



Hays County Development Services

2171 Yarrington Rd, Suite 100, Kyle Texas 78640

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Plat Application Checklist

All Plat Applications are subject to contain the following list of materials. Not all materials may be needed based on the scope of the development activity / project. Acceptance of documents or other information applicable to the Plat Application shall not be construed as approval. All documents will be subject to a detailed review once a completed application has been received.

Plat Application Materials:

- 1 – 18”x24” Paper (hard copy) Drawing of the Proposed Plat
The hard copy will need to be dropped off at the Hays County Development Services Office.
Please reference Chapter 701 & 705 of the Hays County Development Regulations
- 9-1-1 Street Name Approval Letter
Please reference Chapter 701 & 705 of the Hays County Development Regulations
- Certification of Utility Service
Please reference Chapter 705 of the Hays County Development Regulations
- Cost Estimates / Financial Assurance
Please reference Chapter 731 of the Hays County Development Regulations
- Digital Data Drawing / Rendering of the Proposed Plan (.DXF, .DWG, .SHP, .CAD)
Please reference the Hays County Digital Data Submittal Standards
- Drainage Report / Stormwater Management Plan
Please reference Chapter 725 of the Hays County Development Regulations
- Endangered Species Act Acknowledgement Form
Please reference Chapter 705 of the Hays County Development Regulations
- Facility Planning Report
Please reference Title 30, Chapter 285.4 of the Texas Administrative Code
- PDF Submittal of Proposed Plat
Please reference Chapter 705 of the Hays County Development Regulations
- Plat Application / Review Fee
Please reference Chapter 701 & 705 of the Hays County Development Regulations
- Precinct Commissioner Acknowledgement Form
Please reference Chapter 705 of the Hays County Development Regulations
- Proof of Letter of Map Revision / Letter of Map Amendment Submittal to FEMA
- Proof of Public Notice and Notification to Political Subdivision(s) and Contiguous Property Owner(s)
Please reference Chapter 701 & 705 of the Hays County Development Regulations
- Property Deed(s)
Please reference Chapter 705 of the Hays County Development Regulations
- Roadway Design Report
Please reference Chapter 721 of the Hays County Development Regulations
- Tax Certificate / Tax Statement(s) / Tax Summary(ies)
Please reference Chapter 701 of the Hays County Development Regulations
- Traffic Impact Analysis Acknowledgement
Please reference Chapter 721 of the Hays County Development Regulations
- Traffic Impact Analysis
Please reference Chapter 721 of the Hays County Development Regulations
- Water and Wastewater Service Plan
Please reference Chapter 715 of the Hays County Development Regulations

Plat Applications Must Follow the Information as Outlined in Chapter 705 Subchapters 5 – 8 of the Hays County Development Regulations.