

Name of Corporation:

CORPORATE AGENT'S LICENSE APPLICATION^{1*}

HAYS COUNTY BAIL BOND BOARD
HAYS COUNTY SHERIFF'S OFFICE
SAN MARCOS, TEXAS

.....
NO APPLICATION SHALL BE DEEMED COMPLETE NOR SHALL ANY LICENSE ISSUED BE EFFECTIVE UNTIL ALL APPLICABLE PROVISIONS OF THE TEXAS OCCUPATIONS CODE, CHAPTER 1704, AND THE CURRENT RULES AND REGULATIONS OF THIS BOARD HAVE BEEN FULLY COMPLIED WITH**

Applicant Name _____

ORIGINAL / **RENEWAL** / **AMENDED (Circle One)**

LICENSE TERM REQUESTED

2 Years _____ (Original or renewal of license in accordance with Occupations Code Section 1704.162(a))

3 Years _____ (Licensed at least 8 years in accordance with Occupation Code Section 1704.162(e).)

FOR BOARD USE ONLY

Application Received by: _____ Date: _____

\$500.00 Fee Receipt Attached? (Circle one) Yes / No

Assumed Name (D.B.A.) filed of Record with Hays County Clerk: _____

Outstanding un-satisfied forfeitures of judgments in any county: _____

Conditionally Approved / Denied Date: _____

Application Final Approval Granted By Board and License Issued on: _____

License Number: _____ **Issued by:** _____ **Date Expires:** _____

¹ Once an application is submitted to the Secretary, an application may be withdrawn only by complying with Rule C.12 of the Hays County Bail Bond Board Rules.

* This form shall be used in the event the original agent is replaced or additional agents are named by the corporate surety.

** Regardless of approval date, the corporate agent's license expires on the same day the corporate surety's license expires.

**CHECKLIST OF DOCUMENTS REQUIRED AT TIME OF SUBMISSION
FOR APPLICATION TO BE CONSIDERED BY THE BOARD**

INCOMPLETE APPLICATIONS WILL BE DENIED LICENSURE

- _____ A. Original application, with thirteen (13) copies, fully and properly completed.
- _____ B. Three (3) **Signed Original** letters of recommendation for the Applicant, dated within 90 days prior to the date of application, which meet the statutory requirements of the Texas Occupations Code, Chapter 1704.
- _____ C. If corporate agent applicant holds a surety license of any kind under Chapter 1704 of the Texas Occupations Code in another county in the State of Texas, provide a list of each county where the corporate agent holds a license, and a statement by the corporate agent applicant, as of the date of the application, of any final judgments that have been unpaid for more than 30 days and that arose directly or indirectly from a bail bond executed by the corporate agent applicant as a surety or as an agent for a surety.
- _____ D. One color photograph to be taken at the Hays County Sheriff's Office.
- _____ E. Signature Card obtained from the Hays County Sheriff's Office and fully completed.
- _____ F. One full set of corporate agent applicant's fingerprints taken by a qualified member of the Hays County Sheriff's Office, and on forms obtained from that office.
- _____ G. The five hundred dollar (\$500.00) application fee made payable to "Hays County Bail Bond Board" and deliverable to the Hays County Treasurer.
- _____ H. Corporate agent's are required to have the following:
 - 1. Photo identification card issued by the secretary of the Board
 - 2. A photo copy of Texas Driver's License or Texas Identification Card.
 - 3. Set of fingerprints on file with Sheriff's Office
 - 4. Signature card on file with Sheriff's Office
 - 5. The photo I.D. issued by the secretary of the Bail Bond Board must be available for inspection upon request.
 - 6. Allow the Sheriff to make final determination whether requirements have been met.
 - 7. A notarized copy of the bondman's power of attorney file-stamped by the County Clerk and kept on file in the Sheriff's Office.
 - 8. Proof of completion of at least eight hours of continuing legal education in criminal law courses or bail bond courses approved by the State Bar of Texas and offered by an accredited institution of higher education in the state.
 - 9. Proof that in the two years preceding the filing of the application, at least one year of continuous work experience in the bail bond business.

**Please note that the Sheriff's Office will conduct a criminal history check on the agents and employees of bail bondsmen if the Sheriff's Office determines that such information is needed to ensure the security of the jail.

Date Application Prepared: _____ (Circle One) ORIGINAL or RENEWAL

Current License Number: _____ Expiration Date: _____

ATTACH PAGES AS NEEDED TO FULLY ANSWER EACH QUESTION

1. Corporate Agent's Name: _____ Age: _____

Social Security Number: _____

Driver's License Number: _____ Driver License State: _____

Texas Identification Card Number: _____

Date of Birth: _____ Place of Birth: _____

Military Serial No. _____ Type of Discharge: _____

Marital Status: Single _____ Engaged _____ Married _____ # of Marriages _____

Separated _____ Widowed _____ Divorced _____ Marriage Annulled _____

of times divorced _____

Counties and year of all divorces _____

All previous maiden / married names _____

Home Address: _____

City, State, Zip code: _____

Home Telephone: _____ Fax: _____

Length of Residence in Texas: _____

Citizen of the United States: Yes _____ No _____

How long have you lived at your current residence address? _____

Do you Own _____ Buying _____ Lease _____ Rent _____ Live with relatives _____

List all of your addresses during the past five (5) years

From/To	Street Address	City/State/Zip	Landlord

2. Have you ever been bonded? _____ Where and how much? _____
_____ Why? _____

Have you ever been turned down by a bonding company? Yes _____ No _____

Why? _____

3. FILL IN COMPLETELY YOUR EMPLOYMENT RECORD FOR THE LAST 5 YEARS OR
THE LAST 2 EMPLOYERS, WHICHEVER IS LONGER.

START WITH PRESENT EMPLOYMENT AND WORK BACK

INDICATE UNEMPLOYED PERIODS AND ALL PART-TIME EMPLOYMENT

(a) Present employer _____

Kind of business _____ Telephone: _____

Address _____

Starting Date _____ Starting Title _____

Present Date _____ Present Title _____

Starting Duties _____

Present Duties _____

Supervisor's Name and Phone _____

May we contact your present employer with jeopardizing your position? Yes _____ No _____

Does your employer know you are applying for a bail bond license? Yes _____ No _____

(b) Past Employer _____

Kind of Business _____ Telephone: _____

Address _____

Starting Date: _____ Starting Title: _____

Leaving Date: _____ Leaving Title: _____

Supervisor's Name and Phone _____

ATTACH ADDITIONAL SHEETS IF NECESSARY

4. Have you or any business of yours ever filed for or been involved in any voluntary or involuntary bankruptcy, been placed in receivership, been adjudged bankrupt, or been involved in any insolvency proceedings? Yes _____ No _____ If Yes, give full details including date of filing, location, Court, Cause number, and date of final judgment:

5. Name of all businesses in which you now participate (owner, partner, or employee)

ATTACH ADDITIONAL SHEETS IF NECESSARY

6. Will this applicant conduct bail-bonding business at any other locations?

Yes _____ No _____ If Yes, explain fully giving all addresses and reasons: _____

7. Will any business other than bail bonding be conducted at the addresses listed in question 5 and 6? Yes _____ No _____ If "Yes", give full details as to other business which will be conducted: _____

8. Is this business owned, in whole or in part, by any person or persons (including Corporations) other than the Applicant? Yes _____ No _____ If "Yes", give full details for each co-owner or partial ownership interest as for Applicant in question numbers 1 and 2, and attach a copy of all documents creating such ownership interests: _____

9. Are you married under the laws of Texas or any other jurisdiction? Yes _____ No _____

Applicants Spouse's Name: _____

Date of Birth: _____ Texas Identification Card Number: _____

Driver's License Number: _____ Driver's License State: _____

Social Security Number: (OPTIONAL) _____ Age: _____

Home Address: _____

City, State, Zip code: _____

Home Telephone: _____ Fax: _____

10. Have you ever been connected in any way with any bail bonding company other than the one for which you are now applying? (Including owning, partial interest in, worked for, etc.)? Yes _____ No _____ If "Yes", Explain, giving full details including names, nature of connection and dates:

11. Have you, or any business owned in whole or in part by you, ever been denied or refused a bail bond license in any state, or withdrawn an application?

Yes _____ No _____

If "Yes", explain giving full details including State, County, Date, and Reason:

12. Have you, or any business owned in whole or in part by you, ever had a bail bond license suspended, canceled, or revoked by any bail bond board?

Yes _____ No _____

If "Yes", explain giving full details including County, Dates, Reasons, etc.:

13. List all employees and/or agents that are going to work for or that are now working for this bonding company and give their name, date of birth, social security number (optional), driver's license and state and their Texas identification card number if any.

14. Have any of the proposed employees or agents named in #13 above ever been arrested for any misdemeanor or any felony offense in any court in this state or any other state or of the federal government? _____ YES* _____ NO

(* If the answer is YES, give date, name of person convicted, offense, city and state, and disposition of the case attach additional pages if necessary)

15. Are you, or any businesses with which you are in any way connected, currently involved in any Civil litigation, suits, etc. (Excluding bond forfeitures) Yes _____ No _____ If “Yes”, attach copy of suit and give full details including County, Court, Cause Number, Date filed, and nature of litigation: _____

16. Have you ever been convicted of any felony or misdemeanor offense, in ANY jurisdiction since August 27, 1973? Yes _____ No _____

If “Yes”, explain, giving full details including jurisdiction, State, County, Case Number, Court, Charge, Date of Offense, and Final Disposition: _____

17. Have you ever been arrested for any reason? If so, list each date, state, county or city, charge and final disposition: _____

18. List **ALL** Texas Counties in which you or any business owned in whole or in part by you now has or has ever had a bail bond license.

19. List **ALL** Texas counties in which you or any business owned in whole or in part by you has ever executed bail bonds without being licensed.

20. Are there any unsatisfied judgments pending against you personally or against any business (bail bond or otherwise), which you have ever owned? Yes _____ No _____

If "Yes", give a complete list including full details such as number, County, Cause Number, Names, Dates and Amounts of Judgment: _____

21. List in the Final Judgment Disclosure Form, all unpaid or partially paid final judgments relating to bail bond forfeitures and entered against you personally or against any bail bond business owned by you in whole or in part, and provide all the required information for each column in the Final Judgment Disclosure Form.

22. Have you been a party any contract or any other agreements whereby you granted or agreed to grant an option to anyone to purchase any or all of you assets?

Yes _____ No _____ If "Yes", give full details and attach a copy of the contract or

Agreement: _____

23. Attach all additional pages and required documents following this page and make a complete list below of each document attached and make a part of this application:

ATTACH ALL PAGES OF APPLICANT OATH FOLLOWING ALL OTHER

ATTACHMENTS LISTED ABOVE

OATH OF PERSON WHO WILL BE IN CHARGE OF APPLICANT'S BUSINESS

I, the undersigned person who will be in charge of the Corporate Applicant's business do
Hereby certify that I have personally read and reviewed this corporate application, and I do hereby
state and certify under oath that when, in the application, a statement refers to me there are no
misrepresentations, omissions, or falsifications in the statements and answers including all
attachments, and that the entries made above and on all attachments are true, complete, and correct to
the best of my knowledge and belief and are made in good faith.

I do hereby request and authorize the Hays County Bail Bond Board or its designee to make a thorough and complete investigation of me, including a credit report, and of the facts and assertions made within this application in order to confirm their truthfulness or falsity.

I do hereby request and authorize any persons, each former employee or employer, or any firm or corporation referred to in this application to give any information and answer all questions asked concerning this application as deemed needed by the Hays County Bail Bond Board or its designee in the investigation or re-investigation of this application and its contents.

I hereby agree and consent that in the event that this application is found to contain any false statement, omission of information or misrepresentation of any kind, this application will be denied.

I, the undersigned person who will be in charge of the applicant's business, do certify that I have read and understand the Hays County Bail Bond Board rules and regulations and Chapter 1704 of the Texas Occupations Code, and I agree that I and each of my employees will comply with and be bound by these laws and rules.

Date: _____

Signature of Applicant

Typed or Printed Name of Applicant

The above and foregoing Oath of Person Who Will Be in Charge of Applicant's Business was subscribed and sworn to before me this the ____ Day of _____, 20____.
by _____, Affiant.

Witness my hand and seal of office this the ____ Day of _____, 20____.

Notary Public in and for the State of _____
My Commission Expires: _____

(Affix notarial seal)

State of _____

County of _____

The person whose signature appears in the foregoing oath personally appeared before the undersigned, a Notary Public in and for the above named County and State, on the day and date above named, and acknowledged the execution of the foregoing instrument to be the voluntary act and deed of the named person who will be in charge of the Corporate applicant's business and for the purpose therein set forth, that the person is duly authorized to execute the foregoing instrument, and that the statements and representations therein contained are true and correct to the best of the person's knowledge and belief.

Notary Public in and for the State of _____

(Affix notarial seal)

NOTE: THE FOLLOWING INFORMATION IS REQUIRED ONLY WHEN ADDING A NEW AGENT BEFORE RENEWAL

CORPORATE SURETY INFORMATION

1. Corporate Applicant : _____

Corporate Headquarters Address: _____

City, State, Zip code: _____

Corporate Headquarters Telephone: _____ Fax: _____

Length of Residence in Texas: _____

2. Is this Corporation chartered in Texas? Yes _____ Year Chartered _____ No _____

If Yes, Attach a copy of the Articles of Incorporation filed with the Texas Secretary of State.

If "No", attach a copy of the properly filed Articles of Incorporation from the proper office and Official in the State where the Applicant Corporation is chartered if a foreign corporation, and specify the year chartered. Year chartered: _____.

Has this Corporation been admitted to do business in the State of Texas? Yes ___ No___

If "Yes", attach a copy of the Certificate of Authority to do business in the State of Texas. If "No", explain fully the status of this Corporation:

3. Is this Corporation qualified to write Fidelity, Guarantee and Surety Bonds under the Texas Insurance Code, as amended? Yes _____ No _____ If "No", Explain: _____

4. Full Name of Designated Agent: _____
Designated Agent Home Address: _____
City, State, Zip Code: _____
Designated Agent Home Telephone Number: _____ Fax: _____
5. Texas Agent for Service of Process: _____
Texas Agent for Service Address: _____
City, State, Zip Code: _____
Texas Agent for Service Telephone: _____ Fax: _____
6. Designated business address and telephone numbers where business is to be operated:
Address: _____
City, State, Zip: _____
Business Telephone: _____ Fax: _____
7. Full name of Designated Agent: _____
Date of Birth: _____ Place of Birth: _____
Social Security Number (optional): _____
Driver's License Number: _____ Driver's License State: _____
Texas Identification Card Number: _____
Office Address: _____
City, State, Zip Code: _____
Office Telephone Number: _____

Mailing Address: _____

City, State, Zip, Code: _____

Home Address: _____

City, State, Zip, Code: _____

Home Telephone Number: _____ Fax: _____

Date Power of Attorney was filed with Hays County Clerk: _____

8. Has this Designated Agent ever owned or worked for a bail bonding company?

Yes _____ No _____ If "Yes", Explain, giving full details, name and dates: _____

9. Has this Corporation been charged, convicted, or held criminally liable for any felony or misdemeanor offense in any jurisdiction? Yes _____ No _____. If "Yes," explain giving full details, jurisdiction, State, County, Case Number, Court, Charge, Date of Offense, and final dispositions.

10. List all employees and/or agents that are going to work for or that are now working or that are now working for this bail bonding company and give their name, date of birth, social security number (optional), driver's license number and state or Texas identification card number.

APPLICANT OATH

We, the undersigned officers of the above named Corporation, do hereby certify that we have personally read and reviewed this application, and We do hereby state and certify under oath that there are no misrepresentations, omissions, or falsifications in the foregoing statements and answers, and that the entries made above and all attachments are true, complete and correct to the best of our knowledge and belief and are made in good faith.

We do further certify that we have read and understand the Hays County Bail Bond Board rules and regulations and the Texas Occupations Code, Chapter 1704, and we agree that the Corporation as applicant and each of its agents will comply with and be bound by these laws and rules.

We do hereby request and authorize the Hays County Bail Bond Board or its designees to make a thorough and complete investigation of the facts and assertions made within this application in order to confirm their veracity or falsity.

We do hereby request and authorize any person or persons, each former employee or employer, or any firm or corporation referred to in this application to give information and answer all questions asked concerning this Corporation or its employees or agents as deemed needed by the Hays County Bail Bond Board or its designee in the investigation or re-investigation of this application and its contents.

We hereby agree and consent that in the event that this application is found to contain any false statement, omission of information or misrepresentation of any kind, this application will be denied.

In considering of granting this bail bond license and in order to insure payment of any and all obligation incurred by this Corporation due to this license, the Corporation will deposit with the Hays County Sheriff, security in the form of an Irrevocable Letter of Credit made out to the benefit of and payable to the County Treasurer of Hays County, Texas, in a form acceptable to the Hays County Bail Bond Board and drawn on a bank insured by the Federal Deposit Insurance Corporation, a branch of the United States Government, in the amount of Fifty Thousand Dollars (50,000.00) as a cash equivalent to satisfy any final judgment of forfeiture that may be made on any bonds on which this Corporation is surety. As applicant, we understand that any license issued by the Hays County Bail Bond Board shall be considered tentatively issued and immediately revocable until this Irrevocable Letter of Credit is properly filed and approved.

Date: _____

Signature of First Corporate Officer

Typed Name of Corporate Officer Signing

Typed Title of Office Held

Typed Corporation's Full Name

Subscribed and sworn to before me this the _____ day of _____, A.D
20____, by _____, Affiant.

Witness my hand and seal of office this the _____ day of _____, A.D
20____,

AFFIX NOTARIAL SEAL

Notary Public in and for the County of

_____, and the State of _____

My Commission Expires: _____

Date: _____

Signature of Second Corporate Officer

Typed Name of Corporate Officer Signing

Typed Title of Office Held

Typed Corporation's Full Name

Subscribed and sworn to before me this the _____ day of _____, A.D
20____, by _____, Affiant.

Witness my hand and seal of office this the _____ day of _____, A.D
20____,

AFFIX NOTARIAL SEAL

Notary Public in and for the County of _____
_____, and the State of _____
My Commission Expires: _____

State of _____

County of _____

The persons whose signatures appear above personally appeared before the undersigned, a Notary Public in and for the above named County and State, on the day and date above named, and acknowledges the execution of the foregoing instrument to be the voluntary act and deed of the applicant Corporation therein named and for the purpose therein set forth, that they are duly authorized to execute the foregoing instrument, and that the statements and representations therein contained are true and correct to the best of their knowledge and belief.

AFFIX NOTARIAL SEAL

Notary Public in and for
The County of _____
The State of _____