



Jenifer O’Kane, PCC

Tax Assessor-Collector

Authorization Letter

I/We: _____ do hereby authorize the following representative:
_____ to complete the following transaction(s):

(Please X all that apply)

| | | | | | |
|--------------------------------------|---|--|-----|---------------------|----|
| Purchase Registration in Hays County | | | | | |
| | -Vehicle driven with expired registration | | Yes | | No |
| | -Ticket / Citation issued | | Yes | | No |
| | Replacement Plates | | | Replacement Sticker | |
| | Duplicate Registration Receipt | | | | |
| | Title Application | | | | |
| | Disabled Placard Application | | | | |
| | Change address to the following: | | | | |
| | | | | | |
| | | | | | |
| | Other: | | | | |

For the vehicle described below:

| | | |
|--------|--------------------------------|-------|
| Year: | Plate Number: | Make: |
| Model: | Vehicle identification Number: | |

Signature of Registered Owner

Date

Falsifying information on any required statement or government document is a criminal offense and is punishable by fine and/or imprisonment.

A copy of the registered owner’s valid State Issued Driver License, ID Card or Federal Identification is required.

NOTE: If the registered owner is a company, a business card or authorization on company letterhead must be included as well.