



Hays County Development Services

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Preliminary Plan Application Checklist

All Preliminary Plan Applications are subject to contain the following list of materials. Not all materials may be needed based on the scope of the development activity / project. Acceptance of documents or other information applicable to the Preliminary Plan Application shall not be construed as approval. All documents will be subject to a detailed review during the County's "Technical Review" process.

Preliminary Plan Application Materials:

- 1 – 18"x24" Paper (hard copy) Drawing of the Proposed Plan
The hard copy will need to be dropped off at the Hays County Development Services Office.
Please reference Chapter 701 & 705 of the Hays County Development Regulations
- Digital Data Drawing / Rendering of the Proposed Plan (.DXF, .DWG, .SHP, .CAD)
Please reference the Hays County Digital Data Submittal Standards
- Drainage Report / Stormwater Management Plan
Please reference Chapter 725 of the Hays County Development Regulations
- Endangered Species Act Acknowledgement Form
Please reference Chapter 705 of the Hays County Development Regulations
- Facility Planning Report
Please reference Title 30, Chapter 285.4 of the Texas Administrative Code
- PDF Drawing of the Proposed Plan
Please reference Chapter 705 of the Hays County Development Regulations
- Plan Application / Review Fee
Please reference Chapter 701 & 705 of the Hays County Development Regulations
- Precinct Commissioner Acknowledgement Form
Please reference Chapter 705 of the Hays County Development Regulations
- Proof of Letter of Map Revision / Letter of Map Amendment Submittal to FEMA
- Proof of Public Notice and Notification to Political Subdivision(s) and Contiguous Property Owner(s)
Please reference Chapter 701 & 705 of the Hays County Development Regulations
- Roadway Design Report
Please reference Chapter 721 of the Hays County Development Regulations
- Traffic Impact Analysis Acknowledgement
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Please reference Chapter 721 of the Hays County Development Regulations
- Water and Wastewater Service Plan
Please reference Chapter 715 of the Hays County Development Regulations

Preliminary Plan Applications Must Follow the Information as Outlined in Chapter 705 Subchapter 5 of the Hays County Development Regulations.

