



Hays County Development Services and Hays County Fire Marshal's Office

2171 Yarrington Rd, Suite 100, Kyle, Texas 78640
(P) 512-393-2150 (Web) www.hayscountytexas.com



To whom it may concern,

All **Mobile Food Establishments** and/or **Mobile Food Preparation Vehicles** operating in 2021 shall be in compliance with the following changes (see below for definitions).

- All **Mobile Food Preparation Vehicles** will now receive a Fire Marshal Inspection along with their Health Inspection. Inspections will be performed Tuesday, Wednesday or Friday afternoons between 1pm – 5pm for December 2020 & January 2021. **Prior to scheduling your inspection, please apply for your fire marshal permit online at www.hayscountypermits.com. Login or register and the select the Apply for a New Operational Permit link at the top of the webpage. Select the Mobile Food Preparation Vehicle permit.**
- Please allow approx. 1 hour for inspections of **Mobile Food Establishments** and/or **Mobile Food Preparation Vehicles**.
- Hays County Fire Marshal will be inspecting all **Mobile Food Preparation Vehicles**. Those which are equipped with appliances that produce smoke or grease laden vapors will have specific code requirements that need to be met.
 - On January 1st, 2020, the Hays County adopted fire code became effective. This code adoption requires that all **Mobile Food Preparation Vehicles** be permitted and inspected annually. The cost of the fire marshal's annual operational permit is \$100.00.
 - An inspection will be performed with one of the following outcomes; Pass, Deficient, or Complete Fail.
 - If you receive a "Pass" inspection, you will be able to operate.
 - If you receive a "Deficient" inspection, you must have the deficiency(ies) fixed by December 31st, 2021. You will be able to operate for the 2021 year.
 - If you receive a "Complete Fail", you will not be able to operate until the failure(s) are remedied.
- The Health Inspection from Hays County Development Services will be performed after a "Pass" or "Deficient" inspection is received from the Hays County Fire Marshal.
- Hays County Development Services will be requiring the Owner to provide a valid Government ID for all applications/renewals for **Mobile Food Establishments** and/or **Mobile Food Preparation Vehicles**.
 - The Development Services Department will be making a copy of the ID for record with the permit.
 - This will align Hays County with the Texas Department of State Health Services and their requirements for Retail & Mobile Food Preparation Vehicles.
- A **Mobile Food Preparation Vehicle** is defined as any vehicle, trailer, or watercraft that contains any heat producing equipment to cook, fry or warm products or any cooking equipment that produces smoke or grease-laden vapors for the purpose of preparing and serving food to the public. Vehicles intended for private recreation shall not be considered a mobile food preparation vehicle.
- A **Mobile Food Establishment** for purposes of this notice is defined as any mobile food unit and/or roadside food vendor.

For questions, please contact Hays County Development Services or the Hays County Fire Marshal's Office.

Hays County Development Services
512-393-2150 / permits@co.hays.tx.us

Hays County Fire Marshal
512-393-7300 / firemarshal@co.hays.tx.us



HAYS COUNTY FIRE MARSHAL'S OFFICE

INSPECTIONS DIVISION: 2171 YARRINGTON ROAD, SUITE 300, KYLE, TX 78640

ADMINISTRATIVE: 810 S. STAGECOACH TRAIL, SAN MARCOS, TX 78666

TEL: 512.393.7300 / EMAIL: FIREMARSHAL@CO.HAYS.TX.US



NATHAN MENDENHALL
Fire Marshal

MOBILE FOOD PREPARATION VEHICLE CHECKLIST (REVISED AUGUST 2021)

Mobile Food Preparation Vehicles conducting business within the unincorporated areas of Hays County (including the city limits of Kyle and Buda) are required to have their food trucks and/or trailers registered, inspected and permitted on an annual basis. The following constitutes a mobile food preparation vehicle:

- Any vehicle, trailer, or watercraft that contains any heat producing equipment to cook, fry, or warm products or any cooking equipment that produces smoke or grease-laden vapors for the purpose of preparing and serving food to the public.

Mobile Food Preparation Vehicles shall meet, but are not limited to, the following local code requirements:

1.	Permitted and inspected by the Hays County Fire Marshal's Office on an annual basis. <ul style="list-style-type: none">• Fee of \$100.00 payable to <i>Hays County Fire Marshal's Office</i> is due with application for permit prior to the inspection. Application for your Operational Permit must be filed online at www.hayscountypermits.com.
2.	Inspected by Hays County <ul style="list-style-type: none">• Contact Hays County Development Services at (512) 393-2150 to schedule both the health and fire inspection. <i>(Inspections are scheduled on Tuesdays, Wednesdays and Fridays from 1p-5p.)</i>
3.	Current State license plate tag issued for the vehicle/trailer. Plates must be on both the front and rear of the vehicle.
4.	Driver must have a valid Texas driver's license.
5.	Minimum of one <u>2A10BC</u> fire extinguisher within truck or trailer. <i>(2018 IFC 319.4.2)</i> <ul style="list-style-type: none">• Must be easily accessible at all times.• Must be serviced & tagged annually by a licensed company.• Additional extinguisher required if a generator is used. <i>(2018 IFC 319.4.4)</i>
6.	A "Class K" fire extinguisher, if deep fryer / cooking equipment present. <i>(2018 IFC 319.4.3)</i> <ul style="list-style-type: none">• Must be easily accessible at all times.• Must be serviced & tagged annually by a licensed company.
7.	Electrical wiring inside truck/trailer must be in conduit. <i>(2018 IFC 604.1 / NFPA 70)</i> <ul style="list-style-type: none">• No exposed or spliced wiring. <i>(2018 IFC 604.6)</i>
8.	Wiring and/or cords used for outdoor lighting must be rated for outdoor use. <i>(NFPA 70)</i> <ul style="list-style-type: none">• No exposed or spliced wiring.• Must not be subject to damage by vehicle traffic.
9.	All electrical outlets, switches, and junction boxes must have cover plates. <i>(2018 IFC 604.6)</i>
10.	Any light fixtures within vehicle must have their protective covers in place. <i>(NFPA 70)</i>
11.	Propane tanks must be upright/secured properly with a chain/strap. <i>(NFPA 58)</i>
12.	Propane supply hoses must be UL/FM listed and marked for 350 psi working pressure. Location of LPG tanks not near primary means of egress. <i>(2018 IFC 102.9 / NFPA 101)</i>
13.	"No Smoking" signs must be posted at or near propane tanks. <i>(2018 IFC 102.9)</i>
14.	No flammable liquids shall be stored inside the occupied areas of the vehicle. Fuel used for generators should be kept in a 5 gal or less, metal safety container that is UL or FM listed and not stored in an occupied area. <i>(2018 IFC 102.9 / NFPA 101: 4.6.1.2)</i>
15.	A Type I Hood and Extinguishing System must be installed above all commercial cooking appliances and domestic cooking appliances that produce smoke/grease-laden vapors. <i>(2018 IFC 607.2 / 2018 IFC 319.4.1)</i>

16.	Vent Hood must be free of excessive grease build-up. (2018 IFC 607.3.3)
17.	Unobstructed aisle space of at least 30 inches. (2018 IFC 102.9/NFPA 101: 4.6.1.2)
18.	Travel distance from exits not to exceed 10 feet. (2018 IFC 102.9/NFPA 101: 4.6.1.2)
19.	Exit door hardware – door shall be operable by hand, and shall not require the use of a key or special knowledge to operate from the inside. (2018 IFC 102.9/NFPA 101: 4.6.1.2)
20.	Secondary exit (if required) shall be labeled. (2018 IFC 102.9/NFPA 101: 4.6.1.2)
21.	Requirements of secondary exit (if required) – shall be remote of the main door, with an unobstructed minimum passage of 24"x24" to the outside, located not more than 4 feet above the vehicle floor or accessible horizontal surface capable of supporting 300 pounds minimum. (2018 IFC 102.9/NFPA 101: 4.6.1.2)
22.	Extension cords cannot be used as permanent wiring. Extension cords that are allowed must be grounded. (2018 IFC 604.5/604.5.4)
23.	Generators, if present, shall be stored in an approved location, secure from movement. Generators must be grounded. (2018 IFC 102.9/NFPA 101: 4.6.1.2)