



Hays County Emergency Rental Assistance Program

Landlord Application Checklist

The Hays County Emergency Rental Assistance provides up to twelve (12) months of assistance for the following expenses:

- Rent, Past due rent and reasonable late fees (stemming from non-payment of rent),
- Utilities and home energy costs, and
- Past due utility and home energy costs

For faster processing, landlords should coordinate application submission with the tenants for whom assistance is being requested. For the tenant document checklist, please contact erap@co.hays.tx.us

- Valid ID
 - Government- issued ID (ONLY if individual/sole proprietor)
- Taxpayer Information
 - Completed IRS Form W-9
- Proof of Tenant Residence/ Occupancy and Rent Amount (Once of the following)
 - Copy of signed lease or,
 - Rental term and amount of rent
- Eviction Information
 - Court Docket #
 - Justice of the Peace Precinct #
 - County of the Court
- Payment Information
 - Will be obtained from W-9
 - Please provide address if address is not the same as W-9

Please be sure that you certify all information provided in the application is true and that you have not already received assistance for the same expenses covered by other rent or utility assistance programs.

If you have any questions, need assistance or would like to apply over the phone, contact us at the number below. After your application is submitted, a member of our team will be in touch if we need additional information.

(512)878-6685 | erap@co.hays.tx.us

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