Commissioners Court –July 24, 2018
NOTICE OF A MEETING OF THE
COMMISSIONERS COURT OF HAYS COUNTY, TEXAS

This Notice is posted pursuant to the Texas Open Meetings Act. (VERNONS TEXAS CODES ANN. GOV. CODE CH.551). The Hays County Commissioners Court will hold a meeting at **9:00 A.M.** on the **24th day of July, 2018**, in the Hays County Courthouse, Room 301, San Marcos, Texas. An Open Meeting will be held concerning the following subjects:

CALL TO ORDER
INVOCATION
PLEDGE OF ALLEGIANCE - **Pledge of Allegiance to the American Flag & Pledge of Allegiance to the Texas Flag**
ROLL CALL

PUBLIC COMMENTS

At this time **3-MINUTE** comments will be taken from the audience on Non-Agenda related topics. To address the Court, please submit a Public Participation/ Witness Form to the County Clerk. Please Complete the Public Participation/ Witness Form in its Entirety.
NO ACTION MAY BE TAKEN BY THE COURT DURING PUBLIC COMMENTS.

CONSENT ITEMS

The following may be acted upon in one motion.
A Commissioner, the County Judge, or a Citizen may request items be pulled for separate discussion and/or action.

1	3	Approve payments of County invoices. **VILLARREAL-ALONZO**
2	4-8	Approve Commissioners Court Minutes of July 17, 2018. **INGALSBE/GONZALEZ**
3	9	Approve the payment of the July 31, 2018 payroll disbursements in an amount not to exceed $3,560,000.00 effective July 31, 2018 and post totals for wages, withholdings, deductions and benefits on the Hays County website once finalized. **COBB/TUTTLE**
4	10	Accept a donation of $500.00 to the Sheriff's Office Community Outreach Division and amend the budget accordingly. **INGALSBE/CUTLER**
5	11-12	Authorize the Sheriff's Office to utilize countywide self-insurance funds for vehicle repairs and amend the budget accordingly. **INGALSBE/CUTLER**
6	13	Authorize the acceptance of a grant award from The Office of the Attorney General to the Sheriff's Office Criminal Investigation Division for the investigations of Internet Crimes Against Children (ICAC) and amend the budget accordingly. **COBB/CUTLER**
7	14-15	Authorize the execution of a contract modification with Thomson Reuters Westlaw related to legal research for the General Counsel's Office. **COBB/KENNEDY**
8	16-20	Authorize the execution of a Renewal Field Agreement for Wildlife Damage Management and Predator Control through the Texas Wildlife Services Program (TWSP) effective January 1, 2019. **COBB**
9	21-23	Authorize the execution of a Letter Agreement with the Community Supervision and Corrections Department (CSCD) related to the FY 2019 Veteran's Treatment Court grant for Adult Probation Services. **COBB/GLICKLER**
10	24-50	Authorize the execution of an Interlocal agreement with Travis County for the FY 2019 Sheriff's Combined Auto Theft Task Force (SCATTF) grant award. **INGALSBE/CUTLER**
11	51	Authorize Institutional OSSF Permit at 800 High Rd, Kyle, TX 78610. **JONES/CRUMLEY**
12	52	Authorize the Historical Commission Director and Volunteer Members to attend the Preservation Texas workshop held in Nacogdoches, Texas on August 8th-10th. **COBB/JOHNSON**
13	53-54	Amend the records management budget for required pre-employment screening and testing. **COBB/BARRON**
14	55	Amend the Human Resources operating budget for travel expenditures related to employment recruitment. **COBB/MILLER**
15	56-61	Authorize payment to Xerox Business Solutions for prior services related to the microfilm project for permanent land records. **COBB/GONZALEZ**

ACTION ITEMS

ROADS

16	62	Discussion and possible action to approve the selection of Bowman Consulting Group, Ltd. for professional engineering services for the Cotton Gin Road rehabilitation project-Phase 2 and to authorize staff and counsel to negotiate a contract. **JONES/BORCHERDING**
17	63	Discussion and possible action to approve the selection of FSC Inc. for professional engineering services on US 290 at the intersections of Martin Road and Henly Loop and to authorize staff and counsel to negotiate a contract. **WHISENANT/JONES/BORCHERDING**

MISCELLANEOUS

18	64-66	Discussion and possible action to amend the Development Services Fee Schedule, remove the annual OSSF Registration Fee, and establish an OSSF Maintenance Contract Late Fee. **SHELL**
19	67	Discussion and possible action to appoint the Election Presiding Judges and Alternate Judges for the November 2018 General Election and to appoint the Central Count Station Manager and Tabulation Supervisor. **COBB/ANDERSON**
20	68-69	Discussion and possible action to authorize the Elections Administration Office to purchase Voter Registration Equipment and amend the budget accordingly. **COBB/ANDERSON**

EXECUTIVE SESSIONS

The Commissioners Court will announce it will go into Executive Session, if necessary, pursuant to Chapter 551 of the Texas Government Code, to receive advice from Legal Counsel to discuss matters of land acquisition, litigation, and personnel matters as specifically listed on this agenda. The Commissioners Court may also announce it will go into Executive Session, if necessary, to receive advice from Legal Counsel regarding any other item on this agenda.

21	70	Executive Session pursuant to Sections 551.071 and 551.072 of the Texas Government Code: consultation with counsel and deliberation regarding the purchase, exchange or value of Right of Way along proposed FM110 in Pct. 1. Possible action to follow in open court. **INGALSBE**
22	71	Executive Session pursuant to 551.071 of the Texas Government Code: consultation with counsel(s) regarding pending and/or contemplated litigation involving Hays County. Possible action may follow. **INGALSBE**

STANDING AGENDA ITEMS

The Commissioners Court utilizes Standing Agenda Items to address issues that are frequently or periodically discussed in court. This section allows the Court to open the item when a need for discussion arises.

23	Discussion of issues related to the Hays County Jail, and the planning of projects pertaining to the public safety facilities needs within the County. Possible action may follow. **INGALSBE/CUTLER**
24	Discussion and possible action related to the burn ban and/or disaster declaration. **INGALSBE/SMITH/BROWNING**
25	Discussion of issues related to the road bond projects, including updates from Mike Weaver, Prime Strategies, Laura Harris, HNTB and Allen Crozier, HDR. Possible action may follow. **INGALSBE**
26	Discussion of issues related to Electro Purification including updates on the filed application. Possible action may follow. **SHELL**

ADJOURNMENT

Posted by 5:00 o'clock P.M. on the 20th day of July, 2018

COMMISSIONERS COURT, HAYS COUNTY, TEXAS

_____

CLERK OF THE COURT

Hays County encourages compliance with the Americans with Disabilities Act (ADA) in the conduct of all public meetings. To that end, persons with disabilities who plan to attend this meeting and who may need auxiliary aids such as an interpreter for a person who is hearing impaired are requested to contact the Hays County Judge's Office at (512) 393-2205 as soon as the meeting is posted (72 hours before the meeting) or as soon as practical so that appropriate arrangements can be made. While it would be helpful to receive as much advance notice as possible, Hays County will make every reasonable effort to accommodate any valid request regardless of when it is received. Braille is not available.

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court
Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Approve payment of County invoices.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	July 24, 2018	

LINE ITEM NUMBER

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR APPROVAL:** N/A

REQUESTED BY	SPONSOR	CO-SPONSOR
Auditor's Office	VILLARREAL-ALONZO	N/A

SUMMARY

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Approve Commissioner Court Minutes of July 17, 2018.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	July 24, 2018	

LINE ITEM NUMBER

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** N/A

REQUESTED BY	SPONSOR	CO-SPONSOR
Gonzalez	INGALSBE	N/A

SUMMARY

STATE OF TEXAS *
COUNTY OF HAYS *

ON THIS THE 17TH DAY OF JULY A.D., 2018, THE COMMISSIONERS' COURT OF HAYS COUNTY, TEXAS, MET IN REGULAR MEETING. THE FOLLOWING MEMBERS WERE PRESENT, TO-WIT:

DEBBIE GONZALES INGALSBE	**COMMISSIONER, PCT. 1**
MARK JONES	**COMMISSIONER, PCT. 2**
LON A. SHELL	**COMMISSIONER, PCT. 3**
RAY O. WHISENANT JR.	**COMMISSIONER, PCT. 4**
CHRISTINE RODRIGUEZ	**CHIEF DEPUTY COUNTY CLERK**

WITH COUNTY JUDGE, ALBERT H. COBB, JR., BEING ABSENT AND THE FOLLOWING PROCEEDINGS WERE HAD, THAT IS:

Denise Grant chaplain at CTMC gave the invocation. Commissioner Ingalsbe led the court in the Pledge of Allegiance to the United States and Texas flags. Commissioner Ingalsbe called the meeting to order.

PUBLIC COMMENTS

Harvey Jenkins resident of San Marcos, Dan Lyon resident of San Marcos, Rodrigo Amaya resident of San Marcos all made public comments.

32847 APPROVE PAYMENTS OF COUNTY INVOICES

A motion was made by Commissioner Whisenant, seconded by Commissioner Shell to approve payments of County invoices in the amount of $ 1,484,057.44 as submitted by the County Auditor. All present voting "Aye". MOTION PASSED

32848 APPROVE PAYMENTS OF JUROR CHECKS

A motion was made by Commissioner Whisenant, seconded by Commissioner Shell to approve payments of Juror checks in the amount of $ 2,323.00 as submitted by the County Auditor. All present voting "Aye". MOTION PASSED

32849 APPROVE THE PAYMENT OF HUMANA AND UNITED HEALTHCARE CLAIMS

A motion was made by Commissioner Whisenant, seconded by Commissioner Shell to approve the payment of United Healthcare claims in the amount of $ 382,466.99 as presented by the County Auditor. All present voting "Aye". MOTION PASSED

32850 APPROVE COMMISSIONERS COURT MINUTES OF JULY 10, 2018

A motion was made by Commissioner Whisenant, seconded by Commissioner Shell to approve Commissioners Court Minutes of July 10, 2018 as submitted by the County Clerk. All present voting "Aye". MOTION PASSED

32851 APPROVE OUT OF STATE TRAVEL FOR DEPUTY PAUL MOONEY TO ATTEND THE LAW ENFORCEMENT TOTAL BREACHING COURSE IN BYHALIA, MISSISSIPPI

Approval for out of state travel is needed to send Deputy Paul Mooney to attend the Law Enforcement Total Breaching Course in Byhalia, Mississippi on September 21-28, 2018. Deputy Mooney is on the Hays County SWAT Team. During this training, Deputy Mooney will learn all facets of mechanical, thermal, power tool, ballistic and explosive breaching techniques. Upon successfully completing this course, Deputy Mooney will possess the knowledge to correctly identify the most suitable method of entry for a given target, the skill to conduct a 100% positive breach, and become a certified high energy breacher. The San Marcos Police Department will be covering the hotel fees, as they're sending one of their officers to this training as well. Funding for registration, travel and miscellaneous fees are identified in the Sheriff's Office Continuing Education general ledger. **A motion was made by Commissioner Whisenant, seconded by Commissioner Shell to approve out of state travel for Deputy Paul Mooney to attend the Law Enforcement Total Breaching Course in Byhalia, Mississippi. All present voting "Aye". MOTION PASSED**

32852 AUTHORIZE COMMERCIAL OSSF PERMIT AT 700 FARRELL ROAD, DRIPPING SPRINGS, TEXAS 78620

Fall Creek Weddings LLC is proposing an OSSF to serve an event center and chapel. The system is designed to accommodate up to 280 guests and employees for only 3 days a week. This 12.01-acre property will be served by a public water supply. The system designer, Greg Johnson, P.E., has designed an aerobic treatment system, which consists of pretreatment, flow-equalization, and secondary treatment. After treatment, the effluent will be dispersed via drip irrigation tubing for a maximum daily rate of 600 gallons. **A motion was made by Commissioner Whisenant, seconded by Commissioner Shell to authorize Commercial OSSF Permit at 700 Farrell Road, Dripping Springs, Texas 78620. All present voting "Aye". MOTION PASSED**

32853 AUTHORIZE COMMERCIAL OSSF PERMIT AT 179 S. CANYONWOOD DRIVE, DRIPPING SPRINGS, TEXAS 78620

Chris Staff of C Staff Construction LLC is proposing an OSSF located at 179 S. Canyonwood Drive. This system will serve two 4500 square foot office buildings with up to 20 employees and no customers. This 1.73-acre tract of land is Lot 21 in Section 2 of the Sunset Canyon subdivision. This lot will be served by a private well. The system designer, Stephen Jetton, R.S., has designed a standard treatment system. After treatment, the effluent will be pumped to a standard drainfield for a maximum daily rate of 100 gallons. **A motion was made by Commissioner Whisenant, seconded by Commissioner Shell to authorize Commercial OSSF Permit at 179 S. Canyonwood Drive, Dripping Springs, Texas 78620. All present voting "Aye". MOTION PASSED**

32854 AUTHORIZE THE EXECUTION OF CHANGE ORDER NO. 2 WITH TRANS TEXAS RAIL SHOP FOR ADDITIONAL SERVICES RELATED TO THE KYLE DEPOT RESTORATION PROJECT AND AMEND THE BUDGET ACCORDINGLY

On August 15, 2017 the Commissioner's Court approved a contract with Trans Texas Rail Shop in response to RFP 2017-P06 for the restoration of the wooden caboose at the Kyle Depot. Additional funds are requested for upholstery finish of the bunk and cupolo areas. To date, contract amendments are less than the 25% allowed per Local Government Code Ch. 262.031 (original contract award = $94,250 - CO's cannot exceed $23,562.50). $ 94,250 - Original Contract Award $ 19,279 - CO #1 $ 1,950 - CO #2 $115,479 – Total The Historical Commission Director has donated funds available in the Historical Publication Fund for the additional cost associated with this change order. Attachment: Trans Texas Rail Shop Change Order No. 2 Budget Amendment: Decrease Misc Capital Improvements .5741 Increase Contract Services .5448. **A motion was made by Commissioner Jones, seconded by Commissioner Shell to authorize the execution of Change Order No. 2 with Trans Texas Rail Shop for additional services related to the Kyle Depot Restoration Project and amend the budget accordingly. All present voting "Aye". MOTION PASSED**

32855 ACCEPT A DONATION FROM THE BURDINE JOHNSON FOUNDATION FOR THE MEMORIAL DAY FLOOD 2015 DOCUMENTARY AND AMEND THE BUDGET ACCORDINGLY

The Historical Commission has received a donation for expenses related to the Memorial Day Flood 2015 Documentary. Funds will be utilized to cover professional services expenses related to the research and development of the documentary. Budget Amendment: Increase Contributions Increase Contract Services. **A motion was made by Commissioner Jones, seconded by Commissioner Shell to accept a donation from The Burdine Johnson Foundation for the Memorial Day Flood 2015 Documentary and amend the budget accordingly. All present voting "Aye". MOTION PASSED**

32856 AUTHORIZE OUT OF STATE TRAVEL FOR THE HISTORICAL COMMISSION DIRECTOR AND ONE MEMBER TO VISIT THE BUCK WINN MURAL RESTORATION SITE IN CARLISLE, PENNSYLVANIA

Harvey Jenkins, resident of San Marcos made public comment. The Historical Commission Director and the Film Director will visit the site where the Buck Winn Murals are currently being restored to film a portion of the restoration process. This section of filming will be included in the History of Ranching film. The Willett Foundation had previously donated funds for the restoration and associated expenses. No County Funds are needed. **A motion was made by Commissioner Jones, seconded by Commissioner Shell to authorize out of state travel for the Historical Commission Director and one Member to visit the Buck Winn Mural restoration site in Carlisle, Pennsylvania. All present voting "Aye". MOTION PASSED**

32857 AUTHORIZE THE OFFICE OF EMERGENCY SERVICES TO UTILIZE CERT FUNDS FOR EXPENDITURES RELATED TO EMPLOYMENT TESTING FOR VOLUNTEER STAFF

The OES Director would like to utilize existing budgeted funds to provide employment testing necessary for volunteer staff that holds TCOLE certifications. No additional county funds are required. **A motion was made by Commissioner Shell, seconded by Commissioner Whisenant to authorize the Office of Emergency Services to utilize CERT funds for expenditures related to employment testing for Volunteer Staff. All present voting "Aye". MOTION PASSED**

32858 APPROVE SPECIFICATIONS FOR IFB 2018-B09 CEDAR OAK MESA WATERLINE IMPROVEMENTS AND AUTHORIZE PURCHASING TO SOLICIT FOR BIDS AND ADVERTISE

This project has been funded through a grant from the Texas Department of Agriculture, Community Development Block Grant Program and local matching funds from the Cedar Oak Mesa Water Supply Corporation. Project elements include the installation of approximately 2300 feet of 6" water line and associated appurtenances within the Cedar Oaks Mesa Water Supply Corporation service area near Wimberley. Plans and specifications have been prepared for the project and are available in the Hays County Purchasing Office for review. Bids are scheduled to be opened on August 10, 2018. Due to size IFB 2018-B09 will be emailed under separate cover. **A motion was made by Commissioner Shell, seconded by Commissioner Whisenant to approve specifications for IFB 2018-B09 Cedar Oak Mesa Waterline Improvements and authorize Purchasing to solicit for bids and advertise. All present voting "Aye". MOTION PASSED**

32859 AUTHORIZE THE BUILDING MAINTENANCE DEPARTMENT TO UTILIZE FUNDS FROM COUNTYWIDE OPERATIONS DEPARTMENT FOR BUILDING MAINTENANCE AND REPAIRS AS NEEDED FOR THE REMAINDER OF FY'18 AND AMEND THE BUDGET ACCORDINGLY

Harvey Jenkins, resident of San Marcos made public comment. Rodrigo Amaya, resident of San Marcos made public comment. Director of Countywide Operations, Clint Garza spoke. Additional funds are needed for building maintenance and repairs and general supplies for the remainder of the fiscal year 2018. This is due to numerous unforeseen repairs on various equipment located throughout the County. The Building Maintenance Department have made several high cost repairs to items such as HVAC equipment, security equipment, and building repairs. In addition, the account for janitorial services is expected to be depleted before the end of the fiscal year. Funds are being requested to cover multiple accounts. Possible Funding Source: Decrease-001-712-00.5741 ($103,000) Increase- Building Maintenance and Repairs 001-695-00.5451 $65,000 Increase- General Supplies 001-695-00.5201 $8,000 Increase- Janitorial Services 001-695-00.5456 $30,000. **A motion was made by Commissioner Shell, seconded by Commissioner Whisenant to authorize the Building Maintenance Department to utilize funds from Countywide Operations Department for building maintenance and repairs as needed for the remainder of FY'18 and amend the budget accordingly. All present voting "Aye". MOTION PASSED**

32860 APPROVE THE SELECTION OF CP&Y, INC. FOR ENVIRONMENTAL PROFESSIONAL SERVICES ON SH 21 AND TO AUTHORIZE STAFF AND COUNSEL TO NEGOTIATE A CONTRACT

An environmental study will be performed along the SH 21 corridor. The study will consider the long-term future of the roadway including a possible 5 or 6 lane cross-section. The effort will be sufficient to allow the County to begin to receive right-of-way dedication or purchase right-of-way when available. This work is part of the 2016 Bond Program. **A motion was made by Commissioner Jones, seconded by Commissioner Whisenant to approve the selection of CP&Y, Inc. for environmental professional services on SH 21 and to authorize staff and counsel to negotiate a contract. All present voting "Aye". MOTION PASSED**

32861 SUB-1062; CANCELLATION OF LOT 1 IN THE RIM ROCK RANCH ESTATES SUBDIVISION; HOLD A PUBLIC HEARING

Commissioner Ingalsbe opened the public hearing. No public input was received. Commissioner Ingalsbe closed the public hearing. Hays County Planner, Marcus Pacheco spoke and gave full staff recommendation. The Rim Rock Ranch Estates subdivision is a 4 lot recorded subdivision located off Rim Rock Ranch Rd. in Precinct 3. The subdivision was recorded in 2007. The owner of lot 1 now wishes to cancel the 3 acre parcel and reestablish the lot as an acreage tract. **A motion was made by Commissioner Shell, seconded by Commissioner Whisenant to hold a public hearing to approve the Cancellation of SUB-1062; Lot 1 in the Rim Rock Ranch Estates Subdivision. All present voting "Aye". MOTION PASSED**

32862 APPROVE CHANGES TO THE CURRENT HAYS COUNTY CELL PHONE POLICY

Commissioner Shell spoke. Director of Countywide Operations, Clint Garza spoke. A review of the current Cell Phone Policy is warranted to determine essential needs for County issued phones, type of phones and coverage or cell phone stipends. Proposed changes in the policy are: Raising the cell phone stipend to $45 from $35. Allowing employees with Hays County issued devices, to pay for a device upgrade for any amount over $0.99. All devices, whether upgraded or not, will remain property of Hays County throughout and beyond the employees last working day. Disposal of all devices will still follow guidelines set forth by the Auditor's office. **A motion was made by Commissioner Shell, seconded by Commissioner Whisenant to approve the changes as provided in Court for the Cell Phone Policy. All present voting "Aye". MOTION PASSED**

Clerk's Note Agenda Item #17 RE: *EXECUTIVE SESSION PURSUANT TO SECTIONS 551.071 AND 551.072 OF THE TEXAS GOVERNMENT CODE: CONSULTATION WITH COUNSEL AND DELIBERATION REGARDING THE PURCHASE, EXCHANGE OR VALUE OF RIGHT OF WAY ALONG PROPOSED FM110 IN PCT. 1. POSSIBLE ACTION TO FOLLOW IN OPEN COURT.* **– was pulled**

Clerk's Note Agenda Item #18 RE: *DISCUSSION OF ISSUES RELATED TO THE HAYS COUNTY JAIL, AND THE PLANNING OF PROJECTS PERTAINING TO THE PUBLIC SAFETY FACILITIES NEEDS WITHIN THE COUNTY. POSSIBLE ACTION MAY FOLLOW.* **– was pulled**

32863 ACTION RELATED TO THE BURN BAN AND/OR DISASTER DECLARATION

Today's Drought Index – 486. A motion was made by Commissioner Whisenant to reinstate Burn Ban today July 17, 2018. Motion failed due to lack of second. **A motion was made by Commissioner Shell, seconded by Commissioner Whisenant to reinstate the Burn Ban effect Friday July 20, 2018. All present voting "Aye". MOTION PASSED**

Clerk's Note Agenda Item #20 RE: *DISCUSSION OF ISSUES RELATED TO THE ROAD BOND PROJECTS, INCLUDING UPDATES FROM MIKE WEAVER, PRIME STRATEGIES, LAURA HARRIS, HNTB AND ALLEN CROZIER, HDR. POSSIBLE ACTION MAY FOLLOW.* **– was pulled**

DISCUSSION OF ISSUES RELATED TO ELECTRO PURIFICATION INCLUDING UPDATES ON THE FILED APPLICATION. POSSIBLE ACTION MAY FOLLOW.

Dan Lyon resident of San Marcos, Harvey Jenkins residents of San Marcos made public comment. Commissioner Shell spoke. Commissioner Whisenant spoke.

ADJOURNMENT

A motion was made by Commissioner Jones, seconded by Commissioner Shell to adjourn court at 9:50 a.m.

I, LIZ Q. GONZALEZ, COUNTY CLERK and EXOFFICIO CLERK OF THE COMMISSIONERS' COURT, do hereby certify that the foregoing contains a true and accurate record of the proceedings had by the Hays County Commissioners' Court on July 17, 2018.

COMMISSIONERS COURT HAYS COUNTY, TEXAS

LIZ Q GONZALEZ, COUNTY CLERK AND EXOFFICIO CLERK OF THE COMMISSIONERS' COURT OF HAYS COUNTY, TEXAS

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Approve the payment of the July 31, 2018 payroll disbursements in an amount not to exceed $3,560,000.00 effective July 31, 2018 and post totals for wages, withholdings, deductions and benefits on the Hays County website once finalized.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	July 24, 2018	

LINE ITEM NUMBER

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** N/A

REQUESTED BY	SPONSOR	CO-SPONSOR
Michele Tuttle, Hays County Treasurer	COBB	N/A

SUMMARY

Approve the July end of the month payroll disbursements not to exceed $3,560,000.00

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Accept a donation of $500.00 to the Sheriff's Office Community Outreach Division and amend the budget accordingly.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	July 24, 2018	

LINE ITEM NUMBER

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** MARISOL VILLARREAL-ALONZO

REQUESTED BY	SPONSOR	CO-SPONSOR
CUTLER	INGALSBE	N/A

SUMMARY

The Sheriff's Office Community Outreach Division received a donation of $500 from the Wimberley VFW. The VFW members request to have the donation used for the Jr. Deputy Academy program.

Budget Amendment
Special Projects Fund
Increase 052-618-00.4610 Contributions $500.00
Increase 052-618-00.5222 Crime Prevention $500.00

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Authorize the Sheriff's Office to utilize countywide self-insurance funds for vehicle repairs and amend the budget accordingly.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	July 24, 2018	$802.00

LINE ITEM NUMBER

001-618-00.5413 Vehicle Mtc. & Repair

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** MARISOL VILLARREAL-ALONZO

REQUESTED BY	SPONSOR	CO-SPONSOR
CUTLER	INGALSBE	N/A

SUMMARY

The Sheriff's Office is requesting court approval of county-wide self-insurance funds for replacement parts to Hays County unit number 1718. The vehicle was in transit to a call, crossed the median where an object punctured the fuel tank; the total cost of a replacement fuel tank and tubes is $802.00.

Budget Amendment
Increase Sheriff's Office Vehicle Maintenance and Repair: 001-618-00.5413
Decrease County-wide Self-Insurance: 001-645-00.5342

Attachment: Bluebonnet Motors quote

BLUEBONNET

Ford Jeep LINCOLN

351 I.H. 35 S.
New Braunfels, Texas 78130
Phone: (830) 606-8550
Fax: (830) 606-9201
www.bbmotors.com

DEALER'S DISCLAIMER OF WARRANTIES: The factory warranty constitutes all of the warranties with respect to the sale of this item\items. The Seller hereby expressly disclaims all warranties either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither authorizes any other person to assume for it any liability in connection with the sale of this item/items.

PARTS THAT ARE **INCOMPLETE, DAMAGED, RUSTY, PAINTED** OR SHOW SIGNS OF **INSTALLATION** OR **TESTING** ARE NOT ELIGIBLE FOR RETURN. 20% RESTOCKING FEE ON ANY PARTS ACCEPTED FOR RETURN. ANY ITEMS RETURNED MUST BE IN ORIGINAL **UNOPENED** CONTAINER AND IN **SALABLE** CONDITION. NO REFUND ON PAYMENTS MADE BY CHECK FOR 10 WORKING DAYS. **NO RETURNS AFTER 30 DAYS.** NOT RESPONSIBLE FOR DAMAGE IN TRANSIT. ALL CLAIMS MUST BE FILED WITH CARRIER. NO REFUND ON ELECTRICAL OR SPECIAL ORDERED PARTS. NO RETURNS WITHOUT THIS INVOICE. THIS ACCOUNT PAYABLE IN NEW BRAUNFELS, COMAL COUNTY, TEXAS.

RCVD. BY: X _____ ☐ NOT RETURNABLE

DATE ENTERED	YOUR ORDER NO.	DATE SHIPPED	INVOICE DATE	INVOICE NUMBER
12 JUN 18		12 JUN 18		Q198039 JUN 18 08:32

QUOTE

SOLD TO
ACCOUNT NO. 109698
HAYS COUNTY SHERIFF DEPT
712 STAGECOACH TRL STE 1071
SAN MARCOS, TX 78666-5071

SHIP TO
PAGE 1 OF 1
regan.simon@co.hays.tx.us
HAYS COUNTY SHERIFF DEPT.
1307 UHLAND RD
SAN MARCOS, TX 78666

SLSP. JAY A SANT

SHIP VIA	SLSM.	B/L NO.	TERMS	F.O.B.
DEL	80841	(512)393-7868	WHOLESALE CHARGE	NEW BRAUNFELS, T

ORD.	SHIP	B.O.	PART NUMBER	DESCRIPTION	LIST	NET	AMOUNT	
1	1	0	DA8Z*9002*A	TANK A	869.52	608.66	608.66	0
1	1	0	FB5Z*18663*A	TUBE -	132.38	83.73	83.73	2
1	1	0	FB5Z*18696*A	TUBE -	172.47	109.09	109.09	8
			**** I N V O I C E Q U O T E -	DO NOT	PAY ***			

FORD (800) 375-2100****(830) 606-1006
JEEP (830) 606-8500****(830) 606-8535
******GEARSTOP (830) 606-8513********

******THANK YOU FOR YOUR BUSINESS****

PARTS	801.48	0
SUBLET		
FREIGHT	0.00	
SALES TAX	0.00	
METHOD OF PYMT		
TOTAL	$801.48	

Thank You For Your Business!

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CUSTOMER SIGNATURE

X

OFFICE COPY

$801.48

BLUEBONNET MOTORS

351 I.H. 35 S.
New Braunfels, Texas 78130
Phone: (830) 606-8550
Fax: (830) 606-9201
www.bbmotors.com

DEALER'S DISCLAIMER OF WARRANTIES: The factory warranty constitutes all of the warranties with respect to the sale of this item\items. The Seller hereby expressly disclaims all warranties either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither authorizes any other person to assume for it any liability in connection with the sale of this item/items.

PARTS THAT ARE **INCOMPLETE, DAMAGED, RUSTY, PAINTED** OR SHOW SIGNS OF **INSTALLATION** OR **TESTING** ARE NOT ELIGIBLE FOR RETURN. 20% RESTOCKING FEE ON ANY PARTS ACCEPTED FOR RETURN. ANY ITEMS RETURNED MUST BE IN ORIGINAL **UNOPENED** CONTAINER AND IN **SALABLE** CONDITION. NO REFUND ON PAYMENTS MADE BY CHECK FOR 10 WORKING DAYS. **NO RETURNS AFTER 30 DAYS.** NOT RESPONSIBLE FOR DAMAGE IN TRANSIT. ALL CLAIMS MUST BE FILED WITH CARRIER. NO REFUND ON ELECTRICAL OR SPECIAL ORDERED PARTS. NO RETURNS WITHOUT THIS INVOICE. THIS ACCOUNT PAYABLE IN NEW BRAUNFELS, COMAL COUNTY, TEXAS.

RCVD. BY: X _____ ☐ NOT RETURNABLE

DATE ENTERED	YOUR ORDER NO.	DATE SHIPPED	INVOICE DATE	INVOICE NUMBER
12 JUN 18		12 JUN 18		Q198039 JUN 18 08:32

QUOTE

SOLD TO
ACCOUNT NO. 109698
HAYS COUNTY SHERIFF DEPT
712 STAGECOACH TRL STE 1071
SAN MARCOS, TX 78666-5071

SHIP TO
PAGE 1 OF 1
regan.simon@co.hays.tx.us
HAYS COUNTY SHERIFF DEPT.
1307 UHLAND RD
SAN MARCOS, TX 78666

SLSP. JAY A SANT

SHIP VIA	SLSM.	B/L NO.	TERMS	F.O.B.
DEL	80841	(512)393-7868	WHOLESALE CHARGE	NEW BRAUNFELS, T

ORD.	SHIP	B.O.	PART NUMBER	DESCRIPTION	LIST	NET	AMOUNT	
1	1	0	DA8Z*9002*A	TANK A	869.52	608.66	608.66	0
1	1	0	FB5Z*18663*A	TUBE -	132.38	83.73	83.73	2
1	1	0	FB5Z*18696*A	TUBE -	172.47	109.09	109.09	8
			**** I N V O I C E Q U O T E -	DO NOT	PAY ***			

FORD (800) 375-2100****(830) 606-1006
JEEP (830) 606-8500****(830) 606-8535
******GEARSTOP (830) 606-8513********

******THANK YOU FOR YOUR BUSINESS****

PARTS	801.48	0
SUBLET		
FREIGHT	0.00	
SALES TAX	0.00	
METHOD OF PYMT		
TOTAL	$801.48	

x1pi1.100_1
Copyright 2014 CDK Global, LLC PARTS INVOICE 2UP - PI3C2 - IMAGING

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Authorize the acceptance of a grant award from The Office of the Attorney General to the Sheriff's Office Criminal Investigation Division for the investigations of Internet Crimes Against Children (ICAC) and amend the budget accordingly.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	July 24, 2018	$3,000

LINE ITEM NUMBER

001-618-99-111]

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** MARISOL VILLARREAL-ALONZO

REQUESTED BY	SPONSOR	CO-SPONSOR
CUTLER	COBB	N/A

SUMMARY

The Sheriff's Office Criminal Investigations Division are highly active members of the Internet Crimes Against Children (ICAC) Task Force Program. The Attorney General has awarded up to $3,000 to the Sheriff's Office for the use of equipment dedicated to the investigation of child exploitation cases.
The Criminal Investigations Division is requesting to use the award on computer equipment, specifically an iMac computer and software for investigative use. This system will complement the current systems being utilized. The County IT Director has reviewed and approved the purchase of this system.

Budget Amendment:
Increase .4301 Intergovernmental Revenue
Increase .5712_400 Computer Equipment

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Authorize the execution of a contract modification with Thomson Reuters Westlaw related to legal research for the General Counsel's Office.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	July 24, 2018	$100

LINE ITEM NUMBER

001-614-00.5448

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** MARISOL VILLARREAL-ALONZO

REQUESTED BY	SPONSOR	CO-SPONSOR
Kennedy	COBB	N/A

SUMMARY

The General Counsel's staff currently utilizes Westlaw for legal research and requests the Courts to consider the modification to the terms to the current contract. The attached amendment will add one additional attorney to the current plan.

Thomson Reuters offers an unparalleled suite of legal resources and tools for legal counsel and government professionals. The software allows access to the most comprehensive collection of legal information and is the only search engine designed specifically for the law. Funds are available within the General Counsel's Office operating budget to fund this request.

Attachment: Thomson Reuters Westlaw Contract Amendment #DIR-LGL-CALIR-02

West Order Form – Modification Addendum
WestlawPRO Select Products
610 Opperman Drive, P.O. Box 64833
St. Paul, MN 55164-1803

THOMSON REUTERS™

Rep Name & Number Karl Pollard 0112482

Modification to Account # 1000623393 **Subscriber Name** HAYS COUNTY

Order Confirmation Contact Name: Angie Roberts **E-Mail** angie.roberts@co.hays.tx.us

Subscriber's Existing Select Product: ☒ **Government Select** ☐ **Patron Access Select** ☐ **Corporate Select**

Federal Government Account Type Non-FEDLINK ___ FEDLINK ___ GSA ___

MSA Jurisdiction Texas Contract # DIR-LGL-CALIR-02 Option # 3

Modification Type

		Quantity/ # Change	# of Attys	# of Corp Users	# of Patron Access Terminals	# of Patron Access Conc. Users
☒	**Quantity:**	**Current**	27			
		New	28			

☐ **Product:** **Select Modules/Products**

Modification to Online Products

Matl #	Online Select Module(s)	Action

If this modification is of a WestlawPRO Select product under a current WestPack, this Agreement serves as a modification of the Principal product.

This Addendum modifies the Order Form for the changes identified above currently in effect between Subscriber ("you" or "I") and West Publishing Corporation ("West", "we" or "our"). The terms of this Addendum will be effective on the date we process the modification. The Monthly Charges will increase by $ 50.00 for the changes identified above to the amount of $ 1,650.00. Attachment (991.dot), if applicable, is incorporated by reference. Except as expressly provided in this Addendum, all other terms and conditions of the underlying Order Form including, but not limited to, Monthly Charges annual increases and the length of the term remain unchanged.

Banded Products Subscriptions

Complete the following if you are changing the number of user/attorneys:

You have 28 attorneys (partners, shareholders, associates, contract or staff attorneys, of counsel, and the like), corporate users, personnel or full-time-equivalent students for the banded products you selected to license or purchase in this Order Form. Our pricing for banded products is made in reliance upon your certification. If we learn that the actual number is greater, we reserve the right to increase your charges as applicable.

Westlaw Roaming Access

If you access Westlaw regulated data, you receive roaming access by default. Roaming access permits users located outside your designated IP address range to access Westlaw regulated data. We may block roaming access at our option. You may choose to block roaming access by initialing below.

___ **Initial to block roaming access**

Required only if changes to corporate band/users Internal Corporate Use Only		**BND**

ACKNOWLEDGMENT
I warrant that I am authorized to accept these terms and conditions on behalf of Subscriber.

Printed Name _____
Title _____
Date _____
Signature X _____

WEST, A THOMSON REUTERS BUSINESS

Title _____
Date _____
Signature X _____

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Authorize the execution of a Renewal Field Agreement for Wildlife Damage Management and Predator Control through the Texas Wildlife Services Program (TWSP) effective January 1, 2019.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	July 24, 2018	$6,000

LINE ITEM NUMBER

001-645-00.5448

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** MARISOL VILLARREAL-ALONZO

REQUESTED BY	SPONSOR	CO-SPONSOR
	COBB	N/A

SUMMARY

The Texas AgriLife Extension, through the US Department of Agriculture assists Hays County with Wildlife Damage Management and Predator Control. The TWSP, Trapper Program provides statewide leadership in the science, education and practice of wildlife management to protect the local agricultural, industrial and natural resources, as well as the public's health, safety and property. TWSP provides the necessary personnel and travel to Hays County to respond to the problems wildlife cause locally, while at the same time protecting the resource being damaged.

The new field agreement will become effective January 1, 2019, and includes a $500 monthly increase from $2,700 to $3,200 per month. The TWSP has not increased their monthly assessment fee to Hays County since 2013. The increase in funding will be included in the FY19 budget planning process.

Attachment: TWSP Field Agreement

TEXAS A&M AGRILIFE EXTENSION

WILDLIFE SERVICES

June 18, 2018

Honorable Judge Bert Cobb, M.D.
Hays County Judge
111 E. San Antonio St., Ste 300
San Marcos, Texas 78666

Dear Judge Cobb:

The Texas Wildlife Services Program (TWS -County Trapper Program) is requesting a $500 per month increase in the assessment to our cooperators, effective January 1, 2019. The last assessment increase occurred in January 2013 and our increased operating costs since that time require that we increase the assessment to our cooperators. Texas Wildlife Damage Management Association (TWDMA) Board of Directors has approved the per month cost-share increase, to be effective January 1, 2019. The new monthly assessment will be $3200 per month.

It has been TWS intention to manage the program in a cost-effective manner and to maximize the services available without overburdening our cooperators. The fact that we have not increase the cost for services in the last 6 years is an indication of our commitment to those principles. Please consider this funding request during your upcoming budget process. I have included the new field agreement for your approval and signature. Please have all three copies signed and returned to the TWS District Office at the address listed below. Once we receive all 3 copies signed by all parties, I will forward a completed copy to you for your records.

We appreciate your time and consideration in this matter. Should you desire any additional information, please don't hesitate to contact my office at 979.599.5070 or via e-mail at the email address below: linda.tschirhart@aphis.usda.gov .

Sincerely,

Linda Tschirhart-Hejl
District Supervisor
Texas Wildlife Services Program
2870 N. Harvey Mitchell
Parkway, Suite 100
979/599-5070
linda.tschirhart@aphis.usda.gov

College Station District Office
Mailing & Street Address:
2870 North Harvey Mitchell Parkway
Suite 100, 2nd Floor
Bryan, TX 77807

Educational programs of the Texas A&M AgriLife Extension are open to all people without regard to race, color, sex, disability, religion, age, or national origin. The Texas A&M University System, U.S. Department of Agriculture, and the County Commissioners Courts of Texas Cooperating.

Wildlife Services is a program of Texas A&M AgriLife Extension cooperating with the United States Department of Agriculture, Animal and Plant Health Inspection Service – Wildlife Services

MP-6
(07/2017)

Agreement No _____

FIELD AGREEMENT
Among
U.S. Department of Agriculture, Animal and Plant Health Inspection Service,
Wildlife Services
and
Texas A&M AgriLife Extension Service - Wildlife Services
and
Texas Wildlife Damage Management Association, Inc.
and

Hays County
Cooperator

In accordance with the terms of the Memorandum of Understanding between the United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services; The Texas A&M University System, Texas A&M AgriLife Extension Services - Wildlife Services; and the Texas Wildlife Damage Management Association, Inc. (collectively known as the Texas Wildlife Services Program [TWSP]) a copy of which is on file at the State Office, San Antonio, Texas, this field agreement is intended to augment the wildlife damage management activities of the TWSP.

THEREFORE, It Is Mutually Agreed That:

1. The cooperative wildlife damage management program conducted under the terms of this agreement shall be under direct supervision of the U.S. Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services. A local representative of the TWSP will frequently consult with the Cooperator relative to the extent of the TWSP's participation in the plans and procedures that are necessary to best serve the interest of the parties hereto.
2. The Cooperator will provide funds to the Texas Wildlife Damage Management Fund for the employment of personnel, fringe benefits, payment of travel and other expenses as necessary to fulfill the mission of the cooperative program. The TWSP will contribute to the salary, travel costs, and all other necessary expenses to carry out an effective program.
3. The State Director of the TWSP or designated official will certify as to the accuracy of all claims to be paid by any party to this agreement and shall perform such other administrative functions as are agreed upon from time to time; provided, that no funds of the Cooperator will be transferred to any such employee working under the terms of this agreement.
4. Authority exists under the Animal Damage Control Act of March 2, 1931, (7 U.S.C. 426-426c, as amended) and the Rural Development, Agriculture, and Related Agencies Appropriations Act of 1988 (P.L. 100-202) for Wildlife Services to cooperate with states, individuals, public and private agencies, organizations, and institutions in the control of nuisance animals injurious to agriculture, horticulture, forestry, animal husbandry, wildlife, and public health and safety.
5. The TWSP will hold the Cooperator harmless from any liability arising from the negligent act or omission of an officer of a managing cooperative entity or employee acting within the scope of his/her employment to the extent compensation is available pursuant to the Federal Tort Claims Act (FTCA), 28 USC 2671 et. seq., except to the extent that aforesaid liability arises from the negligent acts or omissions of the Cooperator, their employees, agents, or subcontractor(s). Such relief shall be provided pursuant to the procedures set forth in the FTCA and applicable regulations.
6. Furs or other parts of monetary value taken from wild animals will be handled in accordance with the provision of Article 3 f. of the Memorandum of Understanding.
7. This agreement and any continuation thereof shall be contingent upon availability of funds. It is understood and agreed that any monies allocated for the purpose of this agreement shall be expended in accordance with its terms and in the manner prescribed by the fiscal regulations and/or administrative policies of the appropriate managing cooperative entity that is making the funds available.
8. This agreement shall continue in force and effect until superseded or terminated. Terms and service fees may be reviewed and revised periodically. It may be amended by mutual agreement by executing a corresponding field agreement. This agreement may be terminated by either party upon thirty (30) days written notice.

NOW, THEREFORE, Pursuant To Section 2 Above, It Is Mutually Agreed That:

1. The TWSP shall furnish supervision of the project and shall provide equipment and other supplies required in the operation of the project.
2. The Cooperator shall pay the Texas Wildlife Damage Management Fund for wildlife damage management services in the amount of $3200.00 / Monthly (monthly, annually) for the period:

January 1, 2019 to Termination, _____ to be spent primarily for the purposes outlined herein:

Wildlife Damage Management and Predator Control

The Cooperator further agrees to make this payment to the Texas Wildlife Damage Management Fund promptly upon receipt of a monthly invoice for services provided. The TWSP will provide a report of the wildlife damage management activities. Failure of the Cooperator to make this contribution within thirty (30) days after receipt of this invoice will, at the option of the TWSP, terminate the agreement at the end of the period.

IN WITNESS WHEREOF, the duly authorized officers of the parties hereto have executed this agreement on the dates opposite their respective signatures.

_____, _____ By _____
Cooperator

_____, _____ By _____
District Supervisor

_____, _____ By _____
State Director

STATE OFFICE

MP-6
(07/2017)

Agreement No _____

FIELD AGREEMENT
Among
U.S. Department of Agriculture, Animal and Plant Health Inspection Service,
Wildlife Services
and
Texas A&M AgriLife Extension Service - Wildlife Services
and
Texas Wildlife Damage Management Association, Inc.
and

Hays County
Cooperator

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3. The State Director of the TWSP or designated official will certify as to the accuracy of all claims to be paid by any party to this agreement and shall perform such other administrative functions as are agreed upon from time to time; provided, that no funds of the Cooperator will be transferred to any such employee working under the terms of this agreement.
4. Authority exists under the Animal Damage Control Act of March 2, 1931, (7 U.S.C. 426-426c, as amended) and the Rural Development, Agriculture, and Related Agencies Appropriations Act of 1988 (P.L. 100-202) for Wildlife Services to cooperate with states, individuals, public and private agencies, organizations, and institutions in the control of nuisance animals injurious to agriculture, horticulture, forestry, animal husbandry, wildlife, and public health and safety.
5. The TWSP will hold the Cooperator harmless from any liability arising from the negligent act or omission of an officer of a managing cooperative entity or employee acting within the scope of his/her employment to the extent compensation is available pursuant to the Federal Tort Claims Act (FTCA), 28 USC 2671 et. seq., except to the extent that aforesaid liability arises from the negligent acts or omissions of the Cooperator, their employees, agents, or subcontractor(s). Such relief shall be provided pursuant to the procedures set forth in the FTCA and applicable regulations.
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_____ . _____ By _____
Cooperator

_____ . _____ By _____
District Supervisor

_____ . _____ By _____
State Director

STATE OFFICE

MP-6
(07/2017)

Agreement No _____

FIELD AGREEMENT
Among
U.S. Department of Agriculture, Animal and Plant Health Inspection Service,
Wildlife Services
and
Texas A&M AgriLife Extension Service - Wildlife Services
and
Texas Wildlife Damage Management Association, Inc.
and

Hays County
Cooperator

In accordance with the terms of the Memorandum of Understanding between the United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services; The Texas A&M University System, Texas A&M AgriLife Extension Services - Wildlife Services; and the Texas Wildlife Damage Management Association, Inc. (collectively known as the Texas Wildlife Services Program [TWSP]) a copy of which is on file at the State Office, San Antonio, Texas, this field agreement is intended to augment the wildlife damage management activities of the TWSP.

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2. The Cooperator will provide funds to the Texas Wildlife Damage Management Fund for the employment of personnel, fringe benefits, payment of travel and other expenses as necessary to fulfill the mission of the cooperative program. The TWSP will contribute to the salary, travel costs, and all other necessary expenses to carry out an effective program.
3. The State Director of the TWSP or designated official will certify as to the accuracy of all claims to be paid by any party to this agreement and shall perform such other administrative functions as are agreed upon from time to time; provided, that no funds of the Cooperator will be transferred to any such employee working under the terms of this agreement.
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6. Furs or other parts of monetary value taken from wild animals will be handled in accordance with the provision of Article 3 f. of the Memorandum of Understanding.
7. This agreement and any continuation thereof shall be contingent upon availability of funds. It is understood and agreed that any monies allocated for the purpose of this agreement shall be expended in accordance with its terms and in the manner prescribed by the fiscal regulations and/or administrative policies of the appropriate managing cooperative entity that is making the funds available.
8. This agreement shall continue in force and effect until superseded or terminated. Terms and service fees may be reviewed and revised periodically. It may be amended by mutual agreement by executing a corresponding field agreement. This agreement may be terminated by either party upon thirty (30) days written notice.

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2. The Cooperator shall pay the Texas Wildlife Damage Management Fund for wildlife damage management services in the amount of $$3200.00 / Monthly (monthly, annually) for the period:

   January 1, 2019 to Termination , _____ to be spent primarily for the purposes outlined herein:

   Wildlife Damage Management and Predator Control .

The Cooperator further agrees to make this payment to the Texas Wildlife Damage Management Fund promptly upon receipt of a monthly invoice for services provided. The TWSP will provide a report of the wildlife damage management activities. Failure of the Cooperator to make this contribution within thirty (30) days after receipt of this invoice will, at the option of the TWSP, terminate the agreement at the end of the period.

IN WITNESS WHEREOF, the duly authorized officers of the parties hereto have executed this agreement on the dates opposite their respective signatures.

_____ . _____ By _____
Cooperator

_____ . _____ By _____
District Supervisor

_____ . _____ By _____
State Director

STATE OFFICE

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Authorize the execution of a Letter Agreement with the Community Supervision and Corrections Department (CSCD) related to the FY 2019 Veteran's Treatment Court grant for Adult Probation Services.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	July 24, 2018	N/A

LINE ITEM NUMBER

001-612-99-097]

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** N/A

REQUESTED BY	SPONSOR	CO-SPONSOR
Judge David Glickler	COBB	N/A

SUMMARY

Hays County receives grant funding from the Texas Veteran's Commission for the veteran's treatment court. As part of this program, CSCD provides an adult probation officer to participant/collaborate in weekly staff meetings with the veteran's court team to discuss participants, supervise the participants in the program and utilize Texas Risk Assessment System (TRAS) case classification instruments per Community Justice Assistance Standards & Local Adult Probation procedure.

The renewal grant period is July 1, 2018 through June 30, 2019 and will reimburse all costs associated with the Adult Probation officer assigned to these duties.

Attachment: CSCD Letter Agreement

Community Supervision and Corrections Department
Serving the Courts and Communities of Caldwell, Comal and Hays Counties
Michael Hartman – Director
1703 S. Colorado, Box 9 ~ Lockhart, Texas 78644 ~ (512) 398-4307 ~ Fax (512) 398-3297

Hays County Commissioner' Court
Hays County Courthouse
111 E. San Antonio St., Ste. 300
San Marcos, Texas 78666

Re: Veterans Treatment Court

Dear Commissioner's:

By way of this letter of agreement I would like to formally outline the joint duties and responsibilities regarding the Hays County Veterans Treatment Court.

Duties: The Hays Division of the Caldwell Community Supervision and Corrections Department (CSCD) will assign a Community Supervision Officer (CSO) dedicated to the Hays County Veterans Treatment Court. The CSO will monitor and keep a file record of the participant's compliance with Court ordered conditions providing a service to the Courts, community and the participants. Job duties would also entail necessary office and field work including face to face contact with the participants; conducting appropriate risk/need assessments including alcohol and drug screenings; maintain case files; and defendant transportation. The assigned CSO would adhere to the Texas Department of Criminal Justice – Community Justice Assistance Division (TDCJ-CJAD) Standards, Departmental policies and authoritative statutes. CSO will participate and collaborate in weekly staff meetings with the Hays County Veterans Treatment Court Team to discuss participants. The CSO providing services to the participants shall have and maintain all required certifications and other qualifications in order to maintain CSO Certification per TDCJ-CJAD Standards.

Compensation: Hays County agrees to reimburse the CSCD for the salary and fringe benefits of the assigned CSO. The total amounts of payment to the CSCD shall not exceed $49,860.00 for the agreement period. The reimbursement salary amount presently meets the needs of the CSCD. If a revision in the salary amount is determined to be needed, the CSCD will approach the Veterans Commission and the Hays County Commissioner's Court for approval. Invoices shall be presented to Hays County on a monthly basis.

Agreement Period: This agreement is for a period of one year beginning on July 1, 2018 and ending on June 30, 2019. This agreement may be renewed in one-year increments by the mutual consent of the Hays County Judge and the CSCD Director or their designees.

Modifications: This agreement may be modified at any time with the mutual consent of the Hays County Judge and the CSCD Director or their designees.

Termination: This agreement is subject to termination, without penalty, either in whole or in part, if funds are not appropriated by the Texas Veterans Commission to Hays County. Hays County shall only be obligated to compensate the CSCD for services performed and payments earned up to the date of termination.

Confidentiality: When applicable, records of identity, diagnosis, prognosis, or treatment of any defendant through this agreement shall be confidential and may be disclosed only in accordance with applicable law. Absent specific statutory authority to the contrary, no confidential information may be released without the Defendant's written consent.

Agreed as to Substance and Form.

Michael Hartman
Caldwell CSCD Director

Bert Cobb, M.D.
Hays County Judge

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Authorize the execution of an Interlocal agreement with Travis County for the FY 2019 Sheriff's Combined Auto Theft Task Force (SCATTF) grant award.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	July 24, 2018	N/A

LINE ITEM NUMBER

001-618-99-005

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** MARISOL VILLARREAL-ALONZO

REQUESTED BY	SPONSOR	CO-SPONSOR
Sheriff Gary Cutler	INGALSBE	N/A

SUMMARY

The SCATTF is comprised of an 18-county task force formed as a regional effort to combat vehicle related criminal activity. The Task Force works with police agencies and municipalities within their respective counties to help reduce auto theft and auto burglary.

The renewal grant period is September 1, 2018 through August 31, 2019 and will reimburse the base salary associated with the officer assigned to these duties.

Attachment: Travis County ILA

ANTHONY JOHNSON
Chief Deputy

SALLY HERNANDEZ

TRAVIS COUNTY SHERIFF
P.O. Box 1748
Austin, Texas 78767
(512) 854-9770
www.tcsheriff.org

ARTHUR AREVALO
Major - Law Enforcement

NELDA "SALLY" PENA
Major - Corrections

SHANE POOLE
Major - Administration & Support

June 28, 2018

Sheriff Gary Cutler
Hays County
1307 Uhland Rd
San Marcos, TX 78666-5686

Dear Sheriff Cutler:

The Travis County Commissioners Court approved the Sheriffs Combined Auto Theft Task Force's FY2019 Grant renewal request on June 26, 2018 and it has been returned to the Auto Burglary Theft Prevention Authority. The ABTPA awarded the SCATTF $631,137 for this new grant period which will began September 1.

Enclosed you will find:

- A copy of the FY2019 Grant Application, for your files;
- The Interlocal Assistance Agreement, which needs to be signed by your County Judge;
- The District Attorney Contract; which needs to be signed by either your District OR County Attorney;
- The Non Supplanting Certification, which needs to be signed by your county auditor;
- The Cooperative Working Agreement; which needs to be signed by you;
- An envelope so you can return all the signed documents to me directly

There might only one original of each item listed above, if you need a copy for your files please make one before you return the original to me; all originals must be returned to the ABTPA. The ABTPA requires that they have all agreements prior to expending grant funds so they need to be returned as soon as possible, but no later than August 17, 2018.

If you have any questions you can reach me at 512.854.6923 or via email at tracy.miller@traviscountytx.gov. Thank you very much for your cooperation, we look forward to having another successful grant year.

Sincerely,

Tracy J Miller, Senior Planner

Enclosures

State of Texas

This Agreement is entered into by and between **Travis County**, a political subdivision of the State of Texas, and **Hays County**, a political subdivision of the State of Texas, pursuant to the Interlocal Cooperation Act, Texas Government Code, Chapter 791.

WITNESSETH

WHEREAS, **Travis County** and **all participating Task Force agencies** have the objective to file a collaborative grant application with the Automobile Burglary and Theft Prevention Authority of the State of Texas (ABTPA) grant for funding in the amount of $631,137, and,

WHEREAS, **Travis County** and **Hays County** have agreed to contribute to the total of $388,111 in matching funds if their ABTPA grant application is approved; and,

WHEREAS, the source of the funds would not normally be used for this purposes; and,

WHEREAS, **Travis County** and **Hays County** have the authority and it is in their best interests to join in the application to develop a regional or multi-jurisdictional ABTPA Task Force; and

WHEREAS, **Travis County** and **Hays County** agree to each accept the responsibility for their respective commitments and to adhere to all applicable federal, state and local laws or regulations, as well as all grant rules and conditions.

NOW THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

ARTICLE I. PURPOSE

1.01 The purpose of this Agreement is to allow **Travis County** and **Hays County** to operate a multi-agency Task Force, operate as grantee and sub-grantee, file a collaborative grant application with the ABTPA of the State of Texas, which application is attached hereto as Exhibit "A" and made a part hereof for all purposes.

ARTICLE II. TERM

2.01 The term of this Agreement is to commence on the execution by all parties to this Agreement and to end: August 30, 2019.

ARTICLE III. CONSIDERATION

3.01 As consideration for this Agreement, **Travis County** and **Hays County** agree to contribute a total of $95,828 in matching funds for the enhancement of the funded grant program in the amounts and methods as follows:

Item Description	Amount	Method (Cash Paid / In Lieu of / In Kind)
Investigator	$69,190	Grant Cash paid to Hays County for salary
Investigator	$26,638	Fringe paid by Hays County in lieu of match

ARTICLE IV. ALLOCATION OF FUNDS

4.01 The specific allocation of the **Travis County** and **Hays County** fund is set out in the attachments to this Agreement, marked as Exhibits B through E inclusive, and made a part hereof for all purposes.

ARTICLE V. EQUIPMENT

5.01 Upon termination of this Agreement, equipment including vehicles, hardware, and other non-expendable items will revert back to the applicant. The ABTPA of the State of Texas will be notified and inventory records will be updated.

ARTICLE VI. AMENDMENTS

6.01 This Agreement may be amended by the mutual agreement of the parties hereto in writing to be attached to and incorporated into this agreement.

ARTICLE VII. LEGAL CONSTRUCTION

7.01 In the event any one or more of the provisions contained in this Ag... ...be invalid, illegal, or unenforceable in any respect such invalidity, illegality, or unenforceabili..., affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

ARTICLE VIII. ENTIRE AGREEMENT

8.01 This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this Agreement which is not contained herein shall be valid or binding upon all parties.

EXECUTED IN DUPLICATE ORIGINALS, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL, ON THIS 24th DAY OF July, 2018.

Travis County Judge

Hays County Judge

TEXAS AUTOMOBILE BURGLARY AND THEFT PREVENTION AUTHORITY

Non Supplanting Certification

TRAVIS COUNTY ABTPA GRANT APPLICATION FOR FISCAL YEAR 09/01/2018 - 08/31/2019

I certify that the ABTPA funds will not be used to replace state or local funds that would have been available in the absence of ABTPA funds. The certification shall be incorporated in each grantee's (Travis County's) report of expenditures and status of funds referred to under §57.3(6) of this title (relating to Adoption by Reference).

PROGRAM Budget Request from County of: Hays County

Description of budget request: FY2019 Auto Task Force Budget Certification

Hays County Auditor
Marisol Villarreal-Alonzo, CPA
County Official Printed Name

07-24-2018
Date

County Official Signature

Sheriff's Combined Auto Theft Task Force

Cooperative Working Agreement

This is to certify that the objectives of the **Sheriff's Combined Auto Theft Task Force** grant application for fiscal year **2019** funding by the Automobile Burglary and Theft Prevention Authority (ABTPA) have been reviewed and that it is mutually agreed to cooperate to whatever extent is necessary in carrying out the work plan described in that application.

Additionally, **Hays County Sheriff's Office** is cognizant of the rules and regulations governing the operation of the grant and agrees to abide by any and all such rules or special conditions relating to the application.

Sally Hernandez	Sally D. Hernandez	6-28-18
Name	Signature	Date

Sheriff, Travis County
Applicant Organization

GARY CUTLER	Gary Cutler	7/12/2018
Name	Signature	Date

Sheriff, Hays County
External

District Attorney Contract

WHEREAS, the office of the _____ Criminal _____ (District/County) Attorney of Hays County, Texas and the Sheriff's Combined Auto Theft Task Force are desirous of entering into a contract between the parties regulating the disposition of property and monies (as defined by law) seized by the Task Force pursuant to the civil and criminal statutes of the State of Texas; and,

WHEREAS, the parties in this contract are identified as the Criminal District Attorney of Hays County, Texas (hereafter referred to as the District Attorney) and the Sheriff's Combined Auto Theft Task Force, being that group organized pursuant to a grant by and through the Automobile Theft Prevention Authority (hereinafter referred to as the Task Force); and,

WHEREAS, the District Attorney of Hays County, Texas has the duty to represent the State of Texas regarding forfeitures of property pursuant to various civil and criminal statutes; and,

WHEREAS, the Task Force has the duty to provide the law enforcement service with particular emphasis on auto theft related offenses; and,

NOW, THEREFORE, it is mutually agreed by and between the District Attorney and the Task Force, as follows:

1. The District Attorney shall diligently pursue all forfeiture actions which arise from operations initiated and investigated by the District Attorney and the Task Force, as follows:
    a. Upon seizure of funds or property by the Task Force under provisions of law, the Task Force shall provide for the custody of the seized funds or property until final disposition of the forfeiture action.
    b. Upon final disposition of the Forfeiture action, all funds and all property attributable to the efforts of the Task Force shall be awarded to the Task Force.
2. All property and funds awarded to the Task Force under forfeiture action represent Program Income (see ABTPA Grant Application). Up to the grant amount of **$631,137** these funds shall be added to the funds committed to the project in accordance with the Uniform Grant Management Standards, Subpart C, Section 25, Paragraph (g) (2). Any Program Income (forfeiture, etc.) in excess of the total grant award amount may be retained by the grantee

with ABTPA approval and must be used for purposes that further the objectives of the project.

(c) This agreement shall be in effect for the term of the Task Force grant awards dates, **September 1, 2018 to August 31, 2019**. It is Agreed and Noted.

Witness our hands on this 24th day of July, 2018.

Hays District / County Attorney — Date 7/17/2018

Grant Project Director, Task Force — Date 6/28/18

Travis County Grant Application for Fiscal Year 2019

Program Title Please enter a short description of the proposed program that can be used as the title. *Sheriff's Combined Auto Theft Task Force*

Which type of grant are you applying for?

Continued Grant - Only available to agencies that have a 2018 grant. These are annual competitive grants for the program described in the application. The program must be submitted for substantially the same program as the previous year. The requested funds, match funds, and in-kind match must be within 5% of the previous year but in any event may not go below the 20% minimum cash match requirement. The number of staff positions must be within 5% of the total positions. Awarded activities are funded on a reimbursement basis.

To be eligible for consideration for funding, a program must be designed to support one or more of the following **ABTPA program categories**.

- Law Enforcement, Detection and Apprehension
- Prevention, Anti-Theft Devices and Motor Vehicle Registration
- Reduction of the Sale of Stolen Vehicles or Parts
- Public Awareness, Crime Prevention, and Education

Grant Participation and Coverage Area

- **Other Coverage** (Describe): *Assist Lavaca, Burleson, Gillespie, Matagorda, Victoria and Washington Counties*
- **Law Enforcement Grant**

Participating and coverage agencies below.

Participating Agencies: agencies that will materially participate in the grant application through the use of interlocal agreements. The agencies selected in this list only includes agencies that will receive or provide funding and/or resources. The interlocal agreements do not need to be submitted with the application. Interlocal agreements will need to be executed prior to the first payment being made if selected for a grant. Letters of support with the application from the participating agencies are strongly recommended.

Coverage Agencies: agencies that will be covered by the grant but not materially participating in the grant application. These agencies will not be covered by a grant interlocal agreement but as law enforcement agencies may have jurisdictional coverage agreements unrelated to the grant. The agencies selected in this list only includes agencies that

will be covered or where the chief of police or county sheriff indicates that their agency will coordinate or call upon the taskforce. These will not directly receive or provide funding and/or resources. Letters of support with the application from the participating agencies are strongly recommended.

Participating Agencies	Coverage Agencies
TX0460000 COMAL CO SO	TX0140000 BELL CO SO
TX0940000 GUADALUPE CO SO	TX0160000 BLANCO CO SO (AE)
TX1050000 HAYS CO SO	TX0280000 CALDWELL CO SO
TX1200000 JACKSON CO SO (IBR)	TX0450000 COLORADO CO SO
TX2270000 TRAVIS CO SO (MIP) (AE)	TX0750000 FAYETTE CO SO
TX2410000 WHARTON CO SO (IBR)	TX0890000 GONZALES CO SO
	TX1440000 LEE CO SO
	TX1500000 LLANO CO SO
	TX1660000 MILAM CO SO
	TX2460000 WILLIAMSON CO SO (MIP)
	TX2470000 WILSON CO SO

Resolution: Complete a Resolution and submit to local governing body for approval. *Sample Resolution* is found in the Request for Application or send a request for an electronic copy to *grantsABTPA@txdmv.gov*.

Grant Budget Summary

Budget Category	ABTPA Expenditures	Cash Match Expenditures	Total Expenditures	In-Kind Match
Personnel	$319,102.00	$81,068.00	$400,170.00	
Fringe	$0.00	$168,170.00	$168,170.00	
Overtime		$100.00	$100.00	
Professional and Contract Services	$312,035.00	$115,573.00	$427,608.00	
Travel	$0.00	$100.00	$100.00	
Equipment	$0.00	$100.00	$100.00	
Supplies and Direct Operating Expenses (DOE)	$0.00	$23,000.00	$23,000.00	
Total	$631,137.00	$388,111.00	$1,019,248.00	
		61.49%		

Budget Category	ABTPA Expenditures	Cash Match Expenditures	Total Expenditures	In-Kind Match

The award amount for this grant is $631,137.00, the match amount is $388,111.00 with a reimbursement rate of 0.6192.

Description	Subcategory	Pct Time	ABTPA Funds	Cash Match	Total	In-Kind Match
		Personnel				
TCSO Agent	Investigator/LEO	100.00%	$82,366.00	$0.00	$82,366.00	
Sergeant	Investigator/LEO	100.00%	$99,534.00		$99,534.00	
Public Awareness Coordinator	Administrative / Support	100.00%	$53,519.00		$53,519.00	
TCSO Agent	Investigator/LEO	100.00%	$0.00	$81,068.00	$81,068.00	
TCSO Agent	Investigator/LEO	100.00%	$83,683.00	$0.00	$83,683.00	
	Total Personnel		$319,102.00	$81,068.00	$400,170.00	
		Fringe				
Sergeant	Investigator/LEO		$0.00	$39,457.00	$39,457.00	
Public Awareness Coordinator	Administrative / Support		$0.00	$25,203.00	$25,203.00	
TCSO Agent	Investigator/LEO		$0.00	$35,452.00	$35,452.00	
TCSO Agent	Investigator/LEO		$0.00	$34,093.00	$34,093.00	
TCSO Agent	Investigator/LEO		$0.00	$33,965.00	$33,965.00	
	Total Fringe		$0.00	$168,170.00	$168,170.00	
		Overtime				
				$100.00	$100.00	
	Total Overtime			$100.00	$100.00	

Professional and Contract Services

Description	Subcategory	Pct Time	ABTPA Funds	Cash Match	Total	In-Kind Match
Comal County Fringe	Investigator/LEO - fringe		$0.00	$24,568.00	$24,568.00	
Guadalupe County Fringe	Investigator/LEO - fringe		$0.00	$22,437.00	$22,437.00	
Hays County Fringe	Investigator/LEO - fringe		$0.00	$26,638.00	$26,638.00	
Jackson County Fringe	Investigator/LEO - fringe		$0.00	$9,879.00	$9,879.00	
Wharton County Fringe	Investigator/LEO - fringe		$0.00	$23,455.00	$23,455.00	
Comal County Salary	Investigator/LEO - personnel		$77,159.00	$0.00	$77,159.00	
Guadalupe County Salary	Investigator/LEO - personnel		$62,142.00	$0.00	$62,142.00	
Hays County Salary	Investigator/LEO - personnel		$69,190.00	$0.00	$69,190.00	
Jackson County Salary	Investigator/LEO - personnel		$24,499.00	$0.00	$24,499.00	
Wharton County Salary	Investigator/LEO - personnel		$52,064.00	$0.00	$52,064.00	
Guadalupe County Fringe	Investigator/LEO - fringe		$0.00	$8,596.00	$8,596.00	
Guadalupe County Salary	Investigator/LEO - personnel		$26,981.00	$0.00	$26,981.00	
	Total Professional and Contract Services		$312,035.00	$115,573.00	$427,608.00	
	Travel					
TAVTI	Training In-State		$0.00	$100.00	$100.00	
	Total Travel		$0.00	$100.00	$100.00	
	Equipment					
			$0.00	$100.00	$100.00	

Description	Subcategory	Pct Time	ABTPA Funds	Cash Match	Total	In-Kind Match
	Total Equipment		$0.00	$100.00	$100.00	
	Supplies and Direct Operating Expenses (DOE)					
Fuel and Maintenance			$0.00	$4,400.00	$4,400.00	
Cellular Service			$0.00	$6,600.00	$6,600.00	
LPR Maintenance Agreement			$0.00	$12,000.00	$12,000.00	
	Total Supplies and Direct Operating Expenses (DOE)		$0.00	$23,000.00	$23,000.00	

Budget Narrative

Personnel: All PERSONS of the TASK FORCE with the exception of the Jackson County Agent and one Guadalupe County Agent work 40 hours a week 100% of their time on the Grant. The Jackson County Agent and one Guadalupe County Agent will work 20 hours / 50% of his / her time on the Grant.

Task Force Sergeant: Oversees the daily operations and management of the Task Force. Oversees all Field Operations, which includes seizures and forfeitures by the Task Force. Maintains the CI files, supports operations; scheduling assignments; planning and training. Makes official visits to agent offices. Provides guidance to all Task Force members and maintains evaluations. Reviews all search warrants; assists in all cover and overt operations; intel and information sharing. Works closely with the other Auto Theft Task Forces within the State. Is actively involved with the ABTPA and TAVTI.

Field Agents: Investigates criminal activity related to Auto Theft primarily, but not limited to their geographical area. Performs Salvage Inspections; Bait Vehicle Operations; locates Chop Shops; conducts training classes for Law Enforcement and for the public; perform covert and overt interdictions; plan and conduct surveillance operations for Burglary of Vehicles (BOV); writes search warrants. Aids in the Public Awareness presentations and events.

Public Awareness Coordinator: Works directly with the Task Force, specifically with public awareness and education related to auto theft and auto burglary. This position is responsible for developing and maintaining strong community relations throughout the 18-county region. Develop and implement public education programs and campaigns that aid in accomplishing predetermined goals. Coordinate with local media outlets to ensure coverage of public awareness events and noteworthy vehicle crime articles. Coordinate and represent the agencies with neighborhood associations, groups,

community members, clubs, schools and other community organizations within the geographical area. Coordinate public information plans and strategies. Participate in developing materials used in publications and promotional projects. Create, design and maintain all marketing communications. Coordinate with local print and electronic media for distribution of announcements. Assist in strategic planning, facilitating program development, project fundraising and grant proposals.

Fringe: Fringe benefits are various benefits received by an employee in addition to his or regular pay. Fringe Benefits for the SCATTF are paid by the county in which the agent / employee works. These benefits are calculated and placed in the 'cash match' section of the grant. The benefits include: retirement, medical (to include vision) and dental insurance, life insurance, Medicare, FICA, workers compensation, certification and longevity. The total for each employee is listed above.

Overtime: Burglary of Vehicle and Auto Theft Surveillance Operations; After-hour call outs for Auto Theft and Burglary of Vehicle; Late calls and hold-overs for investigators; Public Awareness Events to include those held after normal business hours and on weekends; Bait Vehicle operations for call-back or on-call hours related to bait vehicle operations; other vehicle theft and burglary related instances where overtime is needed.

Professional and Contract Services: Field Agents: Investigates criminal activity related to Auto Theft primarily, but not limited to their geographical area. Performs Salvage Inspections; Bait Vehicle Operations; locates Chop Shops; conducts training classes for Law Enforcement and for the public; perform covert and overt interdictions; plan and conduct surveillance operations for Burglary of Vehicles (BOV); writes search warrants. Aids in the Public Awareness presentations and events.

The 'cash match' section of this detail is the total for that agents Fringe Benefits. Fringe benefits are various benefits received by an employee in addition to his or regular pay. Fringe Benefits for the SCATTF are paid by the county in which the agent / employee works. These benefits are calculated and placed in the 'cash match' section of the grant. The benefits include: retirement, medical and dental insurance, life insurance, Medicare, FICA and workers compensation. The total for each employee is listed above.

Travel: Any and all training, conferences or meetings that give the agents or staff new or updated information that supports the mission of ABTPA. If these meetings are not local, necessary travel expenses will be reimbursed such as lodging, per diem, transportation expenses and other travel related expenses. This includes training, TAVTI meetings, ABTPA Meetings and Board of Governor's Meetings.

Any and all personnel active, on our Task Force, which includes personnel not include as match or in-kind on the current application, will be eligible to attend any and all training, conferences and meetings.

All travel will be within the guidelines of the Travis County Policy and Rules.

A copy of the Travis County Travel Policy and Rules are available upon request.

Budget Narrative

Equipment: Possible software and installation fees for replacement License Plate Readers or GPS tracking devices.

Supplies and Direct Operating Expenses (DOE): Fuel and maintenance fees for any and all vehicles listed on ABTPA Inventory, such as the Public Awareness Vehicle and Bait Vehicles; to include, but not limited to: tires, fuel, oil changes, inspection fees, parts and repairs. This includes Task Force vehicles that require repairs.

Cellular service for the phones, laptops, trackers and micro trackers; to include, but not limited to: maintenance, equipment, services or any other related communication expense.

Revenue

Indicate Source of Cash and In-Kind Matches for the proposed program.

Cash Match

Source of Cash Match

Direct Operating Expenses	Program Income	$23,300.00
Fringe	Grantee	$168,170.00
Professional & Contract Fringe	Subgrantee	$115,573.00
TCSO Agent	Grantee	$81,068.00
Total Cash Match		$388,111.00

In-Kind Match

Statistics to Support Grant Problem Statement

Use UCR data	2014	2015	2016
Larceny from a motor vehicle	6561	6739	1576
Larceny from a motor vehicle - Parts	1036	1078	2429
Jurisdictions included in totals	Statistics a combination of Task Force and Jurisdiction		
Theft of a motor vehicle	1774	1877	418
Recoveries of Motor Vehicles	524	403	401

Use UCR data	2014	2015	2016
Jurisdictions included in totals	Statistics a combination of Task Force and Jurisdiction		

Provide any additional information or limitations about the data provide above

*Statistical data will be complied from the 18-participating counties as well as the cities and municipalities within the 18-counties that report crime statistics to DPS UCR that are not grant funded. ** 2016 statistical data is provided from Task Force Agents only. **2016 statistical data was gathered from Task Force members only.*

Application Narrative

Grant Introduction (Executive Summary)

1.1 Briefly describe the organization and program operation. Provide a high level summary to the intent of the application and how it will affect the local community. (500 words or less)

The Sheriff's Combined Auto Theft Task Force (SCATTF) is comprised of an 18-county hub of Highways and routes leading north of the Mexican Border into the interior of the United States. Primary travel corridors within our 18-county area of operation include large portions of IH-35, US Hwy 59, IH-10 and U.S. Hwy 290.

In 1997 the Auto Burglary and Theft Prevention Authority Grant initiated the first regional effort to combat vehicle related criminal activity and has continued to focus on those efforts. The geographical area covered by the 18-county Task Force is 15,756 square miles and is comprised of the following Counties: Bastrop, Bell, Blanco, Caldwell, Colorado, Comal, Fayette, Gonzales, Guadalupe, Hays, Jackson, Lee, Llano, Milam, Travis, Wharton, Williamson and Wilson. The SCATTF work with police agencies and municipalities within their respective counties to help reduce the incidents of Auto Theft and Auto Burglary by providing invaluable experience, knowledge, proactive operations and training to those partner police departments. The members of the Task Force provide continuous education to the citizens and Law Enforcement Personnel of the SCATTF jurisdictional area. Education is the most effective tool in the prevention and recovery of Vehicle Thefts and Vehicle Burglaries. Additionally, Agents offer assistance to all of the task force areas within the State. Without this plan of operation the citizens of the Texas would suffer untold economic losses which would have a dramatic statewide impact.

Grant Problem Statement

2.1 Provide an assessment of the motor vehicle burglary (including theft of parts) problem in the coverage area of this application.

The SCATTF is an 18-county collaborative effort whose focus is to eliminate automobile crimes and is comprised of the following counties: Bastrop, Bell, Blanco, Caldwell, Colorado, Comal, Fayette, Gonzales, Guadalupe, Hays, Jackson, Lee, Llano, Milam, Travis, Wharton, Williamson and Wilson.

*In FY 2014 UCR reported 7597 incidents of vehicle theft within the Task Force region. FY 2015 saw an increase in those incidents to 7826. While UCR data for 2016 is not yet available, numbers drawn from the 2016 Task Force statistical data indicate the number to be 1576**. The total economic loss of the combined years noted above will exceed $13,414,437.00.*

Agents of the SCATTF are skilled in the apprehension of criminals and criminal organizations, suppression of Motor Vehicle Theft crimes and working with the community in the prevention of those crimes. Some of the methods used to accomplish these strategies include highway/roadway interdiction (patrolling the roadways and conducting traffic stops on vehicles), salvage yard inspections, undercover surveillance, working with informants, utilizing undercover equipment, intelligence gathering & sharing with partner agencies, use of Automatic License Plate Reader technology (ALPR), bait vehicle operations, 68-A inspections, deployment of community safety message lighted sign boards, news stories with local media (both print and television) and education classes for both Law Enforcement personnel and the public. The SCATTF has a Community Liaison who works alongside Agents and Law Enforcement from other agencies to educate the public and provide services to the public; such as VIN etchings.

Only with proactive enforcement, by specially trained investigators, and improved community education will these numbers be lowered. The ever increasing population and increasing opportunities for criminal enterprise, coupled with a stagnant number of resources makes combatting and reducing automobile crimes a challenging goal.

Most if not all of the BMV are crimes of opportunity. Juveniles are a large percentage of the BMV crimes. Analysis of crimes committed by both juveniles and adults are contributed to gang activity or purely economic/profit driven for those individuals who commit BMV. The economic loss alone for FY16 exceeded $6,707,218.00

There are many reasons as to why people commit property crime. Most offenders make their own choice and act upon it, regardless of the consequences. Most crimes are committed as a result of one's rational choice, thus they are aware of their crime. In the 18-county area the age of offenders committing thefts from a vehicle is between 14 and 19 years of age. BMV are also committed from outside a vehicle. Offenders say they commit such offences because they are bored, for the buzz, or to show off for friends. For more experienced and prolific offenders, it is possible to be more specific in the types of interventions, targeting known BMV offenders with a view to finding ways to offer prevention and mentoring. When utilizing the above listed proactive approach to actively pursue criminal offenders only then will the economic loss and consequences see a reduction. When utilizing the above listed proactive approach to actively pursue criminal offenders only then will the economic loss and consequences see a reduction.

*(**2016 statistical data was gathered from Task Force members only)*

2.2 Provide an assessment of the motor vehicle theft problem in the coverage area of this application

*In FY 2014 UCR reported 1774 incidents of vehicles within the Task Force region. FY 2015 saw an increase in those incidents to 1877. While UCR data for 2016 is not yet available, numbers drawn from the 2016 Task Force statistical data indicate the number to be 418**. The total economic loss of 2014 and 2015 will exceed $34,291,819.00.*

Agents of the SCATTF are skilled in the apprehension of criminals and criminal organizations, suppression of Motor Vehicle Theft crimes and working with the community in the prevention of those crimes. Some of the methods used to accomplish these strategies include highway/roadway interdiction (patrolling the roadways and conducting traffic stops on vehicles), salvage yard inspections, undercover surveillance, working with informants, utilizing undercover equipment, intelligence gathering & sharing with partner agencies, use of ALPR technology, bait vehicle operations, VTR 68-A inspections, deployment of community safety message lighted sign boards, news stories with local media (both print and television) and education classes for both Law Enforcement personnel and the public. The SCATTF has a Community Liaison employee who works alongside Agents and LE from other agencies to educate the public and provide services to the public such as VIN etchings at community sponsored events.

Only with proactive enforcement, by specially trained investigators, and improved community education will these numbers be lowered. The ever increasing population and increasing opportunities for criminal enterprise, coupled with a stagnant number of resources makes combatting and reducing automobile crimes a challenging goal.

Most if not all of the MVT are crimes of opportunity. Juveniles and adults are a large percentage of the MVT crimes. Analysis of crimes committed by both juveniles and adults are contributed to gang activity or purely economic/profit driven for those individuals who commit MVT. Current trends indicate that MVT are being committed to further other crimes. The economic loss alone for FY16 exceeded $17,145,909.00

MVT thefts in the 18-county areas show that vehicles are being stolen and moved to other jurisdictions both in and out of the 18-county area. MVT offenders will often take these vehicles to chop shops or sell them on social media. For more experienced and prolific offenders, it is possible to be more specific in the types of interventions, targeting known MVT offenders with a view to finding ways to conduct proactive operations to help prevent MVT. When utilizing the above listed proactive approach to actively pursue criminal offenders only then will the economic loss and consequences see a reduction. When analyzing MVT, prolific offenders tend to be male, associate with an offending peer group, lack supervision, drug use escalation, have low socio-economic status and have had prior involvement with Law Enforcement at an early age.

2.3 Describe the geographical target area intended for this application. Include information about the taskforce governing and command structure. Include a description of the coverage area(s) and the nature of support and agreements supporting this application.

The SCATTF is an 18-county collaborative effort whose focus is to eliminate motor vehicle theft crimes and is comprised of the following counties: Bastrop, Bell, Blanco, Caldwell, Colorado, Comal, Fayette, Gonzales, Guadalupe, Hays, Jackson, Lee, Llano, Milam, Travis, Wharton, Williamson and Wilson.

All counties are required to complete the Cooperative Working Agreement. Those counties with paid agents are required to sign an Inter-Local Agreement, District Attorney Agreement; and Vehicle User Agreement (if a vehicle is provided by the Task Force). Those counties without paid agents are provided the same paperwork to complete and submit; but it is not mandatory.

The Task Force also has a Board of Governor's; which is comprised of the sitting Sheriff from each county. The current Sheriff for Travis County presides over the Board. The Executive Board members include the Travis County Sheriff and the Sheriff from each of the counties which have a paid agent.

2.4 Will the program described in the application cover the community(ies) at large or will all or any part of this program be directed to serve a specific target population? **If No or Both, please describe the problem supporting the need for a special target population.**

The program described within this application will cover not only the communities within our coverage area at large, but will be directed at specific populations as well. As data is continually received and analyzed, resources will be utilized to address and combat any negative trends. An example of when this may occur includes statistics showing an increase of motor vehicle crimes within a specific public area or targeting of any particular populace. The program would determine an appropriate response to that issue, which could include relocating the public awareness sign board, conducting vehicle report card initiatives, and/or conducting covert surveillance techniques, among other possibilities.

By remaining flexible in our approach, we can help ensure we curtail not only the overall issues of motor vehicle theft and motor vehicle burglary within our region, but target hot spot areas within our communities as they occur, to prevent them from growing.

Grant Goals and Activities

There are two parts to this section: 1) Functions of Proposed Program and Goals Strategies and Activities (GSA). In the following boxes, describe the functions of the proposed program and then complete a fillable form called GSA.

ABTPA programs must completely describe the functions they will perform in implementing the program. If Awarded, funds expended towards activities not described in this section will result in the reimbursement being denied.

Part 1

3.1 Functions of the Proposed Program Related to Burglary of a Motor Vehicle

The geographical area covered by the 18-county Task Force is 15,756 square miles. The Task Force is comprised of the following Counties: Bastrop, Bell, Blanco, Caldwell, Colorado, Comal, Fayette, Gonzales, Guadalupe, Hays, Jackson, Lee, Llano, Milam, Travis, Wharton, Williamson and Wilson.

The Task Force will utilize current technology to proactively approach a plan of operation to reduce the incidents of Burglary of a Motor Vehicle by planning covert and overt operations to apprehend offenders who commit this crime.

Agents utilize ALPR Camera Systems that will allow agents to conduct Interdiction's throughout the task force operating areas. Agents assigned will assist other task forces with collaborative ALPR operations upon request or when a trend is observed that requires the use of our resources. Agents deploy bait car camera systems to allow operation of bait car initiatives. The Task Force goals include locating and recovering stolen property and identifying burglary of motor vehicle theft offenders. The Task Force is committed to using evolving technologies to support this role for future burglary of motor vehicle trends.

Agents will utilize informants to penetrate the criminal elements related to BMV by conducting in depth investigations into crimes organizations by debriefing those arrests for BMV to gain intelligence information and follow up on investigative leads. Agents will utilize tracking devices to follow individuals who have committed BMV to locate the stolen property and also to recover any additional stolen property located at the suspected location. Conducting surveillance of know juvenile location will assist in identifying potential offenders. Most if not all of these types of follow up investigations involve coordination with other agencies in our area of operation. The geographical area covered by the 18-county Task Force 15,756 square miles. The Task Force is comprised of the following Counties: Bastrop, Bell, Blanco, Caldwell, Colorado, Comal, Fayette, Gonzales, Guadalupe, Hays, Jackson, Lee, Llano, Milam, Travis, Wharton, Williamson and Wilson.

3.2 Functions of the Proposed Program Related to Theft of a Motor Vehicle

The Task Force will utilize current technology to proactively approach a plan of operation to reduce the incidents of Theft of a Motor Vehicle by planning covert and overt operations to apprehend offenders who commit this crime.

Agents utilize ALPR Camera Systems that will allow agents to conduct Interdiction's throughout the task force operating areas. Agents assigned will assist other task forces with collaborative ALPR operations upon request or when a trend is observed that requires the use of our resources. Agents deploy bait car camera systems to allow operation of bait car initiatives. The task force goals include locating and recovering stolen vehicles and identifying theft

of motor vehicle offenders. The Task Force is committed to using evolving technologies to support this role for future motor vehicle theft and identifying theft of motor vehicle trends.

Agents will utilize bait vehicles to actively track and arrest MVT offenders. Patrol procedures have been implemented to safely locate and arrest those individuals who commit MVT. Agents have the option to allow the bait vehicle to continue to another location to attempt to recover additional stolen vehicles as part of this plan of operation. Most if not all of these types of operations involve coordination with other agencies in our area of operation. Interviews with known MVT offenders will assist the agents in gaining intelligence information. Checking social media accounts of known MVT offenders also produces leads for follow up.

3.3 Functions of the Proposed Program Related to Motor Vehicle Burglary and Theft Prevention

Agents of the SCATTF are skilled in the apprehension of criminals and criminal organizations, suppression of Motor Vehicle Theft crimes and working with the community in the prevention of those crimes. Some of the methods used to accomplish these strategies include highway/roadway interdiction (patrolling the roadways and conducting traffic stops on vehicles), salvage yard inspections, undercover surveillance, working with informants, utilizing undercover equipment, intelligence gathering and sharing with partner agencies, use of ALPR technology, bait vehicle operations, VTR 68-A inspections.

The SCATTF has a Community Liaison employee who works alongside Agents. The liaison performs many duties, including but not limited to, the deployment of community safety message lighted sign boards, news stories with local media, social media (both print and television) and educational classes, for both Law Enforcement and the public. The liaison provides services to the public, such as VIN etchings at community sponsored events as well as other cities within the Task Force areas of operation.

The SCATTF Community Liaison often conducts media outreach; including PSA's and interviews, operates at trade shows, community events, conducts VIN etchings and utilizes social media outlets. These activities are conducted throughout the area of operation on a consistent basis. Most if not all of the target areas consist of rural counties that do not have the resources to conduct these types of events on their own. In addition, these activities are also conducted in large metro areas to maximize the exposure of the Community Liaison activities to the public. The Community Liaison will provide youth mentoring to middle schools throughout the 18 county area of operation to conduct public awareness and provide youth intervention.

ABTPA Task Forces are required to collaborate across judicial boundaries and to develop regional strategies to implement funded activities. Describe how the applicant staff and jurisdiction will coordinate with other agencies and jurisdictions in the implementation of this program.

3.4 Collaboration Effort

In addition to the 18-counties within this programs jurisdiction, agents routinely collaborate and provide assistance to Burleson, Gillespie, Matagorda, Victoria and Washington Counties. These collaborations include conducting VTR-68-A vehicle inspections, sharing knowledge and skills in providing research and investigation on automobile crimes when requested, and assisting with guidance on complex cases, and offering assistance on potential gateway crimes.

Since the GSA's 2.2.2 and 2.2.3 did not exist prior to Grant FY16, our program utilized the average of 2.2.1 (Provide Agency Assistance - Field) from 2014 and 2015, along with 2.2.2/2.2.3 from 2016, to determine our approximate number of collaborative efforts per year. Using that formula, our program was in a position to offer collaborative assistance an average of 433 times per year over the previous three years.

It is vital that our program be available to collaborate and provide assistance to jurisdictions outside of our region, since many times only a properly trained auto theft and auto burglary investigator can help solve a motor vehicle crime. Our program believes firmly in reaching out and working jointly with other jurisdictions to not only reduce, but help solve motor vehicle crimes. Our program plans to continue effective collaborative relationships with other jurisdictions during the upcoming grant year.

Part II

Goals, Strategies, and Activities

Select Goals, Strategies, and Activity Targets for the proposed program.

Click on the link above and select the method by which statutory measures will be collected. Law Enforcement programs must also estimate targets for the ABTPA predetermined activities. The ABTPA board has determined that grants programs must document specific activities that are appropriate under each of the three goals. Applicants are allowed to write a limited number of user defined activities.

ID	Activity	Measure	Target
	Mandatory Motor Vehicle Theft Measures Required for all Grantees.		
1.1.15	Increase the recovery rate of stolen motor vehicles	Report the number of vehicles recovered	*Mandatory. Reporting for*
1.1.16	Increase the clearance rate of motor vehicle thefts	Report the number of motor vehicle theft cases cleared	*Mandatory. Reporting for*

ID	Activity	Measure	Target
1.1.17	Increase the number of persons arrested for motor vehicle theft	Report the number of persons arrested for motor vehicle theft	*Mandatory. Reporting for*
	Mandatory Burglary of a Motor Vehicle Measures Required for all Grantees		
2.1.12	Increase the clearance rate of motor vehicle burglaries	Report the number of burglary cases cleared	*Mandatory. Reporting for*
2.1.13	Increase the number of persons arrested for motor vehicle burglary	Report the number of persons arrested for burglary	*Mandatory. Reporting for*
	Measures for Grantees. Add Target values for those that you will measure.		
1	**Goal 1: Reduce the Incidence of Motor Vehicle Theft through Enforcement Strategies**		
1.1	**Strategy 1: Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Motor Vehicle Theft**		
1.1.1	Identify groups of auto theft offenders through intelligence gathering, crime analysis and the use of informants	Number of groups identified	
1.1.2	Identify and document/record prolific motor vehicle theft offenders [Prolific is defined as "linked to MVT offenses three or more times"]	Number identified/documented offenders	
1.1.3	Collaborate with the District Attorneys' offices regarding sentencing, case packets or addressing repeat offenders	Report the total number of cases where LEOs collaborated with prosecutors	
1.1.5	Conduct inspections of local businesses related to vehicle enterprise (transportation code or occupation code authorized companies such as salvage yard, repair shop, parts recycling center, used car dealership, salvage rebuilder, title service company, other). (see 1.3 for number of vehicles inspected in these businesses)	Number of businesses inspected	
1.1.6	Conduct bait vehicle operations that target motor vehicle theft offenders	Number of bait vehicle deployments	

ID	Activity	Measure	Target
1.1.8	Deploy license plate readers (LPR)	Number of times LPR deployed	
1.1.9	Respond to license plate reader (LPR) alert notifications	Number of times investigators responded to LPR alert notifications	
1.1.12	Conduct covert operations targeting motor vehicle theft offenders	Number of covert operations	
1.1.13	Conduct warrant "round-up" operations targeting auto crimes offenders, including those wanted for motor vehicle thefts, vehicle burglaries and the theft of vehicle parts	Number of operations	
1.2	**Strategy 2: Conduct Collaborative Efforts that Result In Reduction of Incidents of Motor Vehicle Theft**		
1.2.1	Provide Agency Assists	Number of agency assists	
1.2.2	Collaborate with other units or divisions (i.e. homicide, vice, narcotics, etc.) where a motor vehicle was used in the commission of the crime (includes identification of vehicle).	Number of times collaborated within departments or SOs participating in taskforce	
1.2.3	Collaborate with LE agencies and other organizations that assist in the reduction of motor vehicle thefts	Number of times collaborated with coverage area agencies or other law enforcement agencies	
1.2.4	Collaborate on investigations regarding stolen parts and other property	Number of cases investigated	
1.2.5	Conduct intelligence information-sharing	Number of intelligence meetings attended	
1.2.6	Conduct intelligence information-sharing	Crime analysis bulletins disseminated	
1.3	**Strategy 3: Prevent and Reduce the Incidence of Motor Vehicle Related Fraud Activities**		
1.3.1	Collaborate with agencies relating to investigation and enforcement of vehicle insurance fraud	Number of collaborations	
1.3.2	Conduct 68(A) inspections (for TxDMV assignment or reassignment of VIN)	Number of vehicles inspected to complete a serialized 68A inspection form per TxDMV (VIN assignment, reassignment, bonded title)	
1.3.3	Conduct VIN verification inspections. (All other reasons except bridge or port)	Number of vehicles inspected	

ID	Activity	Measure	Target
1.3.4	Coordinate with TxDMV/Tax Offices relating to investigation and enforcement of fraudulent titles and registration of stolen vehicles	Number of collaborations related to MVT	
2	**Goal 2: Reduce the Incidence of Theft from Motor Vehicles through Enforcement Strategies**		
2.1	**Strategy 1: Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Burglary of Motor Vehicles and Theft of Vehicle Parts and Accessories**		
2.1.1	Conduct bait vehicle operations that target vehicle burglary offenders	Number of bait vehicle burglary deployments	
2.1.2	Identify "prolific BMV offenders" through informants and intelligence [Prolific is defined as "linked to BMV and theft of vehicle parts and accessories offenses three or more times"]	Number of offenders identified	
2.1.3	Collaborate with the District Attorneys' offices regarding sentencing, case packets or addressing repeat offenders	Report the total number of cases where LEOs collaborated with prosecutors	
2.1.4	Conduct inspections of local businesses related to vehicle enterprise (transportation code or occupation code authorized companies such as salvage yard, repair shop, parts recycling center, used car dealership, salvage rebuilder, title service company, other).	Number of businesses inspected (see Goal 5 for number and value of parts recovered)	
2.1.5	Conduct warrant "round-up" operations targeting auto crimes offenders, including those wanted for motor vehicle thefts, vehicle burglaries and the theft of vehicle parts	Number of "round up" operations	
2.1.7	BMV related cases presented to prosecutor	Report the total number of BMV related cases presented to prosecutor(s) where there was an incidence of theft from motor vehicles (includes criminal complaints for BMV, Theft, theft of parts or other cases directly tied to ABTPA statute of motor vehicle burglary and economic motor vehicle theft as defined in ABTPA statute)	
2.2			

ID	Activity	Measure	Target
	Strategy 2: Conduct Collaborative Efforts that Result in the Reduction of Incidents of Theft From a Motor Vehicle		
2.2.1	Provide Agency Assists	Number of agency assists	
2.2.2	Collaborate with other units or divisions (i.e. homicide, vice, narcotics, etc.) where a motor vehicle was used in the commission of the crime (includes identification of vehicle).	Number of times collaborated within departments or SOs participating in taskforce	
2.2.3	Collaborate with LE agencies and other organizations that assist in the reduction of thefts from a motor vehicle	Number of times collaborated with coverage area agencies or other law enforcement agencies.	
2.2.4	Investigate cases regarding stolen parts and other property	Number of cases investigated	
3	**Goal 3: Educate/Train Citizens and Qualified Personnel in Detection and Prevention of Motor Vehicle Theft, Burglary of Motor Vehicles and Theft of Vehicle Parts and Accessories**		
3.1	**Strategy 1: Conduct Public Awareness Related Activities Used to Educate Citizens**		
3.1.1	Conduct educational outreach events (include trade show, exhibits, booths at community events, vehicle displays, brochures, etc.)	Number of outreaches	
3.1.2	Conduct educational presentations to citizens	Number of presentations	
3.1.4	Conduct vehicle identification number (VIN) etchings	Number of etching events	
3.1.5	Purchase advertisements in local outlets	Number of advertisements purchased	
3.1.6	Conduct vehicle report card initiatives.	Number report cards issued	
3.1.7	Utilize social media outlets (FaceBook, Twitter, Instagram, etc.)	Number of postings in social media outlets	
3.1.8	Deploy outdoor public notification signage	Number of deployments per month (if sign remains several months, count as 1 deployment per month)	
3.1.10	Conduct media outreach, including, public service announcements, press releases, and interviews	Number of outreaches	
3.2			

ID	Activity	Measure	Target
	Strategy 2: Conduct Law Enforcement Training Activities to Educate Officers on Recognition and Apprehension of Stolen Vehicles and Property		
3.2.1	Conduct law enforcement training (TCOLE)	Number of classes	
3.2.3	Conduct vehicle crimes presentations to law enforcement agencies (non TCOLE)	Number of classes	

Grant Evaluation

4.1 Describe the method and practice of evaluating the program activities. Including management and staff participation and systems (forms and software) used to ensure reliable and accurate data is collected and reported.

The SCATTF will set reasonable targets by analyzing the previous year's data to determine a proper number of reasonable Goals, Strategies, and Activities. The Task Force Sergeant will conduct periodic audits of cases assigned to all Task Force members. This will be achieved by conducting on site visits to determine what, if any, actions should be taken to reduce the incidents of Motor Vehicle Theft and Burglary of Motor Vehicles in any given area. The Task Force Sergeant will utilize existing computer programs to extract the necessary cases for review.

Certifications

The certifying official is the authorized official, Sarah Eckhardt, County Judge.

By submitting this application I certify that I have been designated by my jurisdiction as the authorized official to accept the terms and conditions of the grant. The statements herein are true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.

By submitting this application I certify that my jurisdiction agrees to comply with all terms and conditions if the grant is awarded and accepted. I further certify that my jurisdiction will comply with all applicable state and federal laws, rules and regulations in the application, acceptance, administration and operation of this grant.

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Authorize Institutional OSSF Permit at 800 High Rd, Kyle, TX 78610.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	July 24, 2018	n/a

LINE ITEM NUMBER

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** N/A

REQUESTED BY	SPONSOR	CO-SPONSOR
Tammy Crumley	JONES	N/A

SUMMARY

Sergio Arrieta is proposing an OSSF to serve a daycare. This site is located in Kyle's ETJ. Water will be supplied by a public water supply.
The system designer, Clifford Conner, R.S., has designed a system, which consists of a 1750 gallon two compartment tank, 1000 gallon pump tank, and a low pressure dose drainfield. The maximum daily usage rate on average is 400 gallons.

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Authorize the Historical Commission Director and Volunteer Members to attend the Preservation Texas workshop held in Nacogdoches, Texas on August 8th-10th.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	July 24, 2018	N/A

LINE ITEM NUMBER

141-676-00.5551

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** MARISOL VILLARREAL-ALONZO

REQUESTED BY	SPONSOR	CO-SPONSOR
Kate Johnson	COBB	N/A

SUMMARY

The Historical Commission Director and nine volunteer members will attend the Preservation Texas workshop held in Nacogdoches in August 2018. The workshop covers in-depth discussions regarding a wide range of preservation issues as well as insights and strategies on how to work with local building codes to ensure that the historic character and fabric of historic resources can be protected. Additionally, information regarding the Certified Local Government Grant Program will be discussed which assists local governments to develop and sustain an effective local preservation program critical to preserving local historic resources.

The Director has secured donations to provide training opportunities for her volunteer members. No county funds are needed.

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Amend the records management budget for required pre-employment screening and testing.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	July 24, 2018	200.00

LINE ITEM NUMBER

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** MARISOL VILLARREAL-ALONZO

REQUESTED BY	SPONSOR	CO-SPONSOR
Barron	COBB	N/A

SUMMARY

The Records Management Officer would like to utilize Records Preservation funds to provide fingerprint testing necessary for interns digitizing and handling Criminal District Attorney records. Fingerprint testing is a requirement of TLETS for handling criminal history records.

Decrease	106-610-00.5448 Contract Services	($200.00)
Increase	106-610-00.5335 Employment Testing	$200.00

IdentoGO
By MorphoTrust USA

Service Details:

Date:	[redacted]
Customer:	[redacted]
UE ID:	[redacted]
ORI:	[redacted]

Services

11GTR4 - TX District Attorney's Office San Marcos	**$10.00**
Total:	**$10.00**

We accept the following methods of payment:
Authorization Code, Business Check, Money Order, Credit Card

Credit Card payments may be subject to a service fee of up to 2.10%

IMPORTANT!
YOU WILL BE REQUIRED TO BRING THE FOLLOWING DOCUMENTS TO YOUR ENROLLMENT.
Legal Name must match exactly on all identification documents brought to enrollment.
1. Commercial Driver's License issued by a State or outlying possession of the U.S.

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court
Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Amend the Human Resources operating budget for travel expenditures related to employment recruitment.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	July 24, 2018	$40

LINE ITEM NUMBER

001-677-00.5501

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** MARISOL VILLARREAL-ALONZO

REQUESTED BY	SPONSOR	CO-SPONSOR
Shari Miller	COBB	N/A

SUMMARY

The HR Director is requesting to utilize savings within her operating budget for travel expenses for staff to attend and manage booths at local job fairs.

Budget Amendment:
Increase Travel .5501
Decrease Public Notice .5462

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Authorize payment to Xerox Business Solutions for prior services related to the microfilm project for permanent land records.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
CONSENT	July 24, 2018	$88,593

LINE ITEM NUMBER

101-617-11.5448

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** MARISOL VILLARREAL-ALONZO

REQUESTED BY	SPONSOR	CO-SPONSOR
Liz Gonzalez	COBB	N/A

SUMMARY

The former County Clerk procured services through Xerox Business Solutions (formerly Affiliated Computer Services) to microfilm all permanent land records for the period of 1848-2000. The services were ordered and a purchase order issued in 2009, however the invoice was not paid.

Funds were budgeted in the Records Management & Archive Fund to cover this outstanding issue. The payment will not be processed until receipt of goods is certified. No county funds are required.

Attachments: Xerox Invoices

INVOICE

xerox ACS Government Records Services

Invoice **1201669**
Page Number: 1
Date: 10/14/2015
Customer: 289655

Please Remit Payments To:
Xerox Business Services LLC
P.O. Box 201322
Dallas TX 75320−1322

SOLD TO: HAYS COUNTY CLERK
HON. LIZ Q. GONZALES
712 SOUTH STAGECOACH TRAIL
SAN MARCOS TX 78666

SHIP TO: HAYS COUNTY CLERK
HON. LIZ Q. GONZALES
712 SOUTH STAGECOACH TRAIL
SAN MARCOS TX 78666

Amount Enclosed:

ORDER NO.	CUSTOMER #	CUSTOMER PO	TERMS	DUE DATE
13809	289655		IMMEDIATE	10/14/2015

ITEM NO.	DESCRIPTION	UM	QUANTITY	UNIT PRICE	AMOUNT
8535000	Cancel Property Fraud Yearly Maintenance and Support	EA	−1	1,200.000000	−1,200.00

Subtotal:	**$ −1,200.00**
Tax:	
Total:	**$ −1,200.00**

Form: 30030

INVOICE

xerox ACS Government Records Services

Invoice **1287528**
Page Number: 1
Date: 7/19/2016
Customer: 289655

Please Remit Payments To:
Xerox Business Services LLC
P.O. Box 201322
Dallas TX 75320−1322

SOLD TO: HAYS COUNTY CLERK
HON. LIZ Q. GONZALES
712 SOUTH STAGECOACH TRAIL
SAN MARCOS TX 78666

SHIP TO: HAYS COUNTY CLERK
HON. LIZ Q. GONZALES
712 SOUTH STAGECOACH TRAIL
SAN MARCOS TX 78666

Amount Enclosed:

ORDER NO.	CUSTOMER #	CUSTOMER PO	TERMS	DUE DATE
1468754	289655		IMMEDIATE	7/19/2016

ITEM NO.	DESCRIPTION	UM	QUANTITY	UNIT PRICE	AMOUNT
8010450	Internet Rebate June 2016 Documents 16017188−16020497 Document Count 3310	EA	−1	2,354.500000	−2,354.50

Subtotal:	**$ −2,354.50**
Tax:	
Total:	**$ −2,354.50**

Form: 30030

INVOICE

xerox ACS Government Records Services

Invoice **1289022**
Page Number: 1
Date: 7/29/2016
Customer: 289655

Please Remit Payments To:
Xerox Business Services LLC
P.O. Box 201322
Dallas TX 75320−1322

SOLD TO: HAYS COUNTY CLERK
ATTENTION: HON. LIZ GONZALEZ
137 N. GUADALUPE ST.
SAN MARCOS TX 78666

SHIP TO: HAYS COUNTY CLERK
ATTENTION: HON. LIZ GONZALEZ
137 N. GUADALUPE ST.
SAN MARCOS TX 78666

Amount Enclosed:

ORDER NO.	CUSTOMER #	CUSTOMER PO	TERMS	DUE DATE
1470310	289655		IMMEDIATE	7/29/2016

ITEM NO.	DESCRIPTION	UM	QUANTITY	UNIT PRICE	AMOUNT
28550000	Microfilm creation for first document on system to 12−31−2000 *** Create microfilm for first document through 12−31−2000	EA	1,868,518	.050000	93,425.90

Subtotal:	**$ 93,425.90**
Tax:	
Total:	**$ 93,425.90**

Form: 30030

INVOICE

xerox ACS Government Records Services

Invoice **1296691**
Page Number: 1
Date: 8/22/2016
Customer: 289655

Please Remit Payments To:
Xerox Business Services LLC
P.O. Box 201322
Dallas TX 75320−1322

SOLD TO: HAYS COUNTY CLERK
HON. LIZ Q. GONZALES
712 SOUTH STAGECOACH TRAIL
SAN MARCOS TX 78666

SHIP TO: HAYS COUNTY CLERK
HON. LIZ Q. GONZALES
712 SOUTH STAGECOACH TRAIL
SAN MARCOS TX 78666

Amount Enclosed:

ORDER NO.	CUSTOMER #	CUSTOMER PO	TERMS	DUE DATE
1479115	289655		IMMEDIATE	8/22/2016

ITEM NO.	DESCRIPTION	UM	QUANTITY	UNIT PRICE	AMOUNT
8010450	Internet Rebate July 2016	EA	−1	1,289.500000	−1,289.50

Subtotal:	**$ −1,289.50**
Tax:	
Total:	**$ −1,289.50**

Form: 30030

INVOICE

xerox ACS Government Records Services

Invoice **1298161**
Page Number: 1
Date: 9/2/2016
Customer: 289655

Please Remit Payments To:
Xerox Business Services LLC
P.O. Box 201322
Dallas TX 75320−1322

SOLD TO: HAYS COUNTY CLERK
HON. LIZ Q. GONZALES
712 SOUTH STAGECOACH TRAIL
SAN MARCOS TX 78666

SHIP TO: HAYS COUNTY CLERK
HON. LIZ Q. GONZALES
712 SOUTH STAGECOACH TRAIL
SAN MARCOS TX 78666

Amount Enclosed:

ORDER NO.	CUSTOMER #	CUSTOMER PO	TERMS	DUE DATE
1480882	289655		IMMEDIATE	9/2/2016

ITEM NO.	DESCRIPTION	UM	QUANTITY	UNIT PRICE	AMOUNT
8840104	Freight Only	EA	1	.000000	
8840104	Freight Only	EA	1	10.920000	10.92

The following ship tickets are included on this invoice:
1465641

Subtotal:	**$ 10.92**
Tax:	
Total:	**$ 10.92**

Form: 30030

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Discussion and possible action to approve the selection of Bowman Consulting Group, Ltd. for professional engineering services for the Cotton Gin Road rehabilitation project-Phase 2 and to authorize staff and counsel to negotiate a contract.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
ACTION-ROADS	July 24, 2018	$0.00

LINE ITEM NUMBER

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** N/A

REQUESTED BY	SPONSOR	CO-SPONSOR
Borcherding	JONES	N/A

SUMMARY

Survey, engineering , and environmental services for preliminary schematic and construction cost estimate for the Cotton Gin Road improvements .

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Discussion and possible action to approve the selection of FSC Inc. for professional engineering services on US 290 at the intersections of Martin Road and Henly Loop and to authorize staff and counsel to negotiate a contract.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
ACTION-ROADS	July 24, 2018	$0.00

LINE ITEM NUMBER

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** N/A

REQUESTED BY	SPONSOR	CO-SPONSOR
BORCHERDING	WHISENANT	JONES

SUMMARY

As part of the 2016 Bond Program, FSC Inc. will propose changes in the design for both intersections of US 290 Henly Loop and the intersection of US 290 and Martin Road. Changes will focus on improving the safety and mobility of the intersection.

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Discussion and possible action to amend the Development Services Fee Schedule, remove the annual OSSF Registration Fee, and establish an OSSF Maintenance Contract Late Fee.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
ACTION-MISCELLANEOUS	July 24, 2018	

LINE ITEM NUMBER

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** N/A

REQUESTED BY	SPONSOR	CO-SPONSOR
SHELL	SHELL	N/A

SUMMARY

Remove the current $20.00 annual OSSF Registration Fee from the Fee Schedule and replace it with a $50.00 OSSF Maintenance Contract Late Fee. The late fee is to be paid by homeowners when submitting an OSSF Maintenance Contract past due, or past the expiration date of the previous maintenance contract on file.

Copies of the current and proposed fee schedule attached.

Development Services Fee Schedule

Hays County, Texas

Permitting/Construction	
On-Site Sewage Facility Permit Application	$275 Single Family Residence $500 Commercial Non-SFR
Floodplain Development Permit (SFR)	$50 Class "A" $150 Class "B"
Floodplain Development Permit (Non-SFR) *Includes improvements, alteration and fill*	$50 Class "A" $150 Class "B" $150 Class "C"
On-Site Sewage Facility Design Review Fees *Applies to Advanced OSSF designs only*	$100 Single Family Residence $150 Commercial Non-SFR
Reinspection Fee	$50
On-Site Sewage Facility Registration Fee	$20/Annually
Day Care Inspection	$25
Driveway Permit Application	$25*
Paper Processing Fee - Permit *Applies to all permit applications not submitted via MyGovernmentOnline*	$10*
Subdivisions	
Preliminary Plan Submittal *With Floodplain*	$500 + $450 per lot Submittal fee plus $300
Preliminary Plan Submittal with 2 lots or less *With Floodplain*	$500 + $150 per lot Submittal fee plus $300
Revised plat and cancellation	$200 + $100 per lot
Final Plat Review Fee	$100
Plat Submittal under 1445 Interlocal Agreement *Interlocal Fees apply to following cities: Buda, Dripping Springs, Kyle, San Marcos, Wimberley, and Woodcreek*	$370 per lot
Variance Request, per variance requested	$100
Release of easement	$100
Flood study review	based on actual cost of review
Public notification for plat revision or cancellation *Includes certified mail and newspaper announcement*	$100 plus actual cost of notification
Paper Processing Fee - Subdivision *Applies to all subdivision applications not submitted via MyGovernmentOnline*	$20*
Food Establishments	
Food Establishment 1-5 Employees	$100
Food Establishment 6-19 Employees	$200
Food Establishment 20+ Employees	$300
Permit Review Fee	1/2 of Permit Fee
Food Establishment Re-inspection Fee	$50
GIS/Mapping	
Technical Services *Compile existing data into printed map, Print saved map file, New data research, Data conversion or reformatting, Report generation, Scanning or digitizing*	$ 30/Hour
Professional Services *Create new data, Statistical analysis, Programming, GPS field data collection*	$ 50/Hour
Printed 8½x11 Map**	$0.50
Printed 11x17 Map**	$1.00
Printed 24x36 Map**	$17.25
Printed 42x48 Map**	$40

**New fees effective January 1, 2018*

***Cost of printed maps are in addition to service fees and does not include tax. Maps larger than 11x17 are based on approximately $0.02 per square inch*

Development Services Fee Schedule

Hays County, Texas

Permitting/Construction	
On-Site Sewage Facility Permit Application	$275 Single Family Residence $500 Commercial Non-SFR
Floodplain Development Permit (SFR)	$50 Class "A" $150 Class "B"
Floodplain Development Permit (Non-SFR) *Includes improvements, alteration and fill*	$50 Class "A" $150 Class "B" $150 Class "C"
On-Site Sewage Facility Design Review Fees *Applies to Advanced OSSF designs only*	$100 Single Family Residence $150 Commercial Non-SFR
Reinspection Fee	$50
On-Site Sewage Facility Maintenance Contract Late Fee	$50
Day Care Inspection	$25
Driveway Permit Application	$25*
Paper Processing Fee - Permit *Applies to all permit applications not submitted via MyGovernmentOnline*	$10*
Subdivisions	
Preliminary Plan Submittal *With Floodplain*	$500 + $450 per lot Submittal fee plus $300
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Printed 42x48 Map**	$40

**New fees effective January 1, 2018*

***Cost of printed maps are in addition to service fees and does not include tax. Maps larger than 11x17 are based on approximately $0.02 per square inch*

Draft

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Discussion and possible action to appoint the Election Presiding Judges and Alternate Judges for the November 2018 General Election and to appoint the Central Count Station Manager and Tabulation Supervisor.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
ACTION-MISCELLANEOUS	July 24, 2018	N/A

LINE ITEM NUMBER

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** N/A

REQUESTED BY	SPONSOR	CO-SPONSOR
Jennifer Anderson	COBB	N/A

SUMMARY

Pursuant to TEC 32.002, the Commissioners Court shall appoint judges for each regular election precinct. List to be submitted and appointees will recommended by the two main Party Chairs. The Commissioners Court shall also appoint the Central Counting Station Manager and Tabulation Supervisor (127.002 & 127.003). Recommendations will be brought to Court.

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Discussion and possible action to authorize the Elections Administration Office to purchase Voter Registration Equipment and amend the budget accordingly.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
ACTION-MISCELLANEOUS	July 24, 2018	$99,605

LINE ITEM NUMBER

002-655-00]

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: YES **AUDITOR REVIEW:** MARISOL VILLARREAL-ALONZO

REQUESTED BY	SPONSOR	CO-SPONSOR
Jennifer Anderson	COBB	N/A

SUMMARY

The Election Administrator request the courts approval to purchase voter registration equipment to include poll pads and an overall election management system. Tenex Software Solutions provides the technology of both the hardware and software to upgrade our current system, which will include amenities that will benefit our voters, our poll workers, and our election staff. The programs include the Precinct Central application, which is a well-rounded election management software that will allow for poll workers to clock in out at the polling place, real time correspondence with the elections team from the polling place, real time monitoring of the check-in equipment power supply and data from the elections office, and comprehensive reporting that include graph and statistical information that can be embedded into our website for more information on election night reporting. The physical benefits to the Tenex system are equally as appealing. The technology will be a poll pad component that allows for the voter to sign-in on the iPad streamlining the check-in process and limiting lines. In addition, the printer is Bluetooth, which will assist our poll workers with easier and faster set-up of the polling place. Additionally, Tenex will work with our current voter registration software and is easier to transport and will limit the amount of paper/supplies used at the polling place.

Partial funding ($35,909.71) is available through the Office of Secretary of State for use of Chapter 19 funds. The remaining funds needed ($63,695.29) will be provided through the Election Contract Fee Fund. No County funds are required.

Procurement requirements are met through the Tarrant County Interlocal Agreement for Cooperative Purchasing per Texas Local Government Code Chapter 272.101. Tarrant County formal solicitation RFP 2018-070, contract number 127634.

Attachment: Tenex Software Solutions Quote

TENEX SOFTWARE SOLUTIONS

5402 W Laurel St, Suite 206 Tampa, FL 33607
(813) 618-3639 | info@tenexsolutions.com

Hays County, Texas - Budgetary Quote

Date **July 20, 2018**

To: Jennifer Anderson
Hays County, Clerks Office
712 S. Stagecoach Trail, Ste. 1045
San Marcos TX, 78666

From: Jay Bollenbacher
Tenex Software Solutions, Inc
5402 W Laurel St, Suite 206
Tampa, FL 33607

Qty	Product Description		Price
60	Precinct Central ePollbook	$	82,380.00
60	- iPad with 9.7-inch diagonal screen		Included
60	- Precinct Central Software License		Included
60	- Epson TM-m30 Bluetooth Printer		Included
60	- Flip & Share Stand		Included
60	- 10 foot Lightning Cable		Included
60	- Single Unit Transport & Carrying Case		Included
	Total:	**$**	**82,380.00**
60	Precinct Central Annual Software License (after year 1)	$	7,500.00
	Optional Software:		
1	Precinct Central Live Results Annual License	$	5,000.00
	- Election night results reporting suite for graphical web interface		
1	Election Force Pollworker Management Annual License	$	11,500.00
	- Pollworker training and scheduling suite for pollworker management		
	Optional Hardware:		
	Epson TM-p80 Battery Powered Bluetooth Printer	$	400.00
	Additional Battery for Epson TM-p80	$	80.00
	Charging Dock for Epson TM-p80 Batteries (4 per dock)	$	220.00
	Battery Pack and with 1 foot charging cable	$	25.00

This quote is valid for 90 days and subject to change based upon contract terms and conditions or any change in configuration.

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Executive Session pursuant to Sections 551.071 and 551.072 of the Texas Government Code: consultation with counsel and deliberation regarding the purchase, exchange or value of Right of Way along proposed FM110 in Pct. 1. Possible action to follow in open court.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
EXECUTIVE SESSION	July 24, 2018	

LINE ITEM NUMBER

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** N/A

REQUESTED BY	SPONSOR	CO-SPONSOR
Kennedy	INGALSBE	N/A

SUMMARY

Summary to be provided in Executive Session.

AGENDA ITEM REQUEST FORM

Hays County Commissioners Court

Tuesdays at 9:00 AM

Request forms are due in Microsoft Word Format via email by 2:00 p.m. on Wednesday.

AGENDA ITEM

Executive Session pursuant to 551.071 of the Texas Government Code: consultation with counsel(s) regarding pending and/or contemplated litigation involving Hays County. Possible action may follow.

ITEM TYPE	MEETING DATE	AMOUNT REQUIRED
EXECUTIVE SESSION	July 24, 2018	N/A

LINE ITEM NUMBER

AUDITOR USE ONLY

AUDITOR COMMENTS:

PURCHASING GUIDELINES FOLLOWED: N/A **AUDITOR REVIEW:** N/A

REQUESTED BY	SPONSOR	CO-SPONSOR
KENNEDY	INGALSBE	N/A

SUMMARY

Litigation update to be provided in Executive Session.