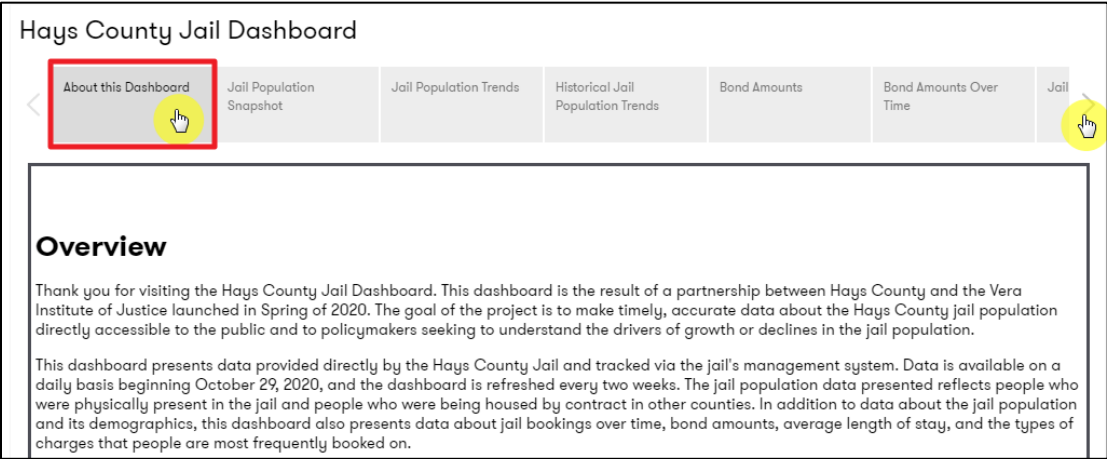


Hays County Jail Dashboard

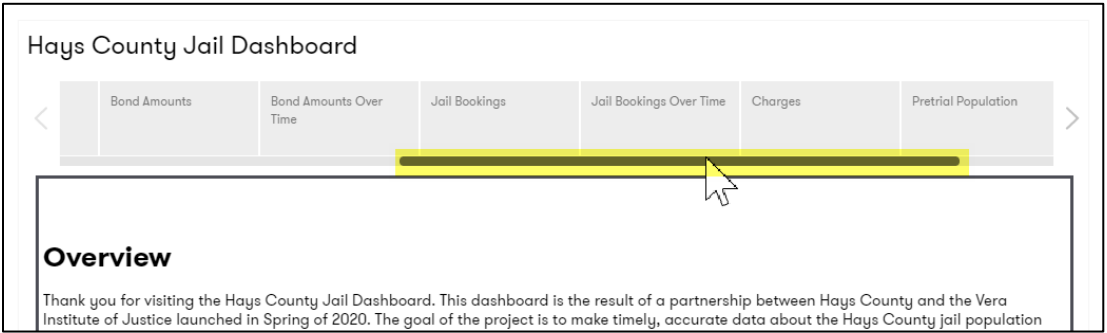
How-to Guide

1. Navigating between views

Use the labeled buttons located directly underneath the dashboard's title, or the arrows located to the right and left of the buttons, in order to navigate between different pages on the dashboard. The button for the page you are currently on will be shaded a darker gray than the other buttons.



Use the scroll bar beneath the buttons to see additional pages in the dashboard.

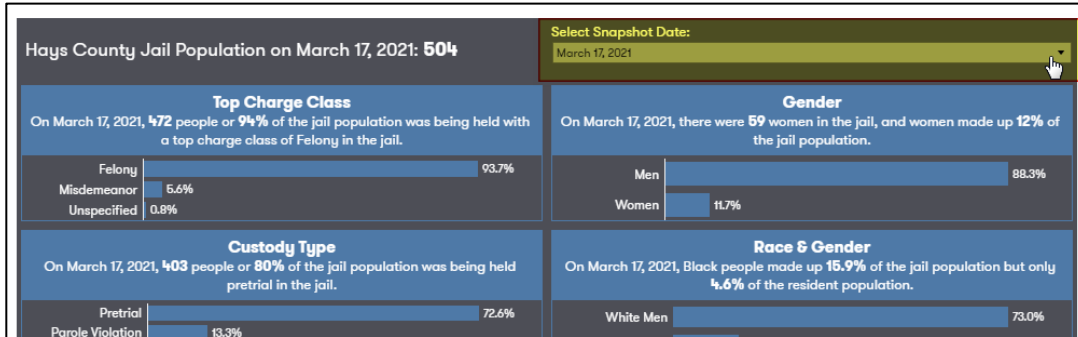


2. Customizable filters

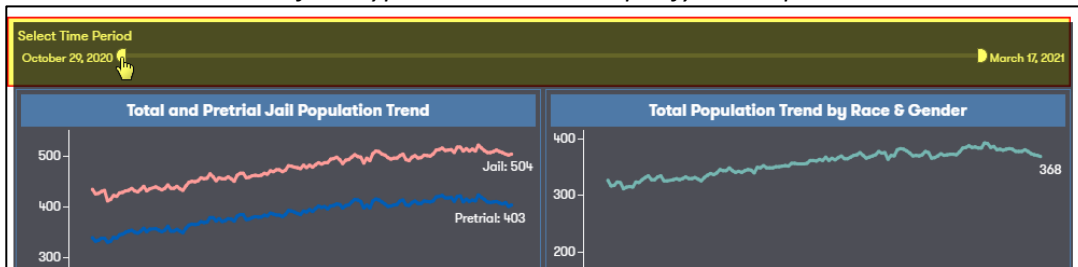
Several pages throughout the dashboard contain filters that allow the user to limit the data that is displayed on the page based on specific criteria. When one or more filters are selected, all the charts and tables in a view will adjust to reflect the filter selections. Filters sometimes feature dropdown options or sliders.

Some filters, such as the ones in the two examples below, allow users to change the time period reflected by the data:

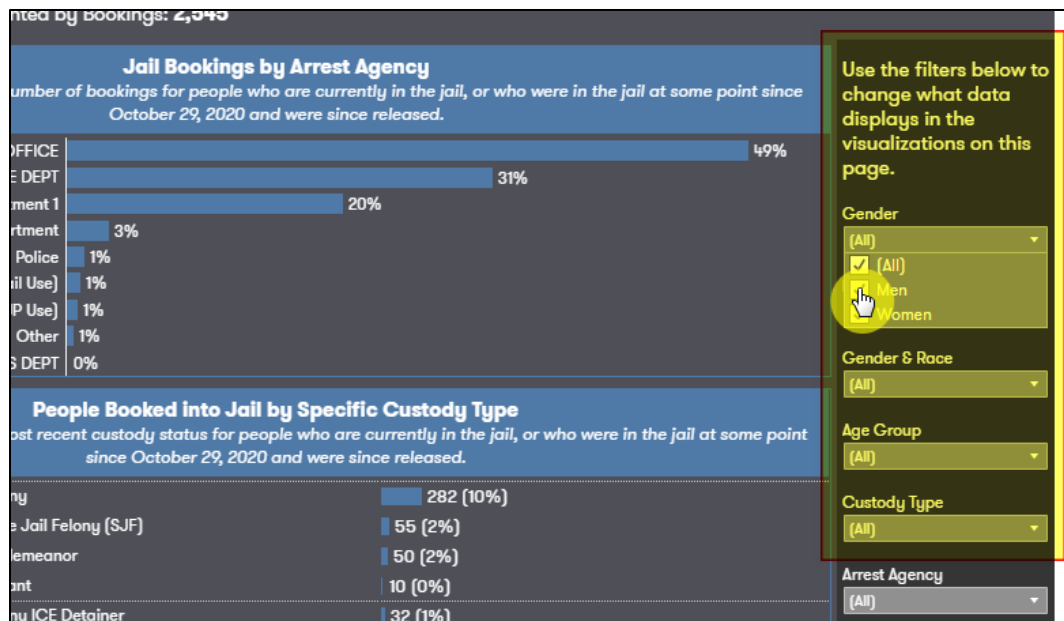
Time filter type 1: Select a single date



Time filter type 2: Use sliders to specify a time period

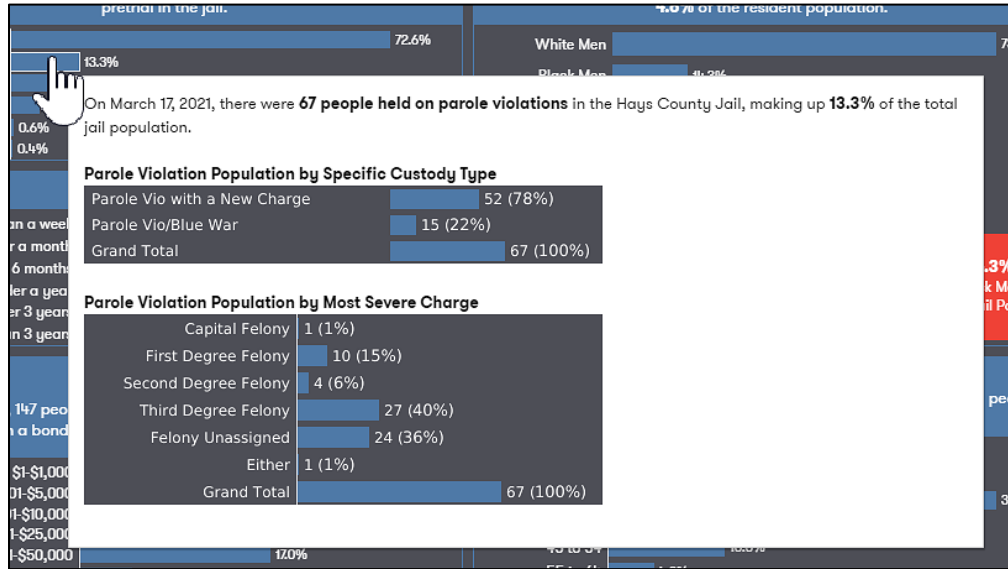


Other filters allow you to view data for a particular demographic group, or a specific segment of the jail population:



3. Hover-over feature

Many pages on the dashboard feature underlying descriptions of the data and/or additional views with more granular data that become visible when you hover over charts and numbers. There may sometimes be a short lag before additional data becomes visible.



4. Downloading images and/or data

The charts and tables in the dashboard as well as the underlying data is available for download. The download button is located in the bottom right corner of the dashboard. Once selected, a pop-up box will appear that will allow you to select from available download options. To download the underlying data, select the "crosstab" option.

