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AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Authorize the Local Health Department to purchase promotional items in the amount of \$4,096.20 which were obtained without a purchase order and allow the DSHS Public Health Emergency Preparedness grant program to incur these expenditures without reimbursement from DSHS. Authorize up to \$5,000 for printed materials at only 50% reimbursement.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	September 3, 2013	\$6,596.20

LINE ITEM NUMBER

120-675-99-058.5461 Printing Services

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: NO

AUDITOR REVIEW: BILL HERZOG

REQUESTED BY	SPONSOR	CO-SPONSOR
Smith/Garza	COBB	N/A

SUMMARY

The purchase of items by the PHEP program was in promotion of the County hosted website HaysInformed.com. This site is used to provide citizens with real time emergency information by allowing emergency responders, school districts, public works, health services and additional local, regional, and state partners to post information pertaining to emergency events. Budget is available in the PHEP cost center, the fiscal impact will be in the lack of revenue received.

FILED: 09 03 13

HAYS COUNTY COMMISSIONERS' COURT
Resolution # 58272 VOL V PG 227