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Attach Business card here

DISCOVERY REQUEST FORM AND STATE'S C.C.P. § 39.14(b) REQUEST

Please print when completing entire form; missing or unreadable information could cause a delay in your request.

Defense Attorney:_____ ◯ Retained ◯ Court Appointed (attach appointment form)

Phone number: _____ Date: _____

Defense Attorney E-Mail Address:

Defendant: _____ Cause No. _____

*Offense(s): _____ ☐ Felony Misdemeanor ☐ A ☐ B ☐ C

FEES-RETAINED ATTORNEYS ONLY

If you are retained, you must include a one-time, non-refundable administrative fee of $10.00 (attorney check or money order) at the time you submit this form. *Please note, subsequent unrelated offenses require an additional form and fee. If you have been appointed, you do **not** need to pay for discovery.

OFFICE OPEN FILE POLICY/STATE'S REQUEST FOR EXPERT NOTICE/STATE'S C.C.P. 39.14(h) DISCLOSURES REGARDING LAW ENFORCEMENT PERSONNEL

The HCDA has an open file policy. All paper discovery (charging instrument, offense reports, lab reports, affidavits, statements, etc.) will be emailed to the address you provided above. This paper discovery will NOT include most photos, video and audio recordings, or other voluminous data/records not easily emailed. Such evidence will be provided to you on DVDs/CDs and/or emailed via links to evidence.com. The HCDA may require you to provide or pay for an external hard-drive necessary for extra-ordinarily voluminous discovery.

By submitting this document, I acknowledge that I have received the State's request pursuant to C.C.P. § 39.14(b) and I will provide the State with such expert notice as required by C.C.P. § 39.14(b).

C.C.P. § 39.14(h) disclosures related to current or former law enforcement personnel who may be involved in this case are available for review in the attorney viewing room Monday through Friday from 8:00 a.m. to 5:00 p.m. Note the sign at the HCDA reception desk indicating when the disclosure list was last updated.

DISCLAIMERS

Copies may be of lesser quality than the originals or inadvertently incomplete. Originals are available for inspection by appointment.

Pursuant to C.C.P. § 39.15, CAC/forensic interview videos will be made available for viewing only.

Texas Family Code § 264.408, which is specifically excluded from C.C.P. § 39.14, explicitly prohibits disclosure of CPS records. Any CPS records will be available for viewing only.

Discovery for ATTORNEYS ONLY. Copies may not be given to clients or any member of the public in accordance with C.C.P. § 39.14(e) and (f).

SUBMITTING YOUR DISCOVERY REQUEST

This discovery request may be submitted in person with the receptionist during normal business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m. or mailed, with payment included, to the above address. To pay on line with a credit card go to https://govpay.net/hays-county-tx-discovery-fees.