



# Hays County FY 2023 Budget Calendar

April 2022						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

  

May 2022						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

  

June 2022						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

  

July 2022						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

  

August 2022						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

  

September 2022						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

APRIL 2022	
April 11th	Budget notification sent to all departments
MAY 2022	
May 23rd	Department deadline for entering Requested Budget into NWS financial software
May 23rd - June 21st	Budget Office will review all department requests, import all salary data and create personnel and capital equipment schedules
JUNE 2022	
June 22nd	Notification sent to Commissioner Court members that requested budgets are complete
June 22nd - July 22nd	Budget Office prepares recommended budget and meets with court members and department heads as needed
JULY 2022	
July 25th	Chief appraiser certifies approved appraisal roll
AUGUST 2022	
August 2nd	Budget Office presents recommended budget to Commissioners Court and files a copy with the County Clerk and on website
August 7th	Public Notice for Public Hearing on Proposed Budget (at least 10 days but no more than 30 days before public hearing)
August 9th	Budget workshop - 11:00 a.m. Commissioners Court
August 16th	Budget workshop - 11:00 a.m. Commissioners Court
August 23rd	1:00 p.m. Public Hearing on Proposed Budget, Vote on proposed tax rate and proposed budget; schedule public hearings on the tax rate and budget (prior to Sept 1)
August 28th	Publish notice of public hearings on tax increase (if needed); budget notices emailed to Elected Officials'; Publish Elected Officials' salaries and summary of budget; Publish notice of hearing on budget (by Sept 1 or 30 days after certified values are received)
SEPTEMBER 2022	
September 13th	Public hearing on tax rate (if necessary) at least 7 days after public notice))
September 20th	Public Hearing on the FY 2023 Budget
	Set salaries of Elected Officials
	Adopt budget after making final changes
	Set tax rate and levy taxes (at least 3 days but no more than 14 days after public hearing)
September 30th	File final approved budget with County Clerk