



Hays County Fire Marshal's Office



OPEN BURN PERMIT GUIDE

www.hayscountypermits.com

Welcome to the Hays County Open Burn Permit Guide. Use this document to learn how to create an account and apply for an outdoor burning permit. The step-by-step guide should help get you up and running.

Please note: there is no charge for open burn permits in Hays County, but a permit to burn is required by county statute.

After reading this guide, if you still have questions, email the Hays County Fire Marshal's Office: firemarshal@co.hays.tx.us.



Note: The views may appear differently on a mobile device. The steps remain the same.

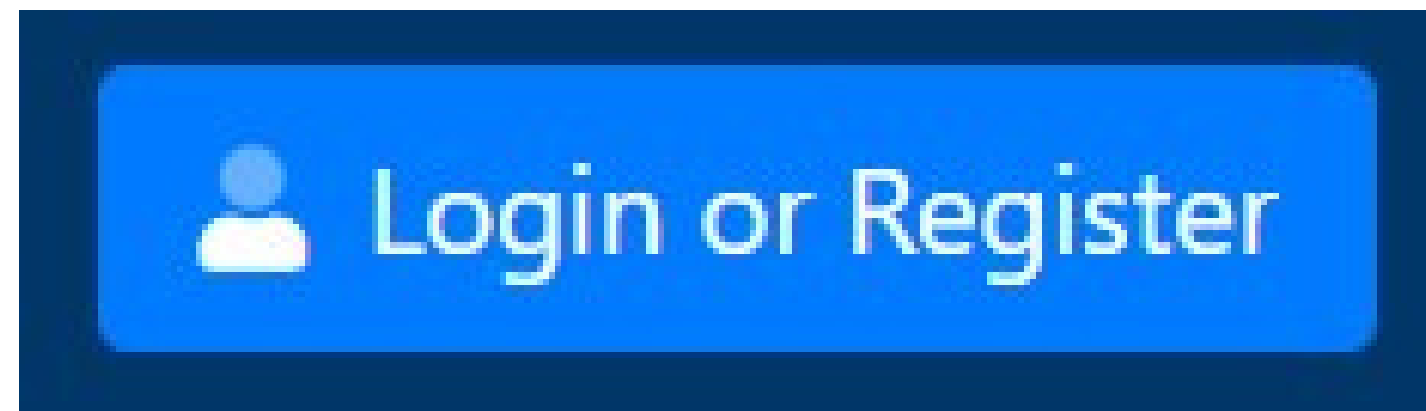
Step 1: Visit HaysCountyPermits.com to register for an account

Welcome to **HaysCountyPermits.com**

The permit management and inspection scheduling website for the Hays County Fire Marshal's Office.

For assistance call 512-393-7300 Option 2, email firemarshal@co.hays.tx.us, or visit www.hcfmo.com.


Step 2: Click on the Login or Register button at top right of page



Step 3A: Register for an account (or log in if you already have one)

First register for (create)
an account

Sign in using

 FireInspection360.com

Email

email@domainname.com

Password

.....

[Forgot your password?](#)

Sign in


[Register for an account](#)

NOTE: If you already
have an account, skip
to step 3D on Pg 6

Step 3B: Complete the information to request an account

TIP: On this screen you will input the information needed to register for (create) an account

If you are the property owner, enter your name and address

 FireInspection360.com

Account Registration

Email *

This email is valid.

First Name *Last Name *

Organization Name *

Organization Street Address *

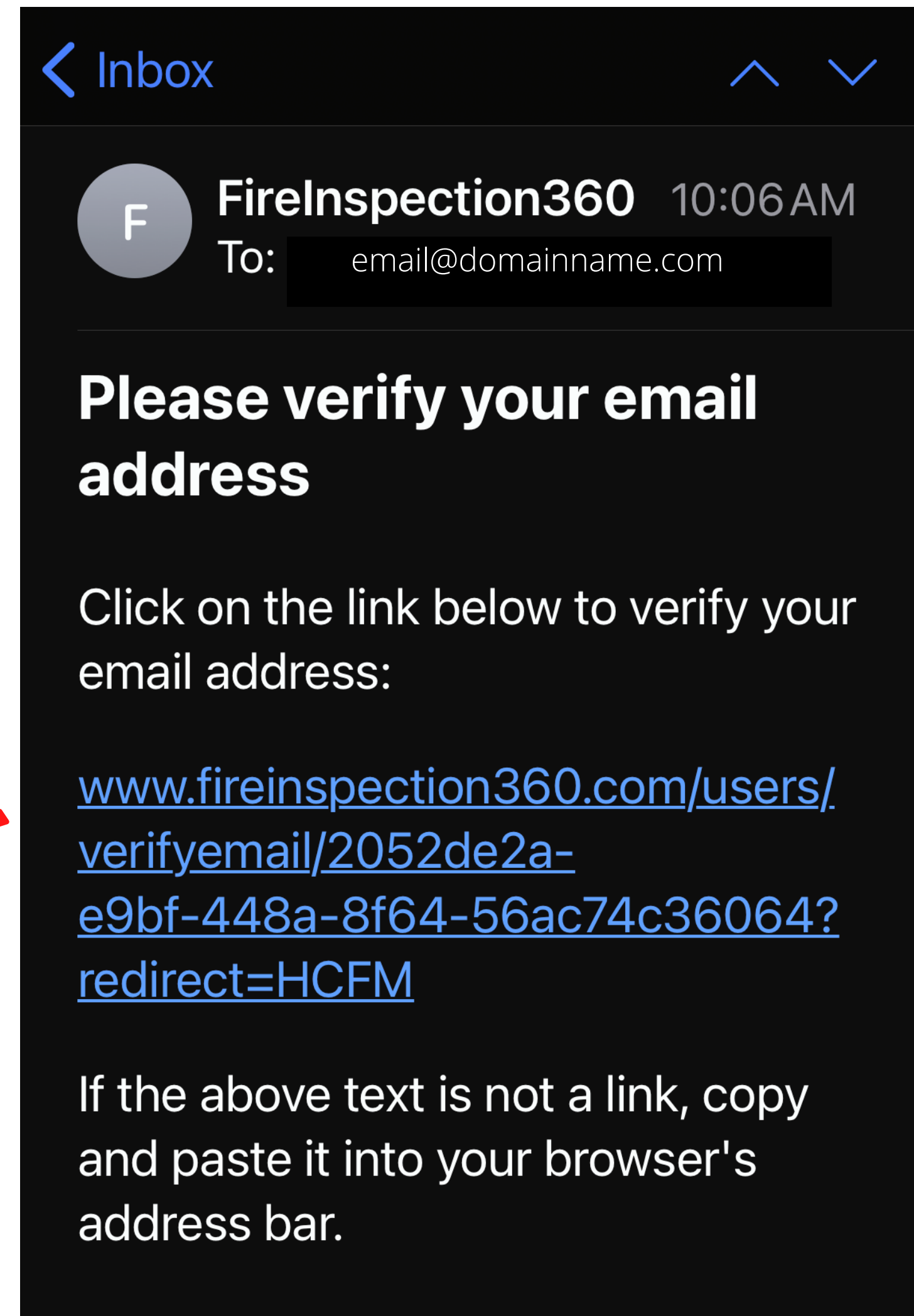
City *State *Zip Code *

Office Phone *

Step 3C: Verify your email


You will receive an email from Fireinspection360. Click on the link to verify your email.

TIP: If you don't receive a verification email, check your spam and/or junk folders



Step 3D: Log into your account with the information used to create it

Sign in using

 FireInspection360.com

Email

Password

[Forgot your password?](#)

[Register for an account](#)

Step 4: Choose 'Apply for a New Operational Permit' on this screen



HaysCountyPermits.com

Open Burning **Allowed with permit**

 Have a comment or question?

Apply for a new
construction permit &
submit the first plan set

Apply for a new operational
permit

View all construction
permits

Request an initial inspection
*For a re-inspection, select an
inspection below.*

Submit a third-party ITM
report

Step 5: Select the type of Operational Permit for which you're applying

[Home](#) > Operational Permit Application

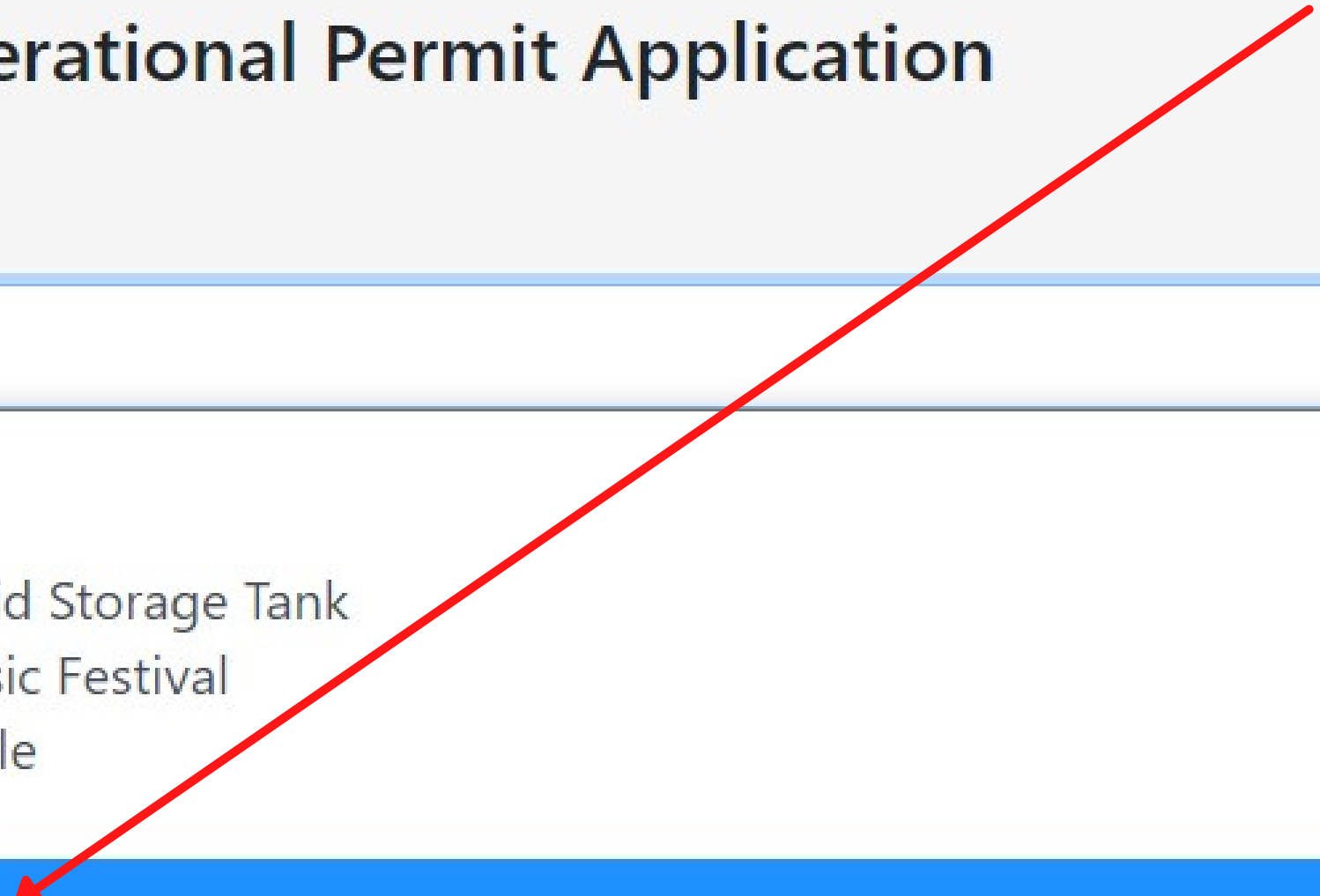
Operational Permit Application

Permit Type *

Select...

- Select...
- Explosives
- Flammable / Combustible Liquid Storage Tank
- Mass Gathering / Outdoor Music Festival
- Mobile Food Preparation Vehicle
- Motor Fuel Dispensing Facility
- Open Burning**
- Pyrotechnic Special Effects Material
- Retail Fireworks Site Operational

Select Open Burning



Step 6: Add information for the burn permit, e.g., address


[Home](#) > Operational Permit Application


Operational Permit Application

Permit Type *

Open Burning

Open Burning Brochures

 [English Open Burning Brochure](#)

 [Spanish Open Burning Brochure](#)

Permit Location

Property Name *

If no business name, enter Vacant Lot, Residential Lot, etc

Street Number *

Street Name *

TIP: Check out the helpful open burning guides before starting/lighting/igniting any fire. (Offered in English and Spanish)

Step 6 (continued): Add information, e.g., attendants

Open Burning Attendant

A responsible adult with a means of calling 9-1-1 and equipped with an approved fire extinguishing device must be in attendance during all open burning. You will be able to update the attendant for each burn event.

Select the Attendant *

☐ I am the Attendant

☐ Another person is the Attendant

Attendant's Name *

Attendant's Cell Phone Number *

Permit Fee

Fee Amount:

No fee

Fee Explanation:

Payment options will be sent by email after this permit application is accepted.

Additional Email Addresses

mavisjames_137@yahoo.com

will receive all emails. Enter additional addresses one per line.

These email addresses will receive all email related to this permit.

example1@email.com

example2@email.com

TIP: Be sure to use the phone number where you most often send and receive text messages

Step 7: Submit your application

Note

Optional note for the Fire Inspector

 Submit

(Be sure to add any notes for the Fire Inspector)

Step 8: This page shows your application was submitted and is being processed.

The Open Burning permit application has been successfully submitted. An Inspector will review the application and contact you to schedule an inspection.

Apply for a new construction permit & submit the first plan set

Apply for a new operational permit

View all construction permits

Request an initial inspection
For a re-inspection, select an inspection below.

Submit a third-party ITM report

Fire Watch Access

New Feature: Company Registration

Registering your company will allow you to link all of your employees together.
This will allow all of your employees to view all Permits, Inspections, and ITM Reports submitted by anyone at your company.

My Permit Applications

These submittals have not been accepted for review.

Show 10 entries

Search:

Options	Name	Street Address	Permit Type	Verification Status	Status Date
	residential lot	2506 ROBIN RD.	Open Burning	Processing	1/9/2022

Showing 1 to 1 of 1 entries

Previous

1

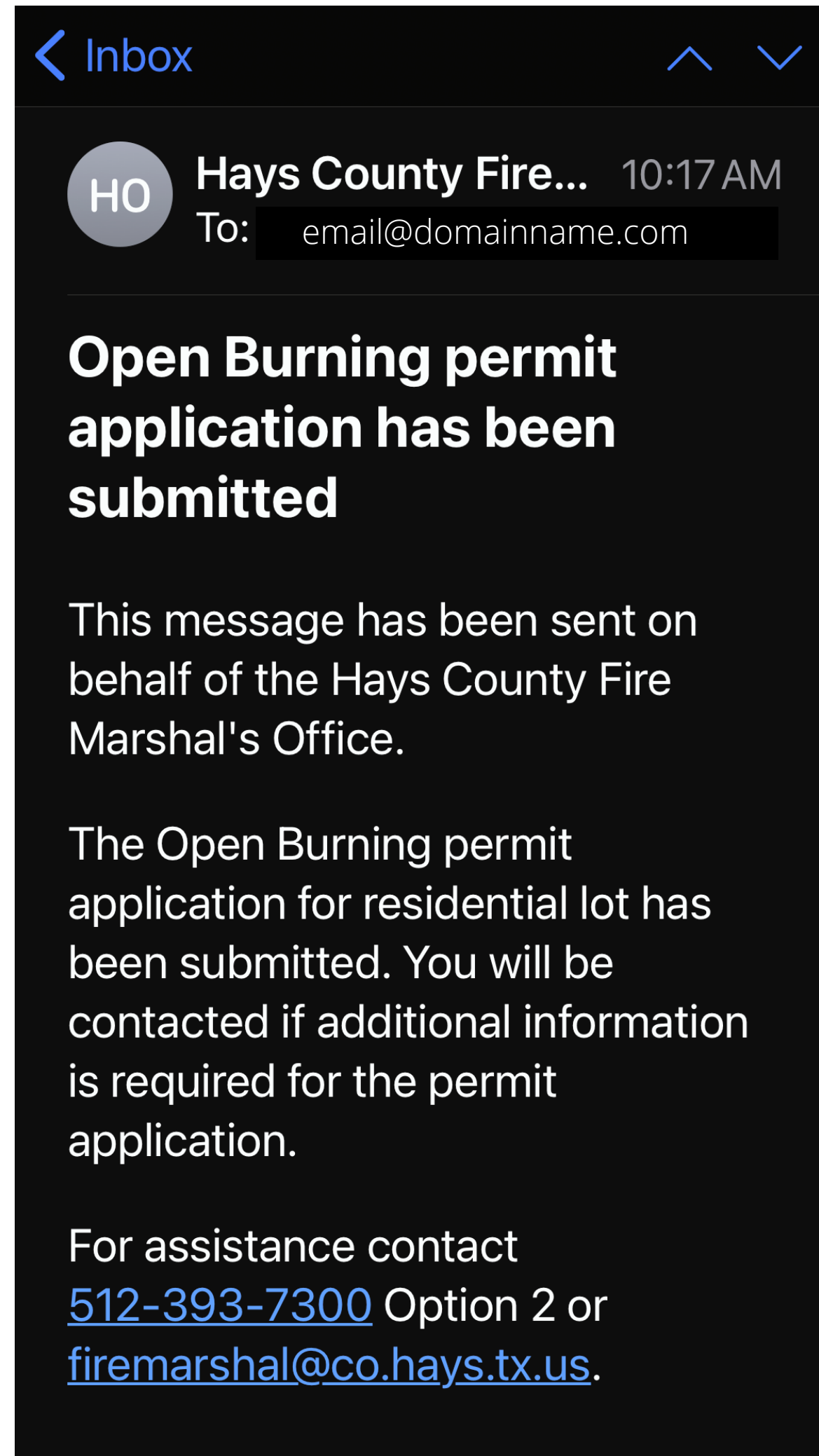
Next

TIP:
Processing
may take up
to two
business days

Step 9: This email confirms your permit application was submitted.

A fire inspector will contact you if there are any questions.

TIP: You will also receive an email saying your application is under review. No action is needed at this stage.



Step 10: This email shows your application has been approved and is ready to activate.

The email also shows the three ways a permit can be activated:

- Text "activate" to 512-877-8344 from the registered phone number
- Call 512-877-8344 from any phone and enter your 8-digit permit number
- Login into www.hayscountypermits.com and click the activate button.

TIP: Even if you have an active permit, there may be days when weather conditions do not allow outdoor burning. You will receive a notification.



Test Open Burning permit is now Ready to Activate

This message has been sent on behalf of the Hays County Fire Marshal's Office.

The Open Burning permit for Test located at 2171 YARRINGTON RD is now Ready to Activate.

Open Burning permits are only active for one day at a time and must be re-activated for each day you wish to burn.

Open burning is only allowed if the county burn ban is off, weather conditions allow, and your permit has been activated for the day of the burn. Permits must be activated EACH day you wish to burn. Ensure that burns are constantly attended,

Note: a message may be displayed at the top of your permit dashboard if weather conditions do not allow outdoor burning that day. The Hays County Fire Marshal monitors wind conditions daily.

Open Burning

Denied: High winds (>22 mph)

**TIP: You may see messages about a
countywide Burn Ban or Red Flag Days**