attorney's Office to increase one Temporary Intern position from 20 to 40 hours per week for the month of September.

CONSENT	MEETING DATE September 3, 2013	AMOU	NT REQUIRED \$861
LINE ITEM NUMBER 001-607-00]			
AUDITOR COMMENTS:	AUDITOR USE ONLY		
PURCHASING GUIDELINES FOLLOWED:	N/A	AUDITOR REVIEW:	BILL HERZOG
REQUESTED BY Sherri Tibbe		SPONSOR COBB	CO-SPONSOR N/A

SUMMARY

The D.A.'s Office is currently budgeted for 20 hours per week for this intern position. Due to a drastic increase of recent appeals that has come into the office, additional hours are needed to address this workload. Salary savings have been identified to fund this request.

FILED: 09 03 13 HAYS COUNTY COMMISSIONERS' COURT Resolution # YOU YOU PG 33 (C

Salary savings analysis

	Total	Needed Diff	1,837,246 (44,589)	112,450 (6,602)	26,299 (1,544)	209,109 10,337 219,446 180,612 28,039 208,651 (10,795)
Projected	Salary to	9/30/13 N	247,694	15,357	3,592	28,039
	Actual to	Date	1,589,552	97,093	22,707	180,612
	Total	Available	1,881,835	119,052	27,843	219,446
	3% Merit	Pool	54,811	3,398	795	10,337
	Amended	Budget	1,827,024	115,654	27,048	209,109
		Description	Staff Salaries	FICA	Medicare	Retirement
as of 8/15/2013		Dept	District Attorney			Retirement

p:/vickie/budget/DA salary savings

Total Savings (63,530)