



Hays County

FY 2024 Budget Calendar

March 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MARCH 2023

March 20th	Budget notification sent to all departments
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MAY 2023

May 15th	Department deadline for entering Requested Budget into NWS financial software
May 15th - June 20th	Budget Office will review all department requests, import all salary data and create personnel and capital equipment schedules

JUNE 2023

June 20th	Notification sent to County Judge and Commissioners that requested budgets are completed
June 21st - July 24th	Budget Office prepares recommended budget and meets with court members and department heads as needed

JULY 2023

July 25th	Chief appraiser certifies approved appraisal roll
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AUGUST 2023

August 1st	Budget Office presents recommended budget to Commissioners Court and files a copy with the County Clerk and on website
August 8th	Public Notice for Public Hearing on Proposed Budget (at least 10 days but no more than 30 days before public hearing)
August 8th	Budget workshop - 11:00 a.m. Commissioners Court
August 15th	Budget workshop - 11:00 a.m. Commissioners Court
August 22nd	1:00 p.m. Public Hearing on Proposed Budget, Vote on proposed tax rate and proposed budget; schedule public hearings on the tax rate and budget (prior to Sept 1)
August 25th	Publish notice of public hearings on tax increase (if needed); budget notices emailed to Elected Officials'; Publish Elected Officials' salaries and summary of budget; Publish notice of hearing on budget (by Sept 1 or 30 days after certified values are received)

SEPTEMBER 2023

September 12th	Public hearing on tax rate (if necessary) at least 7 days after public notice))
September 19th	1:00 p.m. Public Hearing on the FY 2024 Budget
	Set salaries of Elected Officials
	Adopt budget after making final changes
	Set tax rate and levy taxes (at least 3 days but no more than 14 days after public hearing)
September 30th	File final approved budget with County Clerk