CORPORATE AGENT’S LICENSE APPLICATION

HAYS COUNTY BAIL BOND BOARD
HAYS COUNTY SHERIFF’S OFFICE
SAN MARCOS, TEXAS

NO APPLICATION SHALL BE DEEMED COMPLETE NOR SHALL ANY LICENSE ISSUED BE EFFECTIVE UNTIL ALL APPLICABLE PROVISIONS OF THE TEXAS OCCUPATIONS CODE, CHAPTER 1704, AND THE CURRENT RULES AND REGULATIONS OF THIS BOARD HAVE BEEN FULLY COMPLIED WITH

Applicant Name __________________________________________

ORIGINAL / RENEWAL / AMENDED (Circle One)

LICENSE TERM REQUESTED

2 Years ______ (Original or renewal of license in accordance with Occupations Code Section 1704.162(a))

3 Years ______ (Licensed at least 8 years in accordance with Occupation Code Section 1704.162(e).)

FOR BOARD USE ONLY

Application Received by: ________________________________ Date: __________________

$500.00 Fee Receipt Attached? (Circle one) Yes / No

Assumed Name (D.B.A.) filed of Record with Hays County Clerk: _______________________

Outstanding un-satisfied forfeitures of judgments in any county: _______________________

Conditionally Approved / Denied Date: ________________________________

Application Final Approval Granted By Board and License Issued on: _________________

License Number: __________ Issued by: __________________________ Date Expires: ______

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1 Once an application is submitted to the Secretary, an application may be withdrawn only by complying with Rule C.12 of the Hays County Bail Bond Board Rules.

* This form shall be used in the event the original agent is replaced or additional agents are named by the corporate surety.

** Regardless of approval date, the corporate agent’s license expires on the same day the corporate surety’s license expires.
CHECKLIST OF DOCUMENTS REQUIRED AT TIME OF SUBMISSION
FOR APPLICATION TO BE CONSIDERED BY THE BOARD

INCOMPLETE APPLICATIONS WILL BE DENIED LICENSURE

_____ A. Original application, with thirteen (13) copies, fully and properly completed.

_____ B. Three (3) Signed Original letters of recommendation for the Applicant, dated within 90 days prior to the date of application, which meet the statutory requirements of the Texas Occupations Code, Chapter 1704.

_____ C. If corporate agent applicant holds a surety license of any kind under Chapter 1704 of the Texas Occupations Code in another county in the State of Texas, provide a list of each county where the corporate agent holds a license, and a statement by the corporate agent applicant, as of the date of the application, of any final judgments that have been unpaid for more than 30 days and that arose directly or indirectly from a bail bond executed by the corporate agent applicant as a surety or as an agent for a surety.

_____ D. One color photograph to be taken at the Hays County Sheriff’s Office.

_____ E. Signature Card obtained from the Hays County Sheriff’s Office and fully completed.

_____ F. One full set of corporate agent applicant’s fingerprints taken by a qualified member of the Hays County Sheriff’s Office, and on forms obtained from that office.

_____ G. The five hundred dollar ($500.00) application fee made payable to “Hays County Bail Bond Board” and deliverable to the Hays County Treasurer.

_____ H. Corporate agent’s are required to have the following:

1. Photo identification card issued by the secretary of the Board
2. A photo copy of Texas Driver’s License or Texas Identification Card.
3. Set of fingerprints on file with Sheriff’s Office
4. Signature card on file with Sheriff’s Office
5. The photo I.D. issued by the secretary of the Bail Bond Board must be available for inspection upon request.
6. Allow the Sheriff to make final determination whether requirements have been met.
7. A notarized copy of the bondman’s power of attorney file-stamped by the County Clerk and kept on file in the Sheriff’s Office.
8. Proof of completion of at least eight hours of continuing legal education in criminal law courses or bail bond courses approved by the State Bar of Texas and offered by an accredited institution of higher education in the state.
9. Proof that in the two years preceding the filing of the application, at least one year of continuous work experience in the bail bond business.
**Please note that the Sheriff’s Office will conduct a criminal history check on the agents and employees of bail bondsmen if the Sheriff’s Office determines that such information is needed to ensure the security of the jail.

Date Application Prepared: _____________ (Circle One) ORIGINAL or RENEWAL

Current License Number: _______________ Expiration Date: ____________________
1. Corporate Agent’s Name: _____________________________ Age: _______
   Social Security Number: _____________________________
   Driver’s License Number: ___________________________ Driver License State: _______
   Texas Identification Card Number: _______________________
   Date of Birth: __________________ Place of Birth: _____________________________
   Military Serial No. __________________ Type of Discharge: _______________________
   Marital Status: Single _____ Engaged _____ Married _____ # of Marriages ______
   Separated _____ Widowed _____ Divorced _____ Marriage Annulled _____
   # of times divorced _____
   Counties and year of all divorces ________________________________
   All previous maiden / married names ________________________________
   Home Address: ____________________________________________
   City, State, Zip code: _______________________________________
   Home Telephone: __________________________ Fax: ___________________________
   Length of Residence in Texas: _________________________________
   Citizen of the United States: Yes _______ No _______
   How long have you lived at your current residence address? _______________
   Do you Own _____ Buying _____ Lease _____ Rent _____ Live with relatives _____
   List all of your addresses during the past five (5) years

<table>
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<tr>
<th>From/To</th>
<th>Street Address</th>
<th>City/State/Zip</th>
<th>Landlord</th>
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2. Have you ever been bonded? ______ Where and how much? ______________________
   __________ Why? ____________________________________________________________

Have you ever been turned down by a bonding company? Yes ____ No ____
Why? ________________________________________________________________________

3. FILL IN COMPLETELY YOUR EMPLOYMENT RECORD FOR THE LAST 5 YEARS OR
   THE LAST 2 EMPLOYERS, WHICHER IS LONGER.
   START WITH PRESENT EMPLOYMENT AND WORK BACK
   INDICATE UNEMPLOYED PERIODS AND ALL PART-TIME EMPLOYMENT

(a) Present employer ____________________________________________________________

Kind of business __________________________ Telephone: __________________________

Address ______________________________________________________________________

Starting Date ___________________________ Starting Title __________________________

Present Date ___________________________ Present Title __________________________

Starting Duties __________________________

Present Duties __________________________

Supervisor’s Name and Phone __________________________

May we contact your present employer with jeopardizing your position? Yes _____ No _____

Does your employer know you are applying for a bail bond license? Yes _____ No _____

(b) Past Employer _____________________________________________________________

Kind of Business __________________________________ Telephone: __________________

Address ______________________________________________________________________

Starting Date: ___________________________ Starting Title: _________________________

Leaving Date: ___________________________ Leaving Title: _________________________

Supervisor’s Name and Phone ________________________________________________

ATTACH ADDITIONAL SHEETS IF NECESSARY
4. Have you or any business of yours ever filed for or been involved in any voluntary or involuntary bankruptcy, been placed in receivership, been adjudged bankrupt, or been involved in any insolvency proceedings? Yes _____ No _____ If Yes, give full details including date of filing, location, Court, Cause number, and date of final judgment:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

5. Name of all businesses in which you now participate (owner, partner, or employee)

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

ATACH ADDITIONAL SHEETS IF NECESSARY

6. Will this applicant conduct bail-bonding business at any other locations?

   Yes _____ No _____ If Yes, explain fully giving all addresses and reasons: ___________

   ___________________________________________________________________________

   ___________________________________________________________________________

7. Will any business other than bail bonding be conducted at the addresses listed in question 5 and 6? Yes _____ No _____ If “Yes”, give full details as to other business which will be conducted: _______________________________________________________________________

   ___________________________________________________________________________

   ___________________________________________________________________________
8. Is this business owned, in whole or in part, by any person or persons (including Corporations) other than the Applicant? Yes _____ No _____ If “Yes”, give full details for each co-owner or partial ownership interest as for Applicant in question numbers 1 and 2, and attach a copy of all documents creating such ownership interests: ________________

                                                          ________________

                                                          ________________

9. Are you married under the laws of Texas or any other jurisdiction? Yes _____ No _____

  Applicants Spouse’s Name: __________________________________________

  Date of Birth: __________  Texas Identification Card Number: _______

  Driver’s License Number: ______________ Driver’s License State: _______

  Social Security Number: (OPTIONAL) ____________________________ Age: _____

  Home Address: ___________________________________________________________________

  City, State, Zip code: ________________________________________________

  Home Telephone: ______________ Fax: ________________________________

10. Have you ever been connected in any way with any bail bonding company other than the one for which you are now applying? (Including owning, partial interest in, worked for, etc.)? Yes _____ No _____ If “Yes”, Explain, giving full details including names, nature of connection and dates:

                                                                                     __________________________
                                                                                     __________________________
                                                                                     __________________________
                                                                                     __________________________
11. Have you, or any business owned in whole or in part by you, ever been denied or refused a bail bond license in any state, or withdrawn an application?

Yes _____ No _____

If “Yes”, explain giving full details including State, County, Date, and Reason:

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

12. Have you, or any business owned in whole or in part by you, ever had a bail bond license suspended, canceled, or revoked by any bail bond board?

Yes _____ No _____

If “Yes”, explain giving full details including County, Dates, Reasons, etc.:

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

13. List all employees and/or agents that are going to work for or that are now working for this bonding company and give their name, date of birth, social security number (optional), driver’s license and state and their Texas identification card number if any.

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________
14. Have any of the proposed employees or agents named in #13 above ever been arrested for any misdemeanor or any felony offense in any court in this state or any other state or of the federal government? _____ YES* _____ NO

(* If the answer is YES, give date, name of person convicted, offense, city and state, and disposition of the case attach additional pages if necessary)


15. Are you, or any businesses with which you are in any way connected, currently involved in any Civil litigation, suits, etc. (Excluding bond forfeitures) Yes _____ No _____ If “Yes”, attach copy of suit and give full details including County, Court, Cause Number, Date filed, and nature of litigation: ________________________________


16. Have you ever been convicted of any felony or misdemeanor offense, in ANY jurisdiction since August 27, 1973? Yes _____ No _____

If “Yes”, explain, giving full details including jurisdiction, State, County, Case Number, Court, Charge, Date of Offense, and Final Disposition: ________________________________


17. Have you ever been arrested for any reason? If so, list each date, state, county or city, charge and final disposition: ________________________________


18. List **ALL** Texas Counties in which you or any business owned in whole or in part by you now has or has ever had a bail bond license.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

19. List **ALL** Texas counties in which you or any business owned in whole or in part by you has ever executed bail bonds without being licensed.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

20. Are there any unsatisfied judgments pending against you personally or against any business (bail bond or otherwise), which you have ever owned? Yes _____ No _____

If “Yes”, give a complete list including full details such as number, County, Cause Number, Names, Dates and Amounts of Judgment:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

21. List in the Final Judgment Disclosure Form, all unpaid or partially paid final judgments relating to bail bond forfeitures and entered against you personally or against any bail bond business owned by you in whole or in part, and provide all the required information for each column in the Final Judgment Disclosure Form.

22. Have you been a party any contract or any other agreements whereby you granted or agreed to grant an option to anyone to purchase any or all of you assets?
Yes _____ No _____ If “Yes”, give full details and attach a copy of the contract or Agreement:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

23. Attach all additional pages and required documents following this page and make a complete list below of each document attached and make a part of this application:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

ATTACH ALL PAGES OF APPLICANT OATH FOLLOWING ALL OTHER ATTACHMENTS LISTED ABOVE

OATH OF PERSON WHO WILL BE IN CHARGE OF APPLICANT’S BUSINESS

I, the undersigned person who will be in charge of the Corporate Applicant’s business do hereby certify that I have personally read and reviewed this corporate application, and I do hereby state and certify under oath that when, in the application, a statement refers to me there are no misrepresentations, omissions, or falsifications in the statements and answers including all attachments, and that the entries made above and on all attachments are true, complete, and correct to the best of my knowledge and belief and are made in good faith.
I do hereby request and authorize the Hays County Bail Bond Board or its designee to make a thorough and complete investigation of me, including a credit report, and of the facts and assertions made within this application in order to confirm their truthfulness or falsity.

I do hereby request and authorize any persons, each former employee or employer, or any firm or corporation referred to in this application to give any information and answer all questions asked concerning this application as deemed needed by the Hays County Bail Bond Board or its designee in the investigation or re-investigation of this application and its contents.

I hereby agree and consent that in the event that this application is found to contain any false statement, omission of information or misrepresentation of any kind, this application will be denied.

I, the undersigned person who will be in charge of the applicant’s business, do certify that I have read and understand the Hays County Bail Bond Board rules and regulations and Chapter 1704 of the Texas Occupations Code, and I agree that I and each of my employees will comply with and be bound by these laws and rules.

Date: ___________________________  Signature of Applicant

_________________________________
Typed or Printed Name of Applicant

The above and foregoing Oath of Person Who Will Be in Charge of Applicant’s Business was subscribed and sworn to before me this the _____ Day of ________________, 20____.

by ____________________________, Affiant.

Witness my hand and seal of office this the_____ Day of ________________, 20____.

Notary Public in and for the State of ____________
My Commission Expires: ____________________

(Affix notarial seal)
State of ____________
County of ____________

The person whose signature appears in the foregoing oath personally appeared before the undersigned, a Notary Public in and for the above named County and State, on the day and date above named, and acknowledged the execution of the foregoing instrument to be the voluntary act and deed of the named person who will be in charge of the Corporate applicant’s business and for the purpose therein set forth, that the person is duly authorized to execute the foregoing instrument, and that the statements and representations therein contained are true and correct to the best of the person’s knowledge and belief.

__________________________________________
Notary Public in and for the State of ____________

(Affix notarial seal)
NOTE: THE FOLLOWING INFORMATION IS REQUIRED ONLY WHEN ADDING A NEW AGENT BEFORE RENEWAL

CORPORATE SURETY INFORMATION

1. Corporate Applicant: _____________________________________________________________

Corporate Headquarters Address: _________________________________________________

City, State, Zip code: _____________________________________________________________

Corporate Headquarters Telephone: __________________ Fax: ______________

Length of Residence in Texas: _____________________________________________________

2. Is this Corporation chartered in Texas? Yes _____ Year Chartered _____ No ______

If Yes, Attach a copy of the Articles of Incorporation filed with the Texas Secretary of State.

If “No”, attach a copy of the properly filed Articles of Incorporation from the proper office and Official in the State where the Applicant Corporation is chartered if a foreign corporation, and specify the year chartered. Year chartered: ______.

Has this Corporation been admitted to do business in the State of Texas? Yes ___ No ___

If “Yes”, attach a copy of the Certificate of Authority to do business in the State of Texas. If “No”, explain fully the status of this Corporation:

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________
3. Is this Corporation qualified to write Fidelity, Guarantee and Surety Bonds under the Texas Insurance Code, as amended? Yes _____ No _____ If “No”, Explain: ____________________________________________________________________________________________ ____________________________________________________________________________________________  

4. Full Name of Designated Agent: ____________________________________________________________________________
   Designated Agent Home Address: __________________________________________________________________________ 
   City, State, Zip Code: ____________________________________________________________________________________________
   Designated Agent Home Telephone Number: _______________ Fax: ______________

5. Texas Agent for Service of Process: ____________________________________________________________________________
   Texas Agent for Service Address: __________________________________________________________________________ 
   City, State, Zip Code: ____________________________________________________________________________________________
   Texas Agent for Service Telephone: _______________ Fax: ______________

6. Designated business address and telephone numbers where business is to be operated:
   Address: ____________________________________________________________________________________________
   City, State, Zip: ____________________________________________________________________________________________
   Business Telephone: _______________ Fax: ______________

7. Full name of Designated Agent: ____________________________________________________________________________
   Date of Birth: _______________ Place of Birth: ____________________________________________________________________________
   Social Security Number (optional): ____________________________________________________________________________
   Driver’s License Number: _______________ Driver’s License State: __________
   Texas Identification Card Number: ____________________________________________________________________________
   Office Address: ____________________________________________________________________________________________
   City, State, Zip Code: ____________________________________________________________________________________________
   Office Telephone Number: ____________________________________________________________________________________________
Mailing Address: ________________________________

City, State, Zip, Code: ________________________________

Home Address: ________________________________

City, State, Zip, Code: ________________________________

Home Telephone Number: __________________ Fax: __________________

Date Power of Attorney was filed with Hays County Clerk: __________________

8. Has this Designated Agent ever owned or worked for a bail bonding company?

   Yes _____ No_____  If “Yes”, Explain, giving full details, name and dates: ____________
   ___________________________________________________________________
   ___________________________________________________________________
   ___________________________________________________________________
   ___________________________________________________________________

9. Has this Corporation been charged, convicted, or held criminally liable for any felony or misdemeanor offense in any jurisdiction?  Yes _____ No _____. If “Yes,” explain giving full details, jurisdiction, State, County, Case Number, Court, Charge, Date of Offense, and final dispositions.

   ___________________________________________________________________
   ___________________________________________________________________
   ___________________________________________________________________
   ___________________________________________________________________
10. List all employees and/or agents that are going to work for or that are now working or that are now working for this bail bonding company and give their name, date of birth, social security number (optional), driver’s license number and state or Texas identification card number.

________________________________________

________________________________________

________________________________________

________________________________________

________________________________________
APPLICANT OATH

We, the undersigned officers of the above named Corporation, do hereby certify that we have personally read and reviewed this application, and We do hereby state and certify under oath that there are no misrepresentations, omissions, or falsifications in the foregoing statements and answers, and that the entries made above and all attachments are true, complete and correct to the best of our knowledge and belief and are made in good faith.

We do further certify that we have read and understand the Hays County Bail Bond Board rules and regulations and the Texas Occupations Code, Chapter 1704, and we agree that the Corporation as applicant and each of its agents will comply with and be bound by these laws and rules.

We do hereby request and authorize the Hays County Bail Bond Board or its designees to make a thorough and complete investigation of the facts and assertions made within this application in order to confirm their veracity or falsity.

We do hereby request and authorize any person or persons, each former employee or employer, or any firm or corporation referred to in this application to give information and answer all questions asked concerning this Corporation or its employees or agents as deemed needed by the Hays County Bail Bond Board or its designee in the investigation or re-investigation of this application and its contents.

We hereby agree and consent that in the event that this application is found to contain any false statement, omission of information or misrepresentation of any kind, this application will be denied.

In considering of granting this bail bond license and in order to insure payment of any and all obligation incurred by this Corporation due to this license, the Corporation will deposit with the Hays County Sheriff, security in the form of an Irrevocable Letter of Credit made out to the benefit of and payable to the County Treasurer of Hays County, Texas, in a form acceptable to the Hays County Bail Bond Board and drawn on a bank insured by the Federal Deposit Insurance Corporation, a branch of the United States Government, in the amount of Fifty Thousand Dollars (50,000.00) as a cash equivalent to satisfy any final judgment of forfeiture that may be made on any bonds on which this Corporation is surety. As applicant, we understand that any license issued by the Hays County Bail Bond Board shall be considered tentatively issued and immediately revocable until this Irrevocable Letter of Credit is properly filed and approved.

Date: ______________

Signature of First Corporate Officer

Typed Name of Corporate Officer Signing
Typed Title of Office Held

Typed Corporation’s Full Name

Subscribed and sworn to before me this the ______ day of ________________, A.D 20____, by __________________________, Affiant.

Witness my hand and seal of office this the _____ day of ________________, A.D 20____.

AFFIX NOTARIAL SEAL

________________________________________

Notary Public in and for the County of ____________, and the State of _______

My Commission Expires: ________________

Date: ____________

Signature of Second Corporate Officer

Typed Name of Corporate Officer Signing

Typed Title of Office Held

Typed Corporation’s Full Name
Subscribed and sworn to before me this the _____ day of ________________, A.D 20____, by ________________________, Affiant.

Witness my hand and seal of office this the _____ day of ________________, A.D 20____.

AFFIX NOTARIAL SEAL

Notary Public in and for the County of ___________, and the State of ________

My Commission Expires: ________________

State of ___________

County of ___________

The persons whose signatures appear above personally appeared before the undersigned, a Notary Public in and for the above named County and State, on the day and date above named, and acknowledges the execution of the foregoing instrument to be the voluntary act and deed of the applicant Corporation therein named and for the purpose therein set forth, that they are duly authorized to execute the foregoing instrument, and that the statements and representations therein contained are true and correct to the best of their knowledge and belief.

AFFIX NOTARIAL SEAL

Notary Public in and for

The County of ___________

The State of ___________